



**Board of Governors Meeting
WSBA Conference Center
Seattle, WA
November 22-23, 2019**

WSBA Mission: To serve the public and the members of the Bar, to ensure the integrity of the legal profession, and to champion justice.

PLEASE NOTE: ALL TIMES ARE APPROXIMATE AND SUBJECT TO CHANGE

ALL ITEMS ON THIS AGENDA ARE POTENTIAL ACTION ITEMS

To participate remotely: dial 1.866.577.9294, access code 52810#

FRIDAY, NOVEMBER 22, 2019

9:00AM – CALL TO ORDER

BOARD TRAINING

- ANTI-HARASSMENT TRAINING**, Julie Lucht, Perkins Coie LLP XX

CONSENT CALENDAR & STANDING REPORTS

- WELCOME**
- CONSENT CALENDAR**
 - REVIEW & APPROVAL OF SEPTEMBER 26-27, 2019 MEETING MINUTES XX
- PRESIDENT’S REPORT**
- INTERIM EXECUTIVE DIRECTOR’S REPORT**..... XX
- MEMBER AND PUBLIC COMMENTS** (30 minutes reserved)
- REPORTS OF STANDING OR ONGOING BOG COMMITTEES**
 - EXECUTIVE COMMITTEE, Pres. Rajeev Majumdar, Chair XX
 - APEX AWARDS COMMITTEE, Gov. Russell Knight, Chair XX
 - BUDGET & AUDIT COMMITTEE, Treas. Dan Clark, Chair XX
 - PERSONNEL COMMITTEE, Gov. Alec Stephens, Chair XX
 - LEGISLATIVE COMMITTEE, Gov. Kyle Sciuchetti, Chair..... XX
 - NOMINATIONS REVIEW COMMITTEE, Gov. Jean Kang & Pres-elect Kyle Sciuchetti, Co-Chairs... XX
 - DIVERSITY COMMITTEE, Laura Wulf and Gov. Jean Kang, Co-Chairs XX
 - LONG-RANGE PLANNING COMMITTEE, Gov. Paul Swegle, Chair XX
 - MEMBER ENGAGEMENT WORK GROUP, Govs. Kim Hunter and Dan Clark, Co-Chairs XX

12:00PM – LUNCH WITH WLI FELLOWS, LIAISONS, AND GUESTS

SPECIAL REPORTS

REPORTS OF TASK FORCES, WORK GROUPS, & LIAISONS

- JUDICIAL INFORMATION SYSTEMS COMMITTEE UPDATE, Robert Taylor, WSBA Liaison..... xx

AGENDA ITEMS & UNFINISHED BUSINESS

WASHINGTON STATE BAR FOUNDATION ANNUAL REPORT, Kristina Larry, President and Laura Sanford, Foundation Development Officer..... xx

BUDGET & AUDIT COMMITTEE MATTERS, Treas. Dan Clark, Chair and Chief Financial Officer

Jorge Perez

- BANK RESOLUTION AUTHORIZING BANKING RELATIONSHIPS..... xx
- APPROVAL OF THE 2021 LICENSE FEE..... xx
- RECOMMENDATION TO REDUCE THE CLIENT PROTECTION FUND ASSESSMENT xx
- \$5,000 BUDGET REQUEST TO INCREASE FUNDING FOR A CONTRACT LOBBYIST xx
- \$10,000 BUDGET REQUEST FOR STRATEGIC TRAINING & PLANNING FOR PUBLIC OUTREACH CAMPAIGN xx
- GOVERNOR & OFFICER TRAVEL POLICY..... xx

PERSONNEL COMMITTEE MATTERS, Gov. Alec Stephens, Chair and Director of Human Resources

Felix Neals

- FIRST READ: PARTIAL PROPOSED AMENDMENT TO WSBA BYLAWS RE: EXECUTIVE DIRECTOR TERM LIMIT xx
- 1-YEAR EXTENSION OF TERRA NEVITT AS INTERIM EXECUTIVE DIRECTOR..... xx

EXECUTIVE COMMITTEE MATTERS, Pres. Rajeev Majumdar, Chair

- PROPOSED AMENDMENTS TO EXECUTIVE COMMITTEE CHARTER..... xx

LEGISLATIVE COMMITTEE MATTERS, Pres-elect Kyle Sciuchetti, Chair and Outreach & Legislative Affairs Manager Sanjay Walvekar

- 2019-2020 LEGISLATIVE PRIORITIES xx
- 2019-2020 LEGISLATIVE REVIEW COMMITTEE RECOMMENDATIONS..... xx

COUNCIL ON PUBLIC DEFENSE (CPD) MATTERS, Jaime Hawk, CPD Member and Equity & Justice

