

LIMITED PRACTICE BOARD AFFIDAVIT OF ATTENDANCE AT APPROVED CONTINUING EDUCATION ACTIVITIES

(This form must be signed and notarized.)

1.	Name	LPO #	LPO #			
	Company Name					
	Company Address					
	CitySta	ıte	Z	ip	_ Phone #	
	Email Address					
	Home Address					
	CitySta	ıte	Z	ip	_ Phone #	
2.	Period Covered: January 1, 2013 th	rough l	Decem	nber 31, 2013		
3.	List below all approved continuing education	n cours	ses atte	ended during a	above calendar yea	r:
	Name of Course	D	ate	General Hrs	Liability Hrs	Total Hrs.
		. .				
		. -				
		. .				
		-				
		-				
4.	Total credit hours taken					
5.	Enter carryover credits from preceding year (max. is 10, of which 2 may be liability)				_	
6.	Enter total CEUs					
7.	Subtract CEUs needed for this year				-2	-10
8.	Excess credits over the 10 required will be calculated and forwarded to next year. You may carry over a maximum of ten credits, of which two may be liability credits.					

I swear or affirm that this information is, to the best of my knowledge, complete and accurate, and that I did attend, for the number of hours indicated, the courses listed on page 1 of this form.

	Signature		
SUBSCRIBED AND SWORN to before me th	is day of	, 20	
Notary Public			
In and for the state of	. residing at		

REGULATION 102. CONTINUING EDUCATION REQUIREMENT

A. As provided for in Regulation 12 of the Regulations of the APR 12 Limited Practice Board, each active and inactive Limited Practice Officer shall complete a minimum of ten (10) credit hours of approved education during each calendar year, except as exempted by Regulation 114. Up to five (5) credit hours may be completed through Distance Education. Two (2) hours of the required ten (10) hours of continuing education per year must be on liability issues, which may be completed through Distance Education. These classes must be approved by the Board and must be taken annually.

B. If an LPO completes more than ten (10) such credit hours in a given calendar year, the excess credit, up to ten (10) credits, may be carried forward and applied to such LPO's education requirement for the next calendar year. Liability credit hours may be carried forward as liability credits or regular credits; however, a maximum of two (2) liability credits may be carried forward as liability credits. Failure to comply with the provisions of this Regulation and Regulation 12 of the Regulations of the APR 12 Limited Practice Board each calendar year shall subject the Limited Practice Officer to suspension or revocation of license as an LPO.

Return this completed form by January 31, 2014 to:

Limited Practice Board Washington State Bar Association 1325 4th Ave., Suite 600 Seattle, WA 98101-2539

LATE NOTICE: In accordance with Regulation 108(b), a late fee of \$50 must be paid if this form is filed after January 31, 2014 and/or if classes were attended after December 31st to meet the 2013 requirement. The deadline for filing forms with the late fee is April 30. After this time we will request your LPO license be suspended by the Supreme Court.

ADDRESS / EMPLOYER / STATUS CHANGES: Please use the status change form available on the WSBA website to notify the Board of any changes to your address, employer or status; http://www.wsba.org/LPOs. Questions to: lpo@wsba.org.

NEW LPOs: LPOs certified in 2013 are exempt from the CEU requirements for 2013 and are NOT required to return an affidavit. Courses attended in 2013 will be applied to 2014.