WASHINGTON STATE BAR ASSOCIATION
ALTERNATIVE DISPUTE RESOLUTION SECTION
BYLAWS

(As Last Amended and Approved by the WSBA Board of Governors on October 28, 2011)

ARTICLE I. NAME

This organization shall be known as the "Alternative Dispute Resolution Section" of the Washington State Bar Association (hereinafter referred to as the "Section").

ARTICLE II. MEMBERSHIP

Any active member in good standing of the Association and any lawyer specially admitted to the Bar for educational purposes (APR 8(d)); as an Emeritus member (APR 8(e)); as a Foreign House Counsel (APR 8(f)), as a Military Lawyer (APR 8(g)); or authorized to practice as House Counsel pursuant to RPC 5.5(d) may be enrolled as a member of this Section upon request and payment of annual Section dues in the amount and for the purpose approved by the Board of Governors of the Association pursuant to Article 6.5 of these Bylaws. In addition, inactive attorneys, law students and non-attorneys may be subscriber members of the Section by paying the Section dues as required by the Washington State Bar Association. Subscriber members are non-voting members of the Section and may not hold an elected office.

ARTICLE III. OFFICERS

The officers of this Section shall be the Chair, Chair-Elect, Secretary and Treasurer.

ARTICLE IV. DUTIES OF OFFICERS

4.1 Chair

The Chair, as chief executive officer, shall preside at all meetings of the Executive Committee and of the Section membership, and have such other executive powers and perform such other duties as are not inconsistent with these Bylaws or the Bylaws of the Association.

4.2 Chair-Elect

The Chair-Elect shall perform all duties of the Chair during the latter's absence or inability to act and, when so acting, shall have all the the executive powers and perform such other duties as are not inconsistent with these Bylaws or the Bylaws of the Association. The Chair-Elect shall have

such other powers and perform such other duties not inconsistent with these Bylaws as, from time to time, may be requested by the Chair or the Executive Committee.

4.3 Secretary

The Secretary shall be responsible for the taking of minutes at each meeting of the Section and the Executive Committee, and the transcription and distribution of such minutes to the members of the Section.

4.4 Treasurer

The Treasurer shall be responsible for maintaining accurate records of the finances of this Section, tracking the dues and other receipts of the Section, and approving the necessary disbursements thereof, subject to such procedures as shall be prescribed by the Executive Committee or the Board of Governors of the Association.

4.5 Term.

The term of office of each Officer shall commence on October 1 and shall be for one year, or until the Officer's successor is elected.

ARTICLE V. EXECUTIVE COMMITTEE

5.1 Membership

The Chair of this Section shall appoint persons to fill positions on the Executive Committee in consultation with the Executive Committee. There shall be an Executive Committee composed of all the officers of this Section, the immediate past Chair of this Section, and up to eight (8) other persons. All other past Chairs of this Section shall be ex officio members of the Executive Committee.

5.2 Term.

The term of each member of the Executive Committee, other than Officers, shall begin on October 1, and be for three years, or until the member is removed or a successor is appointed. A member shall serve no more than six (6) consecutive years as either a member of the Executive Committee or as an Officer, unless the term of office for an Officer extends the term beyond the sixth year. A member is eligible for reappointment to the Executive Committee after a one (1) year absence. The Chair may appoint members to the Executive Committee to fill an unexpired term subject to the approval of the other members of the Executive Committee. Any member may be removed from the Executive Committee by a majority vote of the sitting members. Grounds for removal shall be failing to attend two-thirds of the montlhy Executive Committee meetings (eight out of twelve) or other cause as determined by a majority of the Executive Committee.

5.3 Duties

The Executive Committee shall supervise and direct the affairs and determine the policies of this Section, subject to and in accordance with these Bylaws and the Bylaws and policies of the Association.

5.4 Meetings

The Executive Committee may act at a meeting duly called or by a poll of each member of the Executive Committee. A majority of the Executive Committee shall constitute a quorum to transact business. Meetings shall be called by the Chair or by a majority of the members of the Executive Committee, and written notice of such meetings shall be given to members of the Executive Committee not less than three days prior to such meeting. A poll of the members of the Executive Committee may be conducted by the Chair by telephone, mail, fax or email.

5.5 Dues

The Executive Committee shall have the right to assess annual Section membership dues upon each member of this Section.

ARTICLE VI. COMMITTEES

6.1 Standing Committees

The chair of each standing committee shall be selected for the next year, which begins October 1, by the Chair-Elect, upon the approval of the Executive Committee. The committee chair shall serve for one year, unless reappointed by the next Chair-Elect. In addition, the Chair shall have the power, in consultation with the Executive Committee, to appoint such ad hoc committees as are necessary for the purpose of furthering the objectives of this Section.

6.2 Members

The Chair shall have the power to designate the members of standing committees of this Section in consultation with the Executive Committee. The members of the standing committees shall be selected from among members of this Section by the Chair in consultation with each committee chair.

ARTICLE VII. MEETINGS OF MEMBERS

7.1 Meetings

This Section shall hold the annual meeting of its members at any time called for by the Chair subject to approval of the Executive Committee. Special meetings of the members may be called by the Chair, Chair-Elect, or a majority of the members of the Executive Committee.

7.2 Notices

Notice of the time and place of all meetings shall be given to all members of this Section at least five days prior to the meeting date.

7.3 Quorum

Ten members shall constitute a quorum for the transaction of business at any meeting of this Section.

7.4 Rules of Order

All meetings of this Section shall be conducted in accordance with Robert's "Rules of Order, Newly Revised."

ARTICLE VIII. ELECTIONS

8.1 Time

This Section shall hold a regular annual election of officers, except for the office of Chair which automatically shall be filled by the Chair-Elect. The regular annual election shall be held at the annual meeting of this Section as provided in Article 8.1, which must take place prior to the new Officers taking office on October 1 as provided in Article 5.5.

8.2 Nominating Committee

The Nominating Committee shall consist of the Immediate Past Chair, the current Chair and the Chair-Elect. The Nominating Committee shall nominate one or more members of this Section for each of the offices of Chair-Elect, Secretary and Treasurer. The written report of the Nominating Committee stating the names of the persons so nominated shall be forwarded to the Chair of the Section at least ten days prior to the regular annual election, and the members of this Section shall be notified of such nominations in the notice of the annual meeting as provided in Article 8.2.

ARTICLE IX. AMENDMENTS TO BYLAWS

These Bylaws may be amended at any annual meeting of the Section by a majority vote of the members of the Section present. These Bylaws may also be amended at any regular or special meeting of the Executive Committee of the Section called for the purpose of amending the Bylaws and upon seven days written notice to members of the Executive Committee and by a majority vote of the members of the Executive Committee present, or if the vote is by e-mail, a majority of the sitting members. No amendment to these Bylaws shall become effective until approved by the Board of Governors of the Washington State Bar Association.

Adopted by the Executive Committee March 25, 2011, August 19, 2011, and September 16, 2011.

Approved by the WSBA Board of Governors on October 28, 2011.