

**WASHINGTON STATE**  
**BAR ASSOCIATION**  
**BOARD OF GOVERNORS**

**Executive Committee Meeting Agenda**  
**February 4, 2022**  
**9:00 AM - 11:00 AM**  
**VIDEO AND TELECONFERENCE ONLY**

REMOTE PARTICIPANT INFORMATION

Conference Call Lines: LOCAL OPTION: (253) 215-8782 | TOLL-FREE OPTION: (888) 788-0099  
 Meeting ID: 891 0999 4956 | Passcode: 359179  
<https://wsba.zoom.us/j/89109994956?pwd=SzZxL0ZsRTBQdFRGQ1lLdEZkS3dwZz09>

1. Approve Executive Committee Minutes
  - a. December 6, 2021 ..... 2
  - b. January 6, 2022 ..... 6
2. Review & Advise President Regarding Draft Agenda for the March 10-11 Board Meeting ..... 8
  - a. Meeting with the Supreme Court
3. Advise Executive Director
  - a. Following-up on QLaw and QLaw Foundation Request to submit comments in support of proposed changes to [RPC 8.4](#) and RAP 18.7 (not yet open for comment)
  - b. USPS Delays
4. Executive Director Updates
  - a. Venue for March BOG Meeting
  - b. Teambuilding Retreat
  - c. ETHOS Meeting ..... 13
  - d. BOG Elections..... 15
5. Amicus Request RE *Mason v. Mason and Robertson*, Supreme Court Docket No. 100379-0 ..... CM
6. Discussion of Committee Roles
7. Review & Discuss Entity Reports..... 17
  - a. Washington Young Lawyers Committee ..... 20
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# WASHINGTON STATE BAR ASSOCIATION

## EXECUTIVE COMMITTEE MEETING MINUTES

Held by Video & Telephone Conference

December 6, 2021

The meeting of the Executive Committee of the Washington State Bar Association (WSBA) was called to order by President Brian Tollefson on Monday, December 6, 2021 at 9:04 AM. Committee members in attendance were:

Daniel D. Clark  
Carla Higginson  
Terra Nevitt (non-voting)  
Bryn Peterson  
Kyle Sciuchetti (non-voting)  
Brent Williams-Ruth

Also in attendance were Bar News Editor Kirsten Abel, Executive Administrator Shelly Bynum, Chief Disciplinary Counsel Doug Ende, Volunteer Engagement Advisor Paris Eriksen, Nancy Hawkins, Human Resources Director and Chief Culture Officer Glynnis Klinefelter Sio, Chief of Staff Ana LaNasa Selvidge, Chief Communications Officer Sara Niegowski, Chief Financial Officer Jorge Perez, Director of Advancement Kevin Plachy, Drew Pollum, General Counsel Julie Shankland, Chief Equity and Justice Officer Diana Singleton, and Legislative Affairs Manager Sanjay Walvekar.

### Approve October 8, 2021 Executive Committee Minutes

Pres. Elect Clark moved to approve the October 8, 2021 minutes. The motion passed unanimously.

### Check-In Regarding Agenda & Materials for the December 14, 2021 Special Meeting

Pres. Tollefson inquired as to whether the Board was open to expanding the scope of the meeting given a request from the Civil Rights Section to comment on rule proposals due on December 29, 2021. Discussion followed including comments in favor of keeping the scope as is due to time and notice constraints and support for asking the Court to accept the comments late. Pres. Tollefson also presented the request from the Council on Public Defense to consider their request prior to the January Board meeting. Discussion followed in favor of keeping the scope of the meeting as is.

Review & Advise President Regarding Draft Agenda for the January 13-14 Board Meeting

Pres. Tollefson reported that a proposed change to the admissions policy would be added.

*Proposal Re Potential Conflicts for Judges Serving on the Board of Governors.* Executive Director Nevitt reminded the Board of the proposal by Mr. Galanda regarding pro tem service on the Board of Governors as a potential conflict, which is on the agenda for January. She noted that she and General Counsel Shankland will propose revised changes to the Conflict of Interest policy that would further the policy goals Mr. Galanda is proposing. General Counsel restated her previously raised concern that there is an ongoing legal matter relating to this, and noted that there is good reason to look at the Conflict of Interest Policy.

Discussion followed including a concern about the timing and a desire to understand any legal risk; a desire to review the conflict of interest policy; a desire to review the conflict of policy, but not to rush to have it done in the next five weeks; support for Mr. Galanda receiving action on his proposal; and concern about staff taking time to revise Mr. Galanda's policy language. Executive Director Nevitt expressed concern about being asked not to provide the support to make the language workable. Discussion followed, including whether the proposed policy was necessary and workable and concern about the timing and potential legal risks. Executive Director Nevitt communicated the need for a decision to be made by a decision maker. Discussion followed in support of Pres. Tollefson deciding to defer the issue until the conflict of interest policy can be revised more comprehensively. Pres. Tollefson suggested that based on the feedback he has heard, he and Executive Director Nevitt follow-up with Mr. Galanda to explain the concerns and the path forward to overhaul the conflict of interest policy. Chief Ende reminded the group not to disclose or release information that could touch on the fact that there is a pending or existing or existing grievance.

*Diversity Committee Proposed Amendments to the WSBA Bylaws Re At-Large Governor.* Chief Singleton presented a request from the Diversity Committee to propose a change to the WSBA Bylaws related to the at-large governor election, which would clarify the language. She noted that the proposal is time sensitive given the upcoming election and the need for a first and second reading to change the bylaws. Discussion followed, including whether there would be time for the Court to approve the Bylaw change; concern that it might be perceived as being tied to a specific candidate; the change itself, which is to prioritize certain diversity characteristics; that the Diversity Committee has been working on the proposal since the at-large election last year; a perspective that if there is time, it should be added to the agenda and that it is not the Exec Committee's role to decide whether it should be added based on other reasons.

## Advise Executive Director

### *Update Re Support for the LFW's Proposed Changes to RPC 1.15*

Director Plachy reported that while the Board has approved support for a change to the Lawyer RPCs, the proposal previously presented by the Legal Foundation of Washington was not inclusive of LPO and LLLTs, though that is LFW's intent. He reported that LFW's General Counsel is developing the GR 9 for proposed changes to RPC 1.15. He noted that if LFW goes forward with that change alone, WSBA can sign based on prior Board action. However, if LFW goes forward on the other license types, he recommends outreach to the LPO and LLLT Boards. In response to a question, he noted that the issue has not yet been brought to the attention of the LPO Board. Discussion followed about whether this would actually result in significant funds for LFW.