Manager Diana Singleton

- PROPOSED APPELLATE GUIDELINES xx
- PROPOSED DEFENDER RESOURCE GUIDE..... xx
- PROPOSED GR & REVISED STANDARDS RE: INDEPENDENCE OF PUBLIC DEFENSE ADMINISTRATION (Tentative)..... xx

5:00PM – RECESS

SATURDAY, NOVEMBER 23, 2019

9:00AM – RESUME MEETING

AGENDA ITEMS & UNFINISHED BUSINESS

- PROPOSAL RE WSBA MAGAZINE NAME, Gov. Carla Higginson and Chief Communications Officer Sara Niegowski** **XX**
- 2020 MEETING SCHEDULE RESOLUTION** **XX**
- ALTERNATIVE DISPUTE RESOLUTION SECTION PROPOSED BYLAWS AMENDMENTS** **XX**
- BUSINESS LAW SECTION THIRD-PARTY LEGAL OPINIONS** **XX**
- FIRST READ: PROPOSED AMENDMENT TO WSBA BYLAWS RE: SECTIONS** **XX**
- PROPOSED POLICY RE: POTENTIAL CONFLICTS IN GOVERNOR/OFFICER ROLES.....** **XX**
- GOVERNOR ROUNDTABLE (Governors’ issues of interest)**

12:00 PM – LUNCH (Tentative)

EXECUTIVE SESSION

- ANNOUNCE BASIS FOR EXECUTIVE SESSION PURSUANT TO RCW 42.30.110(1)(i) (if needed)**
- ACTION RELATED TO EXECUTIVE SESSION (if needed)**

3:00 PM - Adjourn

INFORMATION

- **General Information** **XX**
- **Financial Statements.....** **XX**
- **Washington Leadership Institute (WLI) Fellows Report.....** **XX**
- **FY2019 Fourth Quarter Management Report** **XX**
- **Diversity and Inclusion Events** **XX**
- **Preview of January 16-17, 2020, Meeting.....** **XX**

2019-2020 Board of Governors Meeting Issues

NOVEMBER (Seattle)

Standing Agenda Items:

- 2019-2020 Legislative Priorities
- 2019-2020 Legislative Review Committee Recommendations
- WSBF Annual & Financial Reports
- Financials (Information)
- Washington Leadership Institute (WLI) Fellows Report (Information)
- FY2019 Fourth Quarter Management Report (ED Report)
- Office of Disciplinary Counsel Report (ED Report)

JANUARY (Seattle)

Standing Agenda Items:

- ABA Midyear Meeting Sneak Preview
- Client Protection Fund (CPF) Annual Report
- Access to Justice Board Annual Report
- Legislative Session Report
- FY2019 Audited Financial Statements
- WSBA Sections Annual Reports (Information)
- Financials (Information)
- FY2020 First Quarter Management Report (ED Report)

MARCH (Olympia)

Standing Agenda Items:

- ABA Mid-Year Meeting Report
- Legislative Report
- Financials (Information)
- Supreme Court Meeting

APRIL (Seattle)

Standing Agenda Items:

- Financials (Information)
- Office of Disciplinary Counsel Report (ED Report)

MAY (Bellingham)

Standing Agenda Items:

- Legislative Report/Wrap-up
- Interview/Selection of WSBA At-Large Governor
- Interview/Selection of the WSBA President-elect
- WSBA APEX Awards Committee Recommendations
- Financials (Information)
- FY2020 Second Quarter Management Report (ED Report)
- Office of Disciplinary Counsel Report (ED Report)

JULY (Stevenson)

Standing Agenda Items:

- Draft WSBA FY2021 Budget
- WSBA Treasurer Election
- Court Rules and Procedures Committee Report and Recommendations
- WSBA Committee and Board Chair Appointments
- BOG Retreat
- Financials (Information)
- Office of Disciplinary Counsel Report (ED Report)

AUGUST (Spokane)

Standing Agenda Items:

- Financials (Information)
- Office of Disciplinary Counsel Report (ED Report)
- FY2020 Third Quarter Management Report (ED Report)

SEPTEMBER (Seattle)

Standing Agenda Items:

- Final FY2021 Budget
- 2021 Keller Deduction Schedule
- WSBF Annual Meeting and Trustee Election
- ABA Annual Meeting Report
- Legal Foundation of Washington Annual Report
- Washington Law School Deans
- Chief Hearing Officer Annual Report
- Professionalism Annual Report
- Report on Executive Director Evaluation
- Financials (Information)
- WSBA Annual Awards Dinner

Board of Governors – Action Timeline

Description of Matter/Issue	First Reading	Scheduled for Board Action
CPD Proposed Defender Resource Packet	Sept 26-27, 2020	Nov 22-23, 2020