

MINUTES

ATJ Board Delivery System Committee
June 18, 2010
10:30 a.m. – 1:30 p.m.
Washington State Bar Association

Present: Co-Chairs Dan Gottlieb and Kirsten Barron, Threesa Milligan, Alex Doolittle, Aline Carton, Caitlin Davis Carston, César Torres, Evonne Zook, Jorge Barón, Patricia Duckstad, Nancy Rohde, Laurie Powers (by phone), Jim Bamberger (by videoconference), Hilary Behrman, Joan Fairbanks

Approve May 21, 2010 meeting minutes: Approved

Achieve consensus on the list of priorities: The Committee approved the proposed broad list of priorities with the following exceptions: (1) The third bullet under A. 6 – Improving Access for All – is a low priority; (2) B.14-17 (Systemic Topics) were deemed too broad to fit the criteria for this committee and were removed from the list.

Propose annual priorities using the following criteria: The Committee approved the following criteria -

- Greatest impact on low income and marginalized populations, consistent with the Access to Justice Board's Hallmarks (please review attached Hallmarks "wheel")
- Availability of resources (\$, volunteers, staff, etc.)
- Potential for meaningful implementation by the Delivery System Committee

Finalize priorities and develop work plan: The Committee agreed on the following six priorities and assigned "point people" to each:

1. **Coordination/Collaboration/Regional Planning** (Kirsten, Patty, Joan): The goal is to encourage and promote inter- and intra-regional planning efforts throughout the state. The initial task is to write a letter to the regional planning teams inquiring about the status of regional planning, informing them of this Committee's five priorities, and seeking input on the focus of this Committee.
2. **Training** (Threesa, Aline and Jim): The task is to develop an inventory of training and a functional assessment of training capacities relevant to the needs to clients. Trainees will include pro bono and moderate means attorneys, law students, staff, board members, and mentors. The inventory will include resources (e.g., WSBA resources, videoconferencing).
3. **Access (including Education)** (Jorge and Anne): The focus is on how people access the delivery system. Strategies to be explored include outreach, the use of interpreters, and approaches to special populations.
4. **Pro Bono** (Nancy, Andrea and Pam Feinstein): This is a very broad area – priorities need to be set.

5. **State Support:** Caitlin and César

Assignments and Next Steps:

1. **The Committee will meet on July 16 from 10:30 – 12:30.**
2. **Committee members assigned to the six priorities will present general proposed approaches to each of the priority areas using the following analysis: (a) develop an assessment of the topic; identify the gaps; propose how to fill the gaps., with a focus on how to assess the priority and identify the gaps.**
3. **Committee members will post their discussion outlines on the listserv prior to the July 16 meeting, and will make presentations on July 16.**

Future meetings: The Committee will meet monthly on a Friday. Joan will send out a Meeting Wizard to schedule future meetings.