### *Third-Year Governor Responsibilities Re Recruiting and January Report-Out*

Executive Director Nevitt pointed out the above-described policy, which predates the ability of governors to run for a second term and sought feedback on how to proceed. Discussion followed, including a suggestion that staff propose revisions to the policy; a perspective that the expectation to form a committee is ridiculous; and a perspective that WSBA should not play this role in recruiting candidates. Pres. Tollefson noted that, under the policy, the topic must be on the agenda in terms of a report out on recruiting. Discussion followed about the value of the committee idea set forth in the policy; whether a Board committee could play this role; that this wasn't on the agenda last January; a perspective that this kind of inclusive recruiting is happening, just informally; and comments in opposition to putting it on the January agenda.

### *Following-up on Meeting with the Washington Supreme Court Re Improving the Rulemaking Process*

Deferred.

### *Adding Accidental Death & Dismemberment Coverage for Board Members*

Executive Director Nevitt reported that Gov. Williams-Ruth had requested that this be added to the agenda and turned it over to him to present his proposal that WSBA obtain quotes and provide this coverage if its reasonable. General Counsel presented information on our inquiries related to this proposal and our intent to seek quotes. Pres. Tollefson inquired as to whether Gov. Williams-Ruth is requesting this be on the January meeting agenda. He noted that it should follow whatever the process is. In response to a question, Gov. Williams Ruth clarified that he was only seeking coverage for Board members, which he believes is customary.

## Review & Discuss Entity Reports

Pres. Tollefson described the new process, which is to review the reports and only invite committee members to join if there are concerns or questions. Executive Director Nevitt noted that if there are none, she and Pres. Tollefson will follow-up with a letter letting the committee

know the report was reviewed and thanks. Discussion followed regarding open positions on the Editorial Advisory Committee; positive feedback on the magazine articles in the last year, but still seeking more black-letter law; a perspective that letters to the editor should not be limited to those that are responsive to an article in the magazine; and a suggestion that each month a governor be asked to write a column.

Gov. Higginson requested that the two new committee proposals for the January meeting include a fiscal impact statement.

**ADJOURNMENT**

There being no further business, Pres. Tollefson adjourned the meeting at 11:07 AM.

Respectfully submitted,

Terra Nevitt  
WSBA Executive Director & Secretary

# WASHINGTON STATE BAR ASSOCIATION

## EXECUTIVE COMMITTEE MEETING MINUTES

Held by Video & Telephone Conference

January 6, 2022

The meeting of the Executive Committee of the Washington State Bar Association (WSBA) was called to order by President Brian Tollefson on Thursday, January 6, 2021 at approximately 11:00 AM. Committee members in attendance were:

Daniel D. Clark  
Carla Higginson  
Terra Nevitt (non-voting)  
Bryn Peterson  
Kyle Sciuchetti (non-voting)  
Brent Williams-Ruth

Also in attendance were Gov. Sunitha Anjilvel, Gov. Lauren Boyd, Executive Administrator Shelly Bynum, Gov. Jordan Couch, Chief Disciplinary Counsel Doug Ende, Volunteer Engagement Advisor Paris Eriksen, Nancy Hawkins, Outreach Specialist Mike Kroner, Chief of Staff Ana LaNasa Selvidge, Chief Communications Officer Sara Niegowski, Chief Financial Officer Jorge Perez, General Counsel Julie Shankland, and Chief Equity and Justice Officer Diana Singleton.

Pres. Tollefson opened a discussion among committee members regarding how to move forward with the Board's discussion of the bar's structure. Discussion followed, including a perspective that the process could be expensive and must be run through the CFO and Treasurer per policy; a perspective that eight meetings will be a big ask of the Board and the staff; support for adding the discussion to the end of existing BOG members; a perspective that separate meetings are preferable; frustration that a fiscal analysis has not yet been done, that the Past President was permitted to make a proposal, and not understanding the origin of the materials provided. Executive Director Nevitt clarified that the decision about how to proceed is not before the Executive Committee, so a fiscal analysis is not required at this point, but will be developed for the January BOG meeting. Executive Director Nevitt also clarified the origin of the materials, which were approved by the Board at the December 14, 2021 special meeting. Discussion continued, including concern about the cost and whether it would require additional staff; a request to look at cost to meet exclusively by Zoom, as well as the cost of adding the discussion to the existing BOG meetings.

The Board heard public comment regarding from Nancy Hawkins, including frustration about materials not being posted and concern that the process be thoughtful.

Discussion continued, including a perspective that while we should get a fiscal impact statement, there is no greater use of resources than answering this question; a perspective that the action by the Board did contemplate additional meetings and clarification that motion indicated there should be at least two additional meetings; clarification that the submitted materials were prepared by Past Pres. Sciuchetti and not written by staff as was speculated; a perspective that preparation of further detail was the natural and anticipated next step; concern that the process is being intentionally slowed down; and a suggestion that the proposal go to the full Board for discussion in January.

Executive Director Nevitt suggested that, based on the conversation, three proposals go to the Board in January, with fiscal analyses: (1) the proposal submitted by Pres. Sciuchetti; (2) the proposal submitted by Pres. Sciuchetti, but with as many virtual meetings as appropriate; and (3) a scenario where the discussions are added to the end of the currently scheduled BOG meetings, in addition to whatever meetings the December 14 action by the Board requires.

Discussion continued, including reiteration that a fiscal impact be provided. There being no objections to Executive Director Nevitt's proposal, Pres. Tollefson indicated that she should move forward.

#### **ADJOURNMENT**

There being no further business, Pres. Tollefson adjourned the meeting at approximately 12:00 PM.

Respectfully submitted,

Terra Nevitt  
WSBA Executive Director & Secretary



**Board of Governors Meeting  
Lacey, WA  
March 10-11, 2022**

*WSBA Mission: To serve the public and the members of the Bar, to ensure the integrity of the legal profession, and to champion justice.*

**PLEASE NOTE: ALL TIMES ARE APPROXIMATE AND SUBJECT TO CHANGE  
ALL ITEMS ON THIS AGENDA ARE POTENTIAL ACTION ITEMS**

To participate: Join via Zoom or Call 1.888.788.0099  
Thursday, March 10<sup>th</sup>, Meeting ID: 884 6708 4268 Passcode: 539083  
<https://wsba.zoom.us/j/88467084268?pwd=N2F4Q09aMStal3ErckVOWStqYlo3QT09>

Friday, March 11<sup>th</sup>, Meeting ID: 854 3956 6115 Passcode: 699911  
<https://wsba.zoom.us/j/85439566115?pwd=OE1WUk1ZYXBHYZDRScUhyOFBTL1N0dz09>

**THURSDAY, MARCH 10, 2022**

Times provided below are estimates and do not appear on the public agenda

**9:00 AM – CALL TO ORDER & WELCOME**

☐ **9:05 AM CONSENT CALENDAR**

A governor may request that an item be removed from the consent calendar without providing a reason and it will be discussed immediately after the consent calendar. The remaining items will be voted on *en bloc*.

