WSBA License Fee Exemption Request Form

This form must be postmarked or received on or before February 2, 2015. If your request is denied and payment is not made online or postmarked or received by February 2, 2015, a 30% late fee will be assessed. You will only be denied if you do not meet the criteria outlined in the bylaw.

Note: This exemption covers the license fee only. Payment of the Lawyers' Fund for Client Protection assessment of $30 must be made by February 2, 2015.

Article III, section H of the bylaws provides:

5. License Fee Exemptions Due to Hardship.

In case of proven extreme financial hardship, which must entail a current household income equal to or less than 200% of the federal poverty level as determined at the time of the application for hardship exemption, the Executive Director may grant a one-time exemption from payment of annual license fees by any Active member. Hardship exemptions are for one licensing period only, and a request must be submitted on or before February 1st of the year for which the exemption is requested. Denial of an exemption request is not appealable.

Supporting documentation may be requested.

The 2014 Federal Poverty Guidelines for the 48 Contiguous States and the District of Columbia		
Persons in family	**Annual Gross Household Income – Poverty Guideline**	**200%**
1	$11,670	$23,340
2	15,730	31,460
3	19,790	39,580
4	23,850	47,700
5	27,910	55,820
6	31,970	63,940
7	36,030	72,060
8	40,090	80,180
For families with more than 8 persons, add $4,060 for each additional person.		

I,_____, WSBA #_____, hereby submit a request for a **one-time** exemption from payment of the annual license fee for the 2015 license year, based on the following:

- 2014 Annual gross household income: _____
- Number of persons in family: _____

I certify that my 2014 annual gross household income is equal to or less than 200% of the federal poverty level.

_____	_____	_____
Signature	**Date**	**Place signed (city, state)**

Washington State Bar Association • 1325 4th Ave, Ste 600 / Seattle, WA 98101-2539
206-443-9722 • 800-945-9722 • questions@wsba.org • Fax: 206-727-8313