

MINUTES

August 3, 2018

The Law Clerk Board met at the WSBA office on August 3, 2018 for the purpose of a regular Board meeting. Participating Board members were: Ben Phillabaum, Chair, Christell Casey, Tonya Hebert, Sarah Kolpacoff, John Meyers, and Emily Mowrey. **Dan Clark, BOG liaison (Remote); Maureen Wickert, (Remote);** Katherine Skinner, Staff Liaison to the Board and Renata Garcia, Innovative Licensing Programs Manager also attended.

Public Agenda

The Board reviewed 4 applications for enrollment. The Board approved all applicants to enroll into the program.

Confidential Agenda

- The Board approved the May 2, 2018 meeting minutes
- The Board approved an assistant tutor for two clerks.
- The Board approved two changes of tutors for two clerks.
- The Board approved three clerks requesting leave
- The Board approved two requests for fourth year studies
- The Board approved four requests to add titles to the reading list

Evaluations

- The Board conducted five first-year evaluations and approved continuation in the program upon completion of all remaining first year coursework and book reports.

- The Board conducted two fourth-year evaluations and approved successful completion of the program upon submission of all remaining coursework and book reports.

Respectfully submitted,

Katherine Skinner, RSD Analyst