- Approve January 13-24, 2022 Board of Governors meeting minutes
- Approve Labor and Employment Law Section Bylaw Amendments
- Approve Senior Lawyers Section Bylaw Amendments

☐ **9:10 AM MEMBER AND PUBLIC COMMENTS** (30 minutes reserved)

Overall public comment is limited to 30 minutes and each speaker is limited to 3 minutes. The President will provide an opportunity for public comment for those in the room and participating remotely. Public comment will also be permitted at the beginning of each agenda item at the President's discretion.

<b>STANDING REPORTS</b>
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☐ **9:20 AM PRESIDENT'S REPORT**

☐ **9:30 AM EXECUTIVE DIRECTOR'S REPORT**

The WSBA is committed to full access and participation by persons with disabilities to Board of Governors meetings. If you require accommodation for these meetings, please contact Shelly Bynum at [shellyb@wsba.org](mailto:shellyb@wsba.org).



☐ **9:45 AM REPORTS OF STANDING OR ONGOING BOG COMMITTEES**

Committees may “pass” if they have nothing to report. Related agenda items will be taken up later on the agenda. Each committee is allocated, on average, 3-4 minutes.

- Executive Committee, Pres. Brian Tollefson, Chair
- APEX Awards Committee, Gov. Hunter Abell, Chair
- Personnel Committee, Gov. Carla Higginson, Chair
- Legislative Committee, Gov. Brent Williams-Ruth, Chair
- Nominations Committee, Gov. Lauren Boyd, Chair
- Diversity Committee, Gov. Sunitha Anjilvel, Co-Chair
- Long-Range Strategic Planning Council, Pres. Brian Tollefson, Chair
- Member Engagement Workgroup, Treas. Bryn Peterson and Gov. Francis Adewale, Co-Chairs
- Budget & Audit Committee, Treas. Bryn Peterson, Chair
- Equity & Disparity Workgroup, Gov. Alec Stephens, Chair
- Supreme Court Bar Licensure Task Force, Gov. Williams-Ruth, BOG Rep.
- TAXICAB, Immediate Past Pres. Kyle Sciuchetti

**NEW BUSINESS**

☐ **10:00 AM GOVERNOR ROUNDTABLE** (Governors’ issues of interest)

**AGENDA ITEMS & UNFINISHED BUSINESS**

☐ **10:15 AM DIVERSITY COMMITTEE’S PROPOSED COMMENTS TO SUPREME COURT RE RPC 8.4**

☐ **11:00 AM HOLD FOR BUDGET & AUDIT COMMITTEE ITEMS**

**11:45 AM – RECESS FOR LOCAL HEROS LUNCH**

☐ **1:15 PM CREATION OF COMMITTEE TO EXPLORE AND ADVISE THE BOG ON THE FUTURE OF ALL COMMITTEES, WORK GROUPS, TASK FORCES, COUNCILS, ETC., EITHER AS A STAND ALONE PROJECT OR AS PART OF THE BOARD OF GOVERNORS’ STRUCTURES WORK**

**SPECIAL REPORTS**

- ☐ **2:15 PM VOLUNTEER ENGAGEMENT REPORT**, Volunteer Engagement Advisor Paris Eriksen
- ☐ **2:45 PM WSBA HEALTH INSURANCE EXCHANGE REPORT**, Director of Advancement Kevin Plachy
- ☐ **3:15 PM CLIENT PROTECTION FUND ANNUAL REPORT**
- ☐ **3:45 PM CHARACTER AND FITNESS BOARD REPORT**
- ☐ **4:15 PM ABA MID-YEAR MEETING REPORT**

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**5:00 PM – RECESS**

DRAFT

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**FRIDAY, MARCH 11, 2022**

**9:00 AM – RESUME MEETING**

**TRAINING**

☐ **9:00 AM** TRAINING TBA

Commented [TN1]: This time is not yet confirmed.

**MEETING WITH WASHINGTON SUPREME COURT**

☐ **10:00 AM** BOARD OF GOVERNORS ANNUAL MEETING WITH WASHINGTON SUPREME COURT

Commented [TN2]: This time is not yet confirmed.

**12:00 PM – ADJOURN**

**INFORMATION**

- General Information
- FY21 Audited Financial Statements
- Monthly Financial Reports, Unaudited

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## 2021-2022 Board of Governors Meeting Issues

### **MAY (Spokane)**

#### Standing Agenda Items:

- Legislative Report/Wrap-up
- Interview/Selection of WSBA At-Large Governor
- Interview/Selection of the WSBA President-elect
- WSBA APEX Awards Committee Recommendations
- Financials (Information)
- Office of Disciplinary Counsel Report (ED Report)

### **JULY (Tacoma)**

#### Standing Agenda Items:

- Draft WSBA FY2023 Budget
- WSBA Treasurer Election
- Court Rules and Procedures Committee Report and Recommendations
- WSBA Committee and Board Chair Appointments
- BOG Retreat
- Financials (Information)
- Office of Disciplinary Counsel Report (ED Report)

### **SEPTEMBER (Bellevue)**

#### Standing Agenda Items:

- Final FY2022 Budget
- 2021 Keller Deduction Schedule
- WSBF Annual Meeting and Trustee Election
- ABA Annual Meeting Report
- Legal Foundation of Washington Annual Report
- Washington Law School Deans
- Chief Hearing Officer Annual Report
- Professionalism Annual Report
- Report on Executive Director Evaluation
- Office of Disciplinary Counsel Report (ED Report)
- Financials (Information)

# WASHINGTON STATE BAR ASSOCIATION



## Examining the Historical Organization and Structure of the WSBA (ETHOS of the WSBA)

Saturday, February 5, 2022, 9:00 a.m. – 4:00 p.m.

1325 Fourth Avenue, Suite 600

Seattle, Washington 98101-2539

Zoom Option:

<https://wsba.zoom.us/j/82045982412?pwd=c1FUZy8wMmdIbmZ3U1UxUS9CRmdqUT09>

### Reading Materials:

Proposed Charter

Proposed Washington State Bar Act – January, 1933

## AGENDA

9:00 a.m. – 10:00 a.m.	1. Welcome <ul style="list-style-type: none"> <li>a. Opening Remarks</li> <li>b. Meeting Decorum and Format</li> <li>c. Charter Review and Objective               <ul style="list-style-type: none"> <li>i. Information Gathering</li> <li>ii. Exploring Options</li> <li>iii. Recommendation(s) to the Supreme Court</li> </ul> </li> <li>d. Call for comments</li> </ul>	ETHOS Chair
10:00 a.m. – 11:00 a.m.	2. Brief History of the WSBA <ul style="list-style-type: none"> <li>a. Voluntary Bar Until 1933</li> <li>b. Constitutional Limitations</li> <li>c. Proposed Washington State Bar Act, 1933 to 2022</li> <li>d. Rules Governing WSBA</li> <li>e. Current Structure of the Bar</li> </ul>	WSBA Executive Team
11:00 a.m. – 11:15 a.m.	BREAK	

