Board of Governors Meeting
September 26-27, 2013
WSBA Conference Center
Seattle, WA

AGENDA
(Please note – times listed are tentative)

Thursday, September 26, 2013

GENERAL INFORMATION 2

1. AGENDA 12

8:00 A.M.

2. EXECUTIVE SESSION
A. Approval of July 25-26, 2013, Executive Session Minutes **(action)** E-2
B. President's Report
C. Change of Task Force Membership **(action)**
D. Litigation Report – Jean McElroy E-8
E. Executive Director's Report – Paula Littlewood
F. Executive Director Evaluation E-19

10:00 A.M.

3. PUBLIC SESSION – INTRODUCTIONS and WELCOME
A. Approval of July 25-26, 2013, Public Session Minutes **(action)** 18
B. Report on Executive Session
C. President's Report
D. Executive Director's Report 35

4. CONSENT CALENDAR 68
A. 2014 Keller Deduction Schedule ..... **late materials**
B. Proposed Amendments to Law Clerk Program Regulations 69
C. Proposed BOG Admissions Policies re Deadlines ***pulled – will be on Nov consent*** . 114
D. Recommendations from Court Rules and Procedures Committee re RAP 10.2, GR 30/CR 5, and ER 901 128

Updated after BOG meeting

5. FISCAL MATTERS – Governor Phil Buri, Treasurer, and Ann Holmes, Chief Operations Officer
A. Approve Final FY2014 Budget **(action)** 196
B. Approve 2015 License Fees **(action)** 263
C. August 31, 2013, Investment Update **(information)** 268
D. June 30, 2013, Quarterly Memo and Financial Statements **(information)** 271
E. July 31, 2013, YTD Financial Statements **(information)** 315

6. WSBA 2013-2015 STRATEGIC GOALS – Governor Brian Kelly, Chair, and Ann Holmes, Chief Operations Officer (action) 356

7. LEGAL FOUNDATION OF WASHINGTON (LFW) AND LEGAL AID FOR WASHINGTON (LAW) FUND REPORT – Paul Mack, LFW President; Caitlin Davis Carlson, LFW Executive Director; Mark Johnson, LAW Fund President; and Naria Santa Lucia, LAW Fund Director 359

12:00 P.M. – Lunch

1:30 P.M.

8. REPORT ON ABA ANNUAL MEETING – Debi Perluss, WSBA Delegate to the ABA .. 366

9. WASHINGTON STATE BAR FOUNDATION (WSBF) – Judy Massong, President, and Megan McNally, Director of Advancement/Chief Development Officer
A. Washington State Bar Foundation Annual Meeting
1. Appointments to Board of Trustees **(action)** 368

10. GOVERNORS' FORUM

11. LIAISONS' FORUM

3:00 P.M.

12. REPORT FROM CHIEF HEARING OFFICER – Joe Nappi, Chief Hearing Officer 373

13. DIVERSITY AND INCLUSION MATTERS – Governor Tracy Flood, Chair; Megan McNally, Director of Advancement/Chief Development Officer; and Joy Eckwood, Diversity Programs Manager
A. Diversity & Inclusion Plan Progress Report 379
B. Approve Committee Name Change **(action)** 381
C. Update on Mentorship Work Group ..... **late materials**
D. Upcoming Diversity Events Reminders **(information)** 382

Updated after BOG meeting

Friday, September 27, 2013

8:00 A.M.

EXECUTIVE SESSION

G. Lawyers' Fund for Client Protection – Blake Kremer, Chair, and Elizabeth Turner, Assistant General Counsel
   1. Gift Recommendations **(action)**.....E-27
   2. Report on Previous Recommendation **(action)** E-37
H. Meeting Evaluation Summary.....E-45

9:00 A.M. – PUBLIC SESSION

14. LAWYERS' FUND FOR CLIENT PROTECTION – Blake Kremer, Chair, and Elizabeth Turner, Assistant General Counsel

A. Annual Report and Proration Recommendation **(action)**..... 383
B. Review of Policy on Immigration Cases **(action)** 426

