

**MEETING MINUTES**

March 19, 2020

Members Present: Interim Chair Doug Walsh, Michele Carney, Michael Cherry, Prof. George Critchlow, Brooks Goode, Prof. Drew Simshaw, Gary Swearingen, Mir Tariq, Jennifer Unger, and Joseph Williams.

Members Excused: Trena Berton, Sonya Kraski, Amber Rush, Sunitha Anjilvel (BOG Liaison) and Julie Shankland (WSBA Staff Liaison).

Also Attending: Michelle Lucas (ATJ Liaison), Ellen Reed (ATJ Tech Liaison), Lisa Amatangel (WSBA Associate Director Litigation and Internal Operations), and Kyla Jones (WSBA Paralegal).

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Interim Chair Doug Walsh called the meeting to order at 12:00 p.m. once a quorum was established.

1. MINUTES

A motion was made and seconded to approve the February 20, 2020 minutes. The motion passed unanimously.

A motion was made and seconded to approve the March 6, 2020 minutes. The motion passed unanimously.

2. UPDATES

• Public Records Request – Attorney General’s Office

The Attorney General’s Office alerted Interim Chair Doug Walsh, Julie Shankland, and Kyla Jones that the documents are ready and will be provided once payment is received. Julie and Kyla will process payment to the Attorney General’s Office. Once the records request is received, Michael Cherry will work to make the data more readable.

• Courthouse Facilitators

Once Julie is able to review the document, Sonya and Interim Chair Doug Walsh will send the document to stakeholders to collect important feedback.

• Legal Health Check-Up

Julie and Kyla are working on creating a flow chart for the April 16, 2020 meeting.

3. NEXT MEETING

The Board will hold a two-hour, telephonic meeting on April 16, 2020.

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**EXECUTIVE SESSION**

A motion was made and seconded to enter Executive Session.

A motion was made and seconded to end the Executive Session.

The meeting adjourned at 1:00 p.m.