# Examining the Historical Organization and Structure of the WSBA (ETHOS of the WSBA) – Agenda for February 5, 2022

## Page 2.

11:15 a.m. – 12:00 a.m.	3. Case Law Concerning Mandatory Bar Associations - 1961 to 1990 <i>a. Lathrup v. Donahue</i> <i>b. Abood v. Detroit Board of Edu.</i> <i>c. Keller v. State Bar of Calif.</i>	Julie Shankland
12:00 p.m. – 1:00 p.m.	4. LUNCH	
1:00 p.m. – 2:00 p.m.	5. Case Law Post 1990 <i>a. Janus v. AFSCME</i> <i>b. Fleck v. Wetch</i> <i>c. Schell v. Williams</i> <i>d. Crowe/Gruber v. Oregon State Bar</i> <i>e. McDonald v. Longley</i>	Julie Shankland
2:00 p.m. – 2:30 p.m.	7. Supreme Court Workgroup on WSBA Structure/House Bill 1788	Gov. Abell Gov./Pres. Elect Clark Past Pres. Sciuchetti
2:30 p.m. – 3:30 p.m.	8. Comments from the Membership and Public	
3:30 p.m. – 3:50 p.m.	9. Board of Governors Questions, Comments and Discussion	ALL
3:50 p.m. – 4:00 p.m.	10. Future Agenda Items and Action Item Review	ETHOS Chair
4:00 p.m.	Adjourn	ETHOS Chair

*Next scheduled meeting: Saturday, March 5, 2022, 9:00 a.m. – 4:00 p.m.*

# WASHINGTON STATE BAR ASSOCIATION

## 2022 Board of Governors Outreach & Election Information

Board of Governors election season is upon us! Below is a summary of the outreach and election timelines for the Congressional District, At Large, President-elect and Treasurer positions.

We invite you to reach out to your networks to encourage members to apply. For any questions, please contact Volunteer Engagement Advisor Paris Eriksen, [parise@wsba.org](mailto:parise@wsba.org).

### Quick Glance

- All information can be found on the [Board Elections](#) webpage.
- Congressional District Positions Application Deadline: February 15
- At Large Position Application Deadline: April 15
- President-elect Application Deadline: April 15
- All applicant materials should be sent to [barleaders@wsba.org](mailto:barleaders@wsba.org).

### Important Dates

#### Congressional District Positions

*(Districts 2, 9 & 10)*

Friday, February 4	Information Session #1
Friday, February 8	Information Session #2
Tuesday, February 15	Candidate Application Deadline (5:00pm PST)
Tuesday, March 15	Election Begins
Friday, April 1	Election Ends

#### Note: Washington State Redistricting

Applicants are encouraged to view the Redistricting Commission's [Interactive Map](#) to verify eligibility to apply for Districts 2, 9 or 10 while keeping in mind that the Legislature has until February 10, 2022 to amend the Commission approved Legislative and Congressional maps, which may still change, ref. [HCR 4407](#). Staff will also verify congressional district eligibility on February 15 (application deadline).

### At Large Position

*(Candidates identified by the Diversity Committee)*

TBD - early April	Information Session #3
Friday, April 15	Candidate Application Deadline (5:00pm PST)
Saturday, April 23	Diversity Committee to conduct Candidate Interviews
Monday, May 16	Election Begins
Wednesday, June 1	Election Ends

### President-elect Position

Friday, April 15	Application Deadline
May 19 - 20	The election shall take place during a BOG meeting no later than the 38 <sup>th</sup> week of each fiscal year.

# WASHINGTON STATE BAR ASSOCIATION

## Treasurer Position

Monday, June 27

July 13 – 14

Letter of Interest due for Board Materials (not required).

Treasurer is selected by simple majority of Governors voting at the second to last regularly scheduled meeting of the year.

## WSBA Recruitment & Outreach Efforts

Our recruitment and outreach efforts will leverage all WSBA communication channels and networks. This includes: Washington State *Bar News*, WSBA *Take Note*, email communications (eblasts), list serve communications, and promotional language on various WSBA webpages and social media.

## Be on the Look-Out for New Leaders - Help Recruit!

Governors offer unique and specific insights into the skills, work and commitment needed to successfully serve the organization as a Board member. Cultivate relationships with leaders in WSBA's community can help ensure organizational continuity and momentum. Therefore, recruitment and outreach from all Board members is greatly appreciated! In your conversations and communications with members, feel free add/copy+paste the below blurb to your correspondence. Help get the word out!



**Time to Lead. Time to Make an Impact. Time to Serve on the Board of Governors!**

The WSBA is looking for passionate, committed leaders to join the Board of Governors.  
[Click Here to Learn More.](#)



# WASHINGTON STATE BAR ASSOCIATION

## Board of Governors Executive Committee Entity Annual Report Review Guide

### WSBA Mission

The mission of the Washington State Bar Association is to serve the public and the members of the Bar, to ensure the integrity of the legal profession, and to champion justice.

### Introduction & Process

It is important that the WSBA Board of Governors [the Board] have a structure to facilitate an ongoing and evaluative dialogue with each entity whether created to further the mission or by Court Order. Per the WSBA Bylaws, all committees, and other bar groups are required to submit an annual report. This report will be provided to the full Board. The timeline and template for the annual report document will be implemented by the Office of the Executive Director each year.

At a designated Board of Governors Executive Committee<sup>1</sup> meeting, a portion, or ‘batch’ of the annual reports will be reviewed by the Executive Committee. The entity chair, staff liaison and BOG liaison will be notified in advance of this review. Representatives from the entity are welcome, but not required to attend the Executive Committee meeting.

Court-created entities that are administered by the WSBA are asked to submit an annual report each year and to meet with the full Board on a three year rotation. The submitted annual report will be the same report submitted to the court annually.

### Executive Committee Annual Report Review

The below questions are intended to guide the executive committee annual report review discussion. Board members and other attendees to the meeting may invite other topics and questions for discussion.

### Questions for WSBA Entities

1. Does the work of the entity continue to further the mission of the WSBA? If there are concerns with ‘mission drift,’ what guidance or direction would the Executive Committee like to provide to the entity?

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<sup>1</sup> A BOG standing committee, the Board Executive Committee is comprised of the Immediate Past President, President, President-elect, Treasurer, Executive Director and one current Board member from each year.

2. How has this entity addressed previous guidance or direction provided by the Executive Committee, if any?
3. What are the long-term goals, if any? Do these goals align with the long-range strategic planning goals outlined by the Long Range Strategic Planning Council?
4. Is the entity inclusive of diverse thought, background and perspectives?

**Question for Court-Created Entities:**

1. Court-Created Entities: As stated in [General Rule 12.3](#), is this entity in ‘compliance with the rules and orders that authorize and regulate them?’ Please refer to relevant court rule for more information. This should be included with the materials if not stated in the annual report.

