

MINUTES

**WASHINGTON STATE BOARD OF
MANDATORY CONTINUING LEGAL EDUCATION**

July 17, 2009

The meeting of the Washington State Board of Continuing Legal Education was called to order by Chair Rebecca Robertson at 10:02 a.m. on Friday, July 17, 2009, at the WSBA Conference Center in Seattle, Washington. Board members in attendance were:

- Rebecca C. Robertson, Chair
- James Andrus
- Efrem Krisher
- John Tappan Menard
- Karen L. Sayre
- Tera Schreiber
- Kay L. Verelius

Absent were Catherine Moore and Brian L. Comstock, BOG liaisons.

Liaisons and Staff attending were:

Jean McElroy	Regulatory Services Director
Kathleen Todd	MCLE Board Executive Secretary
Adriana Castano-Agudelo	MCLE Analyst

APPROVAL OF THE MINUTES

The minutes of the May 15, 2009, meeting were approved by motion.

COURSE AUDITS BY MCLE BOARD MEMBERS

The Board approved by motion a revision in the policy for CLE course audits done by Board members. Because the Board is focused on how to improve the quality of CLE courses for WSBA members, Board members may audit for free as many courses as they want to. Three conditions need to be met. First, the Board member needs to complete a standardized audit report to be shared with the sponsor of the course. Second, each Board member can only audit a sponsor once in a calendar year. Third, if there is a cost for written materials, CLE providers are required to loan copies of written materials to the auditor (which the auditor will return after reviewing) so that there is no cost to the auditor, the sponsor, or the WSBA.

SPONSOR DISCUSSIONS

The Board met with a sponsor of CLE courses to discuss the sponsor's practices and challenges for providing high quality continuing legal education courses. The

Board also invited suggestions for improving the quality of these courses and how the Board could facilitate those changes.

BOARD AUDIT OF CLE COURSE

A Board member who audited a CLE course made a presentation to the Board about the audit. The Board auditor rated the course attended as exceeding quality standards for a CLE course. The auditor reported being more engaged in the course than any other previously attended. The sponsor used excellent adult pedagogy skills in conducting the day-long program. These included giving talks in 15 minute increments and then engaging the attendees in an activity to practice what had just been taught.

SPONSOR LATE FEE WAIVERS FOR SPECIAL SITUATIONS

The Board considered requests from two sponsors for ongoing waivers of late fees because of repeating conditions beyond their control. The Board denied these requests, concluding that the MCLE regulations did not allow waivers for the conditions described.

CONSENT CALENDAR

Seventeen lawyer petitions were submitted to the Board on the Consent Calendar. Each petition was previously considered by the MCLE Board Petition Committee on July 10, 2009, and a recommendation on each was made for review by the full Board. Two petitions on the consent calendar were considered by the full Board. A decision was made on each and approved by motion. The full Board assessed each of the other recommendations on the Consent Calendar and resolved by motion to approve all petition decisions, which passed unanimously. No list of the petition decisions is attached to these minutes to protect the confidentiality of the members.

SUPPLEMENTAL LAWYER PETITIONS

The Board considered three additional lawyer petitions. Each petition was considered and resolved by motion, which passed unanimously. No listing of these motions is attached to these minutes to protect the confidentiality of the members.

ADJOURNMENT

There being no further business at hand, the MCLE Board meeting was adjourned at 12:22 p.m. The next Board meeting will be at 10:00 a.m. on Friday, September 18, 2009.

Respectfully submitted,

Kathleen Todd
MCLE Board Executive Secretary