15. BOG MATTERS

A. Various WSBA Appointments and Nominations **(action)**
   1. Appoint Members to Council on Public Defense..... **late materials**
   2. Appoint Members to Disciplinary Board & Character & Fitness Board .. **late materials**
   3. Nominate Non-Lawyers to Disciplinary Board and Character and Fitness Board..... **late materials**
B. Various Non-WSBA Appointments and Nominations **(action)**
   1. Nominate Member to Board for Judicial Administration's Public Trust and Confidence Committee 430
C. Appoint and Nominate WSBA Committee and Board Chairs for 2013-2014 **(action)** ..... **late materials**
D. Recommendations from BOG Committee on Committees **(action)**..... 437
E. Proposed Revised WSBA Travel Policy **(action)**..... 475
F. Proposed Update to WSBA September 23, 2010, Resolution re Proof of Immigration Status**(action)**..... 476
G. Proposed Amendment to Bylaws re Email Addresses **(first reading)** 481
H. Proposed Amendment to Bylaws re Election Deadlines **(first reading)** 484
I. Update on WSBA Communication Plan

16. WRITTEN REPORTS

A. President's Activities..... 486
   1. President's Correspondence..... 487
B. President-elect's Activities..... 488

17. FUTURE MEETINGS

A. Preliminary November 2013 Agenda 489

Updated after BOG meeting

BOARD OF GOVERNORS
MEETING ISSUES
2013 - 2014

NOVEMBER (Seattle)
Standing Agenda Items:

- Office of Disciplinary Counsel Report (quarterly)
- ABA Midyear Meeting Sneak Preview
- Legislative Committee Recommendations
- Update from Local Rules Task Force
- WSBF Annual Report
- Report from WSBA Leadership Institute Fellows
- Outside Appointments (if any)

JANUARY (Olympia)
Standing Agenda Items:

- Supreme Court Meeting
- Legislative Report
- Office of Disciplinary Counsel Report (quarterly)
- Fiscal Matters
  - FY2012 Audited Financial Statements
- Report from Third-Year Governors re Candidate Recruitment
- Outside Appointments (if any)

MARCH (Seattle)
Standing Agenda Items:

- Legislative Report
- Report on ABA Mid-Year Meeting
- Outside Appointments (if any)

APRIL (Moses Lake)
Standing Agenda Items:

- Legislative Report/Wrap-up
- Office of Disciplinary Counsel Report (quarterly)
- WSBA Awards Committee Recommendations – Executive Session
- Outside Appointments (if any)

JUNE (Seattle)
Standing Agenda Items:

- Interview/Selection of the WSBA President-elect
- Interview/Selection of At-Large Governor
- WSBA Awards Committee Recommendations – Executive Session
- Fiscal Matters
- Legislative Committee Appointments
- ABA Appointments for the WSBA Delegation
- ATJ Board Report
- Outside Appointments (if any)

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JULY (Skamannia)
Standing Agenda Items:

- BOG Retreat
- Court Rules and Procedures Committee Report and Recommendations
- Fiscal Matters
  - Draft FY2015 Budget
- WSBA Standing Committee Appointments
- Report from BOG Committee on Committees (Annual Reports)
- Office of Disciplinary Counsel Report (quarterly)
- Election of WSBA Treasurer
- Hearing Officer Selection Panel Recommendations
- Outside Appointments (if any)

SEPTEMBER (Seattle)
Standing Agenda Items:

- Lawyers' Fund for Client Protection Annual Report
- Legal Foundation of Washington and LAW Fund Report
- Executive Director's Evaluation
- Washington State Bar Foundation Trustee Election and Annual Meeting
- Fiscal Matters
  - Final FY2015 Budget
- 2015 Keller Deduction Schedule
- Report on ABA Annual Meeting
- Report from Chief Hearing Officer
- Outside Appointments (if any)
- WSBA Annual Awards Dinner

Board of Governors – Action Timeline

Description of Matter/Issue	First Reading	Scheduled for Board Action
Approve Proposed Revised Travel Policy	July 26-27, 2013	Sept 26-27, 2013
Approve Recommendations from Court Rules and Procedures Committee on RAP 10.2, GR 30/CR5, and ER 901	July 26-27, 2013	Sept 26-27, 2013
Approve WSBA 2013-2015 Strategic Goals	July 26-27, 2013	Sept 26-27, 2013
Proposed Amendments to Law Clerk Program Regulations	July 26-27, 2013	Sept 26-27, 2013
Recommendations from BOG Committee on Committees	July 26-27, 2013	Sept 26-27, 2013
Approve FY2014 Budget	July 26-27, 2013	Sept 26-27, 2013

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Approve 2015 License Fees	July 26-27, 2013	Sept 26-27, 2013
Amendments to Bylaws re Email Addresses	Sept 26-27, 2013	Nov 8-9, 2013
Amendments to Bylaws re Election Deadlines	Sept 26-27, 2013	Nov 8-9, 2013

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