**This procedure applies to the following entities:**

- Adjunct Disciplinary Counsel Panel
- Board of Bar Examiners
- Character and Fitness Board
- Client Protection Board
- Committee on Professional Ethics
- Continuing Legal Education Committee
- Council on Public Defense
- Court Rules and Procedures Committee
- Disciplinary Advisory Round Table
- Disciplinary Board
- Diversity Committee
- Editorial Advisory Committee
- Equity and Disparity Work Group
- Judicial Recommendation Committee
- Law Clerk Board
- Legislative Review Committee
- Limited Licensed Legal Technician Board
- Long Range Strategic Planning Council
- Mandatory Continuing Legal Education Board
- Small Town and Rural Committee
- Pro Bono and Public Service Committee
- Washington Young Lawyers Committee
- Future Committees, Boards or Other Bar Entities as defined by the WSBA Bylaws

**Exceptions:**

The following entities are not included in the above process:

- Adjunct Disciplinary Counsel Panel (not required to submit an annual report)
- Disciplinary Selection Panel (not required to submit an annual report)
- Hearing Officer Panel (the Chief Hearing Officer provides an annual report to the Board of Governors)
- Section Executive Committees (required to submit an annual report to the Executive Director but not included in these procedures at this time.)



# WASHINGTON STATE B A R A S S O C I A T I O N

## WSBA ENTITY ANNUAL REPORT

**FY 2021: October 1, 2020 – September 30, 2021**

*The mission of the Washington State Bar Association is to serve the public and the members of the Bar, to ensure integrity of the legal profession, and to champion justice.*

**Instructions:** In accordance with the WSBA Bylaws, Committees, Other Bar Entities (excluding Regulatory Boards<sup>i</sup>), Councils, and Sections must submit an annual report to the Executive Director. The information below should reflect the activities and outcomes from the fiscal year October 1, 2020 – September 30, 2021. Information in the annual report will be provided to the Executive Director and Board of Governors, and may be published for other purposes, such as *Bar News*, volunteer recruitment messaging, and other WSBA activity-based reporting.

It is recommended that completion of the annual report be a collaborative effort with members of your entity, the BOG liaison, and staff liaison.

**Submission Deadline is Friday, October 15:** please submit by emailing [barleaders@wsba.org](mailto:barleaders@wsba.org) or requesting that your staff liaison submit the report internally.

<b>Name of Entity:</b>	Washington Young Lawyers Committee
<b>Chair or Co-Chairs:</b>	Brian Neuharth
<b>Staff Liaison:</b> <i>(include name, job title, and department if known)</i>	Curtiss Melvin, Member Engagement Specialist, Advancement Department
<b>Board of Governors Liaison:</b>	Russell Knight
<b>Purpose of Entity:</b>	
<p>The Washington Young Lawyers Committee (WYLC) derives its authority from the WSBA Bylaws, WSBA Board of Governors (BOG) Committees and Boards Policy, and WYLC Appointment Policy. Per Section XII.A of the WSBA Bylaws, the WYLC's purpose is to:</p> <ul style="list-style-type: none"> <li>1) encourage the interest and participation of new and young lawyers and law students in the activities of the WSBA;</li> <li>2) developing and conducting programs of interest and value to new and young lawyers consistent with the focus areas of public service and pro bono programs, transition to practice, and member outreach and leadership;</li> <li>3) and upholding and supporting the Guiding Principles of the WSBA.</li> </ul>	
<b>Strategy to Fulfill Purpose:</b>	

This year's focus on fulfilling the WYLC's purpose involves five key areas:

1. Outreach and communication;
2. Debt;
3. Public Service and Leadership;
4. Access to justice and Rural Recruitment and Retention
5. ABA YLD Representation

The accomplishments and FY21 goals outlined in this document reflect how the work of the WYLC addresses these priorities and fulfills the purpose of the WYLC. These priorities are focused on the key areas identified in the November 2014 and June 2020 new lawyer surveys, July 25, 2015 Generative Discussion of the BOG with the WYLC for key issues facing new and young lawyers: Employment, Debt, Community, and Leadership. Project team members may involve constituents who are not members of the WYLC to help accomplish the project team goals.

**How does the entity's purpose help further the mission of the WSBA "to serve the public and the members of the Bar, to ensure integrity of the legal profession, and to champion justice"?**

- 1) As new and young lawyers come in, the WYLC helps those lawyers navigate through difficult issues and connect with the WSBA and its member services.
- 2) We have a committee members involved in the Small Town and Rural Committee (STAR) as the Young Lawyer Liaison. STAR works to bridge the gap between retiring practitioners and new lawyers to ensure consistent access to justice in rural communities.
- 3) We have been using our Facebook page to interact with the public and make young lawyers more accessible to young lawyers.
- 4) The WYLC successfully held two social hours this year, the first in-person events since the coronavirus pandemic. The events were publicized and open to the public.
- 5) The WYLC encourages all new and young lawyers to participate in public service. The WYLC also gives out four Public Service and Leadership Awards every year to recognize outstanding achievement.

**2020-2021 Entity Accomplishments:**

**Outreach and Communication**

Unfortunately, COVID-19 continued to impact the WYLC's ability to host socials, events, and mixers. Fortunately, two meetings were safely held in-person in July and September. The July meeting coincided with the BOG meeting at Skamania Lodge. This was followed by a well-attended public social hour at Bryan Carter Cellars in Vancouver. The September meeting was followed by a social hour and hot sauce challenge in Seattle. Meetings have otherwise taken place virtually via Zoom and non-WYLC committee members are encouraged (and do) attend.

**Debt**

The debt project team is researching alternative approaches to addressing debt. The project team generally has met in alternating months to discuss findings. As part of this, both the debt team and WSBA committee spoke with the Law School Transparency Project to discuss the debt trends and potential solutions.

### Public Service and Leadership

The Public Service and Leadership Award (PSLA) exists to connect and recognize new and young lawyers that demonstrate values of public service and leadership. The WYLC received several applications and voted to honor four new or young lawyers this year with the PSLA. A WYLC member will write an article about the PSLA recipients for and upcoming Washington State Bar News issue.

### RRR/AATJ

The WSBA established the STAR Committee to help address what will bring new and young lawyers to underserved rural areas. WYLC member Zachary Bryant is serving as the STAR Committee's Young Lawyer Liaison. Prior to the creation of the STAR Committee, WYLC member Alixanne Pinkerton assisted with the RRR taskforce.

### ABA YLD Representation

The WYLC did not need to provide the ABA YLD Meeting Scholarships for new and young lawyers attending ABA meetings as delegates. This is because the meetings were held virtually, so there were no costs to attend. No delegate spots went unfilled, maximizing Washington's voting power. Although the WYLC did not offer ABA scholarships, this year, the WYLC used those funds to award WSBA CLE scholarships for new and young lawyers. A total of 24 new and young lawyers received a CLE scholarship.

