

Discipline Checks

A discipline check (summary of any grievances filed against the lawyer and/or discipline imposed on the lawyer) is provided by the Washington State Bar Association for a fee of \$30.00. Additional originals requested at the same time are \$1.00 each. The discipline check provided by the WSBA certifies the lawyer's status, the date of admission, and a summary of any grievances filed against the lawyer. Grievances dismissed more than three years ago are not reported.

Requests for discipline checks must be in writing and signed by the lawyer. If an organization or another party is requesting the information, a signed authorization and release signed by the lawyer is required. The standard turnaround time is one to two weeks. For expedited or other special service, there is an additional fee of \$7.50.

To order a discipline check, send a written request to the Office of Disciplinary Counsel at 1325 Fourth Avenue, Suite 600, Seattle, WA 98101-2539; fax 206-727-8325. Please include the following information:

- Name
- Bar Number
- Number of originals requested
- Address where the discipline check should be mailed
- The appropriate fee
- A release signed by the attorney for the discipline check

Payment may be made by check (payable to WSBA), MasterCard, or Visa. If paying by credit card, please provide card number, expiration date, and the name as it appears on the card.