

MEETING MINUTES

October 17, 2019

Members Present: Doug Walsh, Interim Chair, Trena Berton, Michele Carney, Prof. George Critchlow, Brooks Goode, Sonya Kraski, Gary Swearingen, Jennifer Unger, and Joseph Williams.

Members Excused: Amber Rush.

Also Attending: Julie Shankland (General Counsel/Staff Liaison), Kyla Jones (WSBA Paralegal), Sunitha Anjilvel (WSBA Board of Governor's Liaison), Prof. Drew Simshaw (POLB Applicant), Michael Cherry (POLB Applicant), Mir Tariq (POLB Applicant), and Ellen Reed (ATJ Tech Liaison).

MINUTES

The Board approved the September 19, 2019 minutes by consensus. Sonya Kraski abstained.

UPDATES

1. Recruitment

The Board is seeking to recruit two lawyer members and one public member. The Board reviewed applications from Drew Simshaw, Michael Cherry, and Mir Tariq. These applications will be sent to the Board of Governors at their next meeting.

2. Communication with Court – Withdrawal of GR 24

The Board discussed sending a letter to the Court to share notes from the stakeholders meeting, which provided feedback relevant to the withdrawal of GR 24. Kyla and Julie will draft a letter for Interim Chair Walsh to edit and sign.

3. Meeting Schedule

The Board discussed if they wanted to continue with monthly, in-person meetings. Suggestions included the incorporation of telephonic meetings and more frequent meetings with the Court and shareholders. There will be a standing agenda item at the end of each meeting to discuss the following meeting.

COURTHOUSE FACILITATOR PROGRAM – DISCUSSION AND DECISION

The Board recapped the information they have collected and discussed on the Courthouse Facilitator program. The Board discussed the 2017-2019 Courthouse Facilitator Training Decision Package document and the advantages and disadvantages of a statewide training program. Sonya Kraski will review this document and report her thoughts on it. Interim Chair Walsh will communicate with the Attorney General's office to discuss possible funding.



ONLINE LEGAL SERVICES – ASSESSMENT OF REGULATORY NEEDS – DISCUSSION

The Board had a discussion of Drew Simshaw’s article. The Board identified key issues for the Board to work on, which are (1) revising the definition of the practice of law and, (2) creating a legal definition of “A.I.” The Board briefly discussed Susan Saab Fortney’s article, *Online Legal Document Providers and The Public Interest: Using a Certification Approach to Balance Access to Justice and Public Protection*. There will be a deeper discussion on this article at the next meeting.

ASSIGNMENTS

The assignments for the Board members to complete for the November 21, 2019 meeting are as follows:

- Kyla and Julie: Draft a letter to the Court to present stakeholder feedback.
- Sonya: Report on thoughts on 2017-2019 Courthouse Facilitator Training Decision Package document.
- Doug: Communicate with Attorney General’s office about funding for Courthouse Facilitator training.
- Everyone: Read Susan Saab Fortney’s article: *Online Legal Document Providers and The Public Interest: Using a Certification Approach to balance Access to Justice and Public Protection*.

EXECUTIVE SESSION

The Board voted to end the executive session.

The meeting was adjourned.