### Looking Ahead: 2021-2022 Top Goals & Priorities:

<b>1</b>	A main priority will be increasing the participation and involvement of new and young lawyers with WYLC, which has declined significantly since the onset of COVID-19. This includes filling all remaining vacant representative positions.
<b>2</b>	To ensure that folks who are actively involved with WYLC get the most out of their participation by maximizing the efficiency and meaningfulness of their time commitment, which will hopefully further increase and/or maintain long-term involvement.
<b>3</b>	To increase WYLC's presence within the larger ABA as a YLD Affiliate.
<b>4</b>	To come up with new and creative ways to offer value and benefits to new and young lawyers, particularly in a virtual and/or hybrid format due to COVID-19 given the unknowns about what the future will look like moving forward.
<b>5</b>	To reach out to the law schools with opportunities for early participation of future new and young lawyers with WYLC – whether in-person, virtual and/or hybrid (TBD).

### Please report how this entity is addressing diversity, equity, and inclusion:

*How have you elicited input from a variety of perspectives in your decision-making? What have you done to promote a culture of inclusion within the board or committee? What has your committee/board done to promote equitable conditions for members from historically underrepresented backgrounds to enter, stay, thrive, and eventually lead the profession? Other?*

A WSBA new member survey included demographic information to help the WYLC understand its constituency.

The WYLC is currently working on a proposed amendment regarding dress codes for in court

appearances. WYLC members reached out to the WSBA Diversity Committee and they are supportive. The proposal has been submitted the WSBA for formal approval and submission to the Court. Feedback has in part concerned the potential fiscal impact when the proposed rule requires enforcement. WYLC is also working on preparing proposed bylaws changes affecting the definition of “young lawyer” as well as the young lawyer Board of Governors position to make opportunities for involvement more inclusive.

**Please describe the relationship with WSBA staff and the Board of Governors.**

*For example:*

- *Quality of WSBA staff support/services*
- *Involvement with Board of Governors, including assigned BOG liaison*
- *Ideas you have on ways WSBA can continue to strengthen/support your entity.*

The WYLC continues to enjoy support from the WSBA. Although we are sad to see former WYLC liaison move on to other WSBA roles, the new WSBA-staff liaison Curtiss Melvin has worked diligently as he settles into his role. Member Services and Engagement Administrative Assistant Chelle Gegax also regularly attends meetings to support the WYLC members.

Russell Knight completed his term as the BOG’s young lawyer liaison. Russell attended all or nearly all meetings this year, briefing WYLC members on BOG activities, fielding member questions, and providing insights. He made himself available for conversations on request.

Former WYLC Chair Jordan Couch will serve as the new BOG young lawyer liaison and the WYLC is excited to continue working with him.

In FY20 and FY21, individual members of the BOG have made themselves available for private discussions and advice regarding WYLC activities with past-chair Brian Neuharth.

The WYLC needs direction on how to create a larger debt taskforce that exists within the WSBA, but outside of the WYLC.

**SECTIONS ONLY: Please quantify your section’s 2020-2021 member benefits:**

*For example:*

- *\$3000 Scholarships, donations, grants awarded;*
- *4 mini-CLEs produced*

	Newsletters/publications produced
	Mini-CLEs produced
	Co-sponsored half-day, full-day and/or multi-day CLE seminars with WSBA
	Co-sponsored half-day, full-day and/or multi-day CLE seminars with <i>non</i> -WSBA entity
	Receptions/forums hosted or co-hosted
	Recognitions/Awards given
	New Lawyer Outreach events/benefits

		Other (please describe):
<b>Entity Detail &amp; Demographics Report:</b> <i>To Be Completed by WSBA Staff</i>		
<b>Size of Entity:</b>	18	
<b>Membership Size:</b> <b>(for Sections Only)</b> <i>(As of September 30, 2021)</i>		
<b>Number of Applicants for FY22</b> <i>(October 1, 2021 – September 30, 2022)</i>	13	
<b>How many current volunteer position vacancies for this entity?</b>	3	
<b>FY21 Revenue (\$):</b> <b>For Sections Only:</b> <i>As of September 30, 2021</i>		
<b>FY21 Budgeted Direct Expenses:</b>	\$15,500	
<b>FY21 Budgeted Indirect Expenses:</b>	\$59,826	



**FY21 Demographics:**

The WSBA promotes diversity, equality, and cultural competence in the courts, legal profession, and the bar, and is committed to ensuring that its committees, boards, and panels reflect the diversity of its membership.

Aside from the factors marked (\*), demographic information was provided voluntarily and individuals had the option to not respond to any or all of the factors below.

<b>Disability</b>	No	88%
	Chose Not to Respond	13%
<b>District*</b>	10	13%
	2	19%
	3	6%
	4	13%
	5	6%
	6	19%
	7N	6%
	7S	19%
<b>Ethnicity</b>	Black, African American, or African Descent	6%
	White or European Descent	69%
	Hispanic or Latino/a or Latinx	6%
	Multi Racial or Bi Racial	6%
	Multi Racial or Bi Racial: White or European Descentasian, Hispanic or Latinxnic	6%
	Chose Not to Respond	0%
	Other: Active dty Mltry Sp.	6%
<b>Gender</b>	Female	50%
	Male	38%
	Chose Not to Respond	13%
<b>Sexual Orientation</b>	Gay, Lesbian, Bisexual, Pansexual, or Queer	13%
	Heterosexual	38%
	No	25%
	Chose Not to Respond	25%

The Yes/No response for the Sexual Orientation category is data from a previous demographic question ‘ Do you openly identify as a sexual minority to include the following: gay, lesbian, bisexual, transgender?’ This question was on the volunteer application when some of the current members submitted their application and therefore, is still included.

<sup>i</sup> Supreme Court Boards (Access to Justice Board, Disciplinary Board, LLLT Board, Limited Practice Board, MCLE Board and Practice of Law Board) provide annual reports to WSBA to support its responsibility under [GR 12.3](#), to provide oversight and monitor compliance with applicable rules and orders. Boards have the option to use the WSBA template or to share their annual reports to the Washington Supreme Court.

# WASHINGTON STATE BAR ASSOCIATION

## WSBA ENTITY ANNUAL REPORT

**FY 2021: October 1, 2020 – September 30, 2021**

*The mission of the Washington State Bar Association is to serve the public and the members of the Bar, to ensure integrity of the legal profession, and to champion justice.*

**Instructions:** In accordance with the WSBA Bylaws, Committees, Other Bar Entities (excluding Regulatory Boards<sup>i</sup>), Councils, and Sections must submit an annual report to the Executive Director. The information below should reflect the activities and outcomes from the fiscal year October 1, 2020 – September 30, 2021. Information in the annual report will be provided to the Executive Director and Board of Governors, and may be published for other purposes, such as *Bar News*, volunteer recruitment messaging, and other WSBA activity-based reporting.

It is recommended that completion of the annual report be a collaborative effort with members of your entity, the BOG liaison, and staff liaison.

**Submission Deadline is Friday, October 15:** please submit by emailing [barleaders@wsba.org](mailto:barleaders@wsba.org) or requesting that your staff liaison submit the report internally.

