



Civil Rights Section

WASHINGTON STATE BAR ASSOCIATION

Minutes for February 9, 2012

Submitted by Kwame Amoateng, Secretary

The meeting was called to order at 12:17 pm and a quorum was established. Attendance was as follows of the Executive Committee. Attending were Kwame Amoateng, Amy Kim, Nancy Talner, Patricia Paul, Corbett Gordon, and, Sharon Payant. Excused absence was Alec Stephens. Unexcused absences were Michael Ewetuga, Mary Devuono England and Kristi Cruz. WSBA staff attending was Melina Lambuth and Joy Eckwood.

The December 2011 and January 2012 minutes were approved.

There is a request for a change of meeting day. Pat Paul informed the body that Alec Stephens is unable to attend at the current meeting dates and times. Action item: Pat is to send out alternate dates and times for consideration.

Treasurer, Amy Kim, went over the November 2011 monthly financials. WSBA staff, Melina Lambuth informed the group that the December 2011 financials should be received shortly, possibly by the next meeting. Action Item: Amy will forward the December financials to the group as soon she receives it.

WYLD report on the Open Section Night of January 31st was not given, as WYLD Liaison, Heidi Kay Walter was not present for today's executive committee meeting.

A CLE Subcommittee report was given by Patricia Paul. Patricia and Alec Stephens are the members of the CLE Subcommittee. They submitted a draft work plan for the executive committee to review. Sharon Payant proposed that under target partnership, we include "selected private vendors." No. 1.4. The executive committee adopted the draft work plan for the CLE Subcommittee.

An Administrative Subcommittee was proposed by Amy Kim, to create a 12-month calendar/procedure to reflect the activities the section conducts on an annual basis highlighting key activities. This will allow the Board to better plan for events throughout the year and for transitioning from year-to-year. Action item: Amy will draft the work plan for presentation to the executive committee.

A Communication and Advertising Subcommittee was proposed by Patricia Paul and Amy Kim, utilizing the Work Plan as a tool, with one focus to be on our newsletter for Bylaws compliance and outsourcing. Action item: Patricia will draft the work plan and have it reviewed by Amy.

A Membership Subcommittee report by Pat Paul touched on the revised stats for December received: 24 visitors to website in January and 102 current members, down from previous end of year membership of 137. Their work plan continues to be a work-in-progress.

A report on the section webpages on WSBA.org was given by Pat Paul with details about our Martin Luther King, Jr. Day Press Release and Winter 2012 Newsletter. WSBA staff, Melina Lambuth described password protected pages. The executive committee's consensus was that our educational component about civil rights is a high priority and our materials should remain available to the public via the WSBA website.

The meeting adjourned at 12:44 pm.