

**MINUTES**

**WASHINGTON STATE BOARD OF  
MANDATORY CONTINUING LEGAL EDUCATION**

**October 4, 2013**

The meeting of the Washington State Board of Mandatory Continuing Legal Education was called to order by Chair Aaron S. Okrent at 9:55 a.m. on Friday, October 4, 2013 at the WSBA Conference Center in Seattle, Washington. Board members in attendance were:

Aaron S. Okrent, Chair  
 Andrew Benjamin  
 Stacy A Bjordahl  
 Daniel M. Lear  
 Rebecca Stewart-LeVon

Absent were members Scott J. Bergstedt and E. Lee Schlender.

Liaisons, Staff, and guests attending were:

Kathleen Todd	MCLE Board Executive Secretary
Robert Henry	Regulatory Services Department Associate Director
Adriana Castano-Agudelo	MCLE Analyst

**APPROVAL OF THE MINUTES**

The minutes of the July 12, 2013, meeting were approved by motion.

**SPONSOR REQUEST**

The Board considered a request for clarification of Appendix APR 11 Regulation 102(f) from Margaret Morgan, the WSBA Associate Director for Publications and Professional Development. The Board resolved by motion to allow a sponsor to advertise upcoming courses in the seminar written materials. The Board also resolved by motion that a sponsor can project information about upcoming courses on a screen in the seminar room before the event starts, during breaks, and after the course ends.

**VICE CHAIR**

The Board elected Stacy Bjordahl to be the MCLE Board’s 2013-2014 Vice Chair.

**CLE AUDIT REPORT**

An MCLE staff member gave a report to the Board on a mediation course audit done since the last Board meeting. The course content was excellent. The course sponsor also very effectively used a variety of pedagogical techniques to address the different

learning styles among the attendees, reinforce key learning, and foster a community of learners for the week-long course.

### **MEMBER APPEAL**

The Board considered a written appeal from a member to reexamine his request for a waiver of the late fee that had been denied. Given the circumstances that resulted in the late fee assessment, the Board unanimously denied, by motion, the member's request. The fact that a member does not receive a license packet in the mail is not an acceptable reason for missing the February 1 MCLE certification deadline. Members have been informed that they are responsible for all aspects of annual licensing completion and MCLE compliance – all of which can be done online.

### **APR 11.6(c)(4)(C) HEARINGS**

The Board held two APR 11.6(c)(4)(C) hearings and issued findings and orders.

### **LAWYER PETITIONS**

The Board reviewed and approved by motion 19 petition decisions made by the Executive Secretary since the previous Board meeting. All decisions were approved by motion.

The Board also considered six lawyer petitions. Each of these petitions was considered and resolved by motion. No listing of these motions is attached to these minutes to protect the confidentiality of the members.

### **ADJOURNMENT**

There being no further business at hand, the MCLE Board meeting was adjourned at 1:40 p.m. The next Board meeting will be at 10:00 a.m. on Friday, January 24, 2014.

Respectfully submitted,

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Kathleen Todd  
MCLE Board Executive Secretary