<b>Name of Entity:</b>	Committee on Professional Ethics
<b>Chair or Co-Chairs:</b>	Pamela H. Anderson
<b>Staff Liaison:</b> <i>(include name, job title, and department if known)</i>	Jeanne Marie Clavere, Professional Responsibility Counsel, Office of General Counsel
<b>Board of Governors Liaison:</b>	Brett Purtzer
<b>Purpose of Entity:</b> <i>May be stated in Bylaws, Charter, Court Rule, etc.</i>	
The Committee on Professional Ethics (CPE) prepares advisory opinions addressing recurring or emerging ethics issues facing WSBA members. The advisory opinions cover a broad context and provide in-depth guidance on the Rules of Professional Conduct (RPCs) as applied to a wide variety of practice areas. The CPE also prepares recommendations for amendments to the RPCs and reports to the WSBA Board of Governors when requested regarding stakeholder proposed RPC and GR amendments submitted to the Supreme Court.	
<b>Strategy to Fulfill Purpose:</b>	
The CPE promulgates advisory opinions and reviews, drafts, and edits amendments to the RPC. The work of the CPE is done primarily by subcommittees who research and develop drafts in particular areas. The advisory opinions are provided to the Board of Governors (BOG) for information and posted on the WSBA Advisory Opinions database for the benefit of the membership. The CPE provides analytical reports and recommendations regarding the RPCs to the BOG as requested.	

**How does the entity's purpose help further the mission of the WSBA "to serve the public and the members of the Bar, to ensure integrity of the legal profession, and to champion justice"?**

Lawyers practicing ethically enhance the public image of our noble profession resulting in increased public trust. Understanding clearly articulated advisory opinions and rules of professional conduct empower the lawyer to deal competently, confidently, and honestly with peers and the public. Through its analysis and recommendations, the CPE assists the BOG in making proposals for rule amendments that promote access to justice for underserved communities within Washington State.

**2020-2021 Entity Accomplishments:**

RPC amendments adopted by the Court: Adding a cite to RPC 1.11 to the Court's opinion in *State v. Nickels* (disqualifying elected prosecuting attorney's office when the PA previously represented the defendant); technical corrections to RPC 1.6. Advisory Opinions issued on lawyer ghostwriting court documents, disclosure of a client's civil commitment in a court proceeding, and neutrality of lawyer mediators in domestic relations matters. Requests for CPE analysis: Pro Bono Council proposal to amend RPC 6.5, new comment [8] to change the conflict notice requirements for limited legal service programs. The CPE collaborated with PBC on the rule's technical issues and supported the PBC's proposal before the BOG. The Court adopted the amendment in April 2021.

**Looking Ahead: 2021-2022 Top Goals & Priorities:**

- |          |   |
|----------|---|
| <b>1</b> | Continue work on the Legal Foundation of Washington proposal to amend the RPC 1.15A to allow unidentified trust account funds to remit to the LFW instead of to the DOR Unclaimed Property Division.  |
| <b>2</b> | Continue work on request by the BOG President regarding amending RPC 1.8(e) financial aid exception for indigent clients due to the impact of the COVID 19 pandemic.  |
| <b>3</b> | Continue work to revise proposed amendments regarding lawyer referral services and fee sharing (RPC 7.2 (now 7.3), 1.5(e), and 5.4). The BOG requested the proposed amendments be withdrawn from the Court's consideration and referred back to the CPE.  |
| <b>4</b> | Forthcoming advisory opinions regarding the issue of Reply All email response to opposing counsel with opposing party included, remote work by Washington lawyers (multi-jurisdiction practice), and clarifying questions regarding new RPC 1.4(c) Washington's mandatory insurance disclosure requirement. |
| <b>5</b> | Requests for advisory opinions from bar members. Requests from the BOG, the Executive Director, or other entities requesting review and analysis of proposed RPC amendments.  |

**Please report how this entity is addressing diversity, equity, and inclusion:**

*How have you elicited input from a variety of perspectives in your decision-making? What have you done to promote a culture of inclusion within the board or committee? What has your committee/board done to promote equitable conditions for members from historically underrepresented backgrounds to enter, stay, thrive, and eventually lead the profession? Other?*

The committee actively seeks input from interested stakeholders and bar members on proposed rule changes or draft opinions. Four out of nine members are women and two come from diverse backgrounds. Each member brings a unique and valuable perspective to the discussions and work of the committee. Through its advisory opinions and analysis of the Rules of Professional Conduct, the

CPE assists members of all backgrounds in clarifying their ethical duties under the rules, thereby helping them to maintain their practices and thrive in the profession.

**Please describe the relationship with WSBA staff and the Board of Governors.**

*For example:*

- *Quality of WSBA staff support/services*
- *Involvement with Board of Governors, including assigned BOG liaison*
- *Ideas you have on ways WSBA can continue to strengthen/support your entity.*

The CPE is supported by the Professional Responsibility Counsel and a paralegal from the Office of General Counsel. As staff liaison, the PRC advises the committee on policy and procedural issues, participates in discussions to provide additional insight and perspectives as needed, brings broad ethics topics/issues that are trending with the membership to the committee's attention for possible advisory opinions. The paralegal provides administrative support to the PRC and the committee. The BOG liaison attended one committee meeting during the last fiscal year. However, he has remained available to assist the committee with BOG matters.

**SECTIONS ONLY: Please quantify your section's 2020-2021 member benefits:**

*For example:*

- *\$3000 Scholarships, donations, grants awarded;*
- *4 mini-CLEs produced*

	Newsletters/publications produced
	Mini-CLEs produced
	Co-sponsored half-day, full-day and/or multi-day CLE seminars with WSBA
	Co-sponsored half-day, full-day and/or multi-day CLE seminars with non-WSBA entity
	Receptions/forums hosted or co-hosted
	Recognitions/Awards given
	New Lawyer Outreach events/benefits
	Other (please describe):

**Entity Detail & Demographics Report:  
To Be Completed by WSBA Staff**

<b>Size of Entity:</b>	9
<b>Membership Size: (for Sections Only)</b> <i>(As of September 30, 2021)</i>	
<b>Number of Applicants for FY22</b> <i>(October 1, 2021 – September 30, 2022)</i>	10

<b>How many current volunteer position vacancies for this entity?</b>	0
<b>FY21 Revenue (\$): For Sections Only: <i>As of September 30, 2021</i></b>	
<b>FY21 Budgeted Direct Expenses:</b>	\$2,627
<b>FY21 Budgeted Indirect Expenses:</b>	\$76,652

**FY21 Demographics:**  
The WSBA promotes diversity, equality, and cultural competence in the courts, legal profession, and the bar, and is committed to ensuring that its committees, boards, and panels reflect the diversity of its membership.

Aside from the factors marked (\*), demographic information was provided voluntarily and individuals had the option to not respond to any or all of the factors below.

