

MINUTES

November 10, 2011 Executive Committee Meeting

Executive Committee Members Present: Kwame Amoateng, Kristi Cruz, Michael Ewetuga, Corbett Gordon, Amy Kim, Sharon Payant, Nancy Talner, Heidi Kay Walter

Executive Committee Members Absence Excused: Patricia Paul, Alec Stephens

WSBA Staff Present: Joy Eckwood, Melina Lambuth

1. Welcome & Attendance. The meeting began at 12:20. Michael Ewetuga served as chair of the meeting in Patricia Paul's absence.

2. Minutes of October 13, 2011

3. Up-coming newsletter

- **a.** Target date for submissions is January 2012. Please submit suggestions and proposed inclusions to Patricia Paul by January 2012.
- **b. Focus: Planned CLEs for 2012.** The upcoming newsletter should include information about CRLS CLEs planned for 2012.
- c. Idaho State Bar Diversity Section (ISBDS) The ISBDS has proposed a joint event with Washington's CRLS. Sharon Payant had not yet discussed the idea presented by Linda Pall (ISBDS Chair) with her, and will report to the CRLS executive committee at the next meeting. More information about the ISBDS is available online at http://isb.idaho.gov/member-services/sections.html#div.
- d. Other The fall 2011 newsletter was distributed and is available on the WSBA website at http://www.wsba.org/Legal-Community/Sections/Civil-Rights-Law-Section/~/media/Files/Legal%20Community/Sections/Civil%20Rights%20Law/CRLS%20New sletters/Fall%202011%20Civil%20Rights%20Newsletter.ashx. It was shortened from an earlier draft due to formatting issues. The article that was eliminated is likely to be included in the next newsletter. Joy Eckwood mentioned a desktop publishing service used by other sections as an alternative to leaving the burden on the section chair: Ken Yuk k.yu@earthlink.net. She estimated the expense to be approximately \$75 per hour.

4. Treasurer's Report - Amy Kim

a. Conference Call Alternatives. Amy Kim discussed the conference call service currently used by the CRLS: Quick Connect, which annually costs the section approximately \$185. As proposed at the last meeting, she investigated free alternative services online. Amy told the group about "Free Conference Call" with more information available at www.freeconferencecall.com. The dial in number is based in California. If calling from a traditional land line, callers would incur long-distance charges. Other services from Free

Conference Call, including recording up to six hours of the call, are free. The committee members discussed their exclusions from long distance charges, and favorable nature of eliminating expenses to the committee.

Amy Kim moved to switch services to a free provider. Corbett Gordon seconded the motion. Voice vote was unanimous in favor, with no abstentions nor nay votes. The motion passed.

The next provider or the date the switch is to take place was not specified. The committee agreed to make a decision about which provider at the next meeting.

- b. Monthly Financials. The costs exceeded expenses for the CRLS CLE presented in July. Sharon Payant mentioned discussions with WSBA that the Section may not need to cover additional expenses. Details were included in an email from Joy Eckwood at WSBA to the executive committee, dated 11/14/11. Amy Kim expressed that would put the section in a better financial situation, and she would have additional information at the next meeting.
- **c. Work Plan Subcommittee.** This is the subcommittee to develop the Section's Work Plan. The first meeting is tentatively planned for December. Members are: Chair, Chair-Elect, Past Chair and Treasurer.
- **5. WYLD.** Heidi Kay Walter reported attending a WSBA WYLD Liaison orientation at the end of October.
- 6. **Legislation-** Sharon Payant
 - a. Z-0626.2/11 2nd draft. Authorizing the implementation of a facial recognition matching system for drivers' licenses, permits, and identicards. The section will appoint a follow-up contact person.
- **7. Membership Subcommittee.** Heidi Kay Walter and Patricia Paul invite others to join, with nothing additional to add at this time.
- **8. December 9 10 BOG in Bellingham** Section BOG Liaison, Tracy Flood, has invited Patricia Paul to their December BOG meeting to give an update on the Section. Patricia will be attending.
- 9. December 8, 2011 Executive Committee Meeting

The focus of the upcoming executive committee meeting will be planning 2012 CLEs, including whether/how the Section will be marking the holiday honoring Rev. Dr. Martin Luther King Jr. Sharon Payant expressed that a press release approved by the WSBA is usually a part of the process.

Michael Ewetuga expressed concern about the need for WSBA approval of every Section action, including web site content. In response, Amy Kim mentioned other sections using non-WSBA hosts for their web sites. Due to time constraints, the committee tabled further discussion of these issues to the next meeting. Joy Eckwood sent the committee additional information about WSBA approval processes and "off site" websites in a subsequent email 11/14/11.

10. Adjourn At 12:55, Amy Kim made a motion to adjourn, Michael Ewetuga seconded the motion, which carried by unanimous voice vote.