<b>Disability</b>	No	89%
	Chose Not to Respond	11%
<b>District*</b>	1	11%
	10	22%
	5	11%
	6	11%
	7N	11%
	7S	11%
	9	11%
<b>Ethnicity</b>	Asian-Central Asian	11%
	White or European Descent	78%
	Chose Not to Respond	11%
<b>Gender</b>	Female	33%
	Male	56%
	Chose Not to Respond	11%
<b>Sexual Orientation</b>	Heterosexual	67%
	No	11%
	Chose Not to Respond	22%

The Yes/No response for the Sexual Orientation category is data from a previous demographic question 'Do you openly identify as a sexual minority to include the following: gay, lesbian, bisexual, transgender?' This question was on the volunteer application when some of the current members submitted their application and therefore, is still included.

<sup>i</sup> Supreme Court Boards (Access to Justice Board, Disciplinary Board, LLLT Board, Limited Practice Board, MCLE Board and Practice of Law Board) provide annual reports to WSBA to support its responsibility under [GR 12.3](#), to provide oversight and monitor compliance with applicable rules and orders. Boards have the option to use the WSBA template or to share their annual reports to the Washington Supreme Court.

# WASHINGTON STATE BAR ASSOCIATION

## WSBA ENTITY ANNUAL REPORT

**FY 2021: October 1, 2020 – September 30, 2021**

*The mission of the Washington State Bar Association is to serve the public and the members of the Bar, to ensure integrity of the legal profession, and to champion justice.*

**Instructions:** In accordance with the WSBA Bylaws, Committees, Other Bar Entities (excluding Regulatory Boards<sup>i</sup>), Councils, and Sections must submit an annual report to the Executive Director. The information below should reflect the activities and outcomes from the fiscal year October 1, 2020 – September 30, 2021. Information in the annual report will be provided to the Executive Director and Board of Governors, and may be published for other purposes, such as *Bar News*, volunteer recruitment messaging, and other WSBA activity-based reporting.

It is recommended that completion of the annual report be a collaborative effort with members of your entity, the BOG liaison, and staff liaison.

**Submission Deadline is Friday, October 15:** please submit by emailing [barleaders@wsba.org](mailto:barleaders@wsba.org) or requesting that your staff liaison submit the report internally.

<b>Name of Entity:</b>	CLE Committee
<b>Chair or Co-Chairs:</b>	Sharon Glenn
<b>Staff Liaison:</b> <i>(include name, job title, and department if known)</i>	Shanthi Raghu, Education Programs Manager, Advancement Department
<b>Board of Governors Liaison:</b>	Lauren Boyd
<b>Purpose of Entity:</b> <i>May be stated in Bylaws, Charter, Court Rule, etc.</i>	
The purpose of the Continuing Legal Education (CLE) Committee is to support the Washington State Bar Association's (WSBA) development of continuing legal educational programming that ensures competent and qualified legal professionals, supports member transitions throughout the life of their practice, and helps to prepare members for the future with skills required for the 21st century practice of law.	
<b>Strategy to Fulfill Purpose:</b>	
The CLE Committee provides input to the WSBA CLE Team in fulfilling its mission of serving the ongoing education needs of Washington legal professionals and works actively with the WSBA CLE Team to brainstorm ideas for new CLE content and assist in identifying qualified speakers and chairs.	
<b>How does the entity's purpose help further the mission of the WSBA "to serve the public and the members of the Bar, to ensure integrity of the legal profession, and to champion justice"?</b>	

The CLE Committee continues to address the mission of the WSBA by supporting the development timely and relevant legal education. This year, there was a specific effort to support members during the pandemic. Content developed by WSBA CLE promotes both professional and personal development - in turn aiding in ensuring the integrity of the legal profession.

#### 2020-2021 Entity Accomplishments:

In addition to its standard activities, this year the CLE Committee members each championed a topic that the WSBA CLE Team had identified as a potential new CLE program. These efforts resulted in several successful new CLEs during 2020-21, including CLEs focused on contract law, disability law, and DUI.

#### Looking Ahead: 2021-2022 Top Goals & Priorities:

1	Identify new areas of programming for WSBA presents CLE programs
2	Identify new speakers and chairs
3	
4	
5	Click or tap here to enter text.

#### Please report how this entity is addressing diversity, equity, and inclusion:

*How have you elicited input from a variety of perspectives in your decision-making? What have you done to promote a culture of inclusion within the board or committee? What has your committee/board done to promote equitable conditions for members from historically underrepresented backgrounds to enter, stay, thrive, and eventually lead the profession? Other?*

The CLE Committee itself is comprised of several members from diverse backgrounds. The CLE Committee encourages WSBA CLE staff to engage with a wide range of stakeholders in program development. Additionally, the CLE Committee is committed to helping the WSBA CLE staff provide programming to Bar members on the topic of equity, inclusion and the mitigation of bias, including offering free CLEs on this topic.

#### Please describe the relationship with WSBA staff and the Board of Governors.

*For example:*

- *Quality of WSBA staff support/services*
- *Involvement with Board of Governors, including assigned BOG liaison*
- *Ideas you have on ways WSBA can continue to strengthen/support your entity.*

The WSBA CLE Staff is often invited to attend CLE Committee meetings, and our BOG liaison is also a regular attendee. We appreciate the input and support of both the WSBA Staff and our BOG liaison.

#### SECTIONS ONLY: Please quantify your section's 2020-2021 member benefits:

*For example:*

	Newsletters/publications produced
	Mini-CLEs produced

<ul style="list-style-type: none"> <li>• \$3000 Scholarships, donations, grants awarded;</li> <li>• 4 mini-CLEs produced</li> </ul>		Co-sponsored half-day, full-day and/or multi-day CLE seminars with WSBA
		Co-sponsored half-day, full-day and/or multi-day CLE seminars with <i>non</i> -WSBA entity
		Receptions/forums hosted or co-hosted
		Recognitions/Awards given
		New Lawyer Outreach events/benefits
		Other (please describe):
<b>Entity Detail &amp; Demographics Report:</b> <i>To Be Completed by WSBA Staff</i>		
<b>Size of Entity:</b>	18	
<b>Membership Size:</b> (for Sections Only) (As of September 30, 2021)		
<b>Number of Applicants for FY22</b> (October 1, 2021 – September 30, 2022)	3	
<b>How many current volunteer position vacancies for this entity?</b>	9	
<b>FY21 Revenue (\$):</b> <b>For Sections Only:</b> As of September 30, 2021		
<b>FY21 Budgeted Direct Expenses:</b>	\$100	
<b>FY21 Budgeted Indirect Expenses:</b>	\$12,500	
<b>FY21 Demographics:</b> The WSBA promotes diversity, equality, and cultural competence in the courts, legal profession, and the bar, and is committed to ensuring that its committees, boards, and panels reflect the diversity of its membership.  Aside from the factors marked (*), demographic information was provided voluntarily and individuals had the option to not respond to any or all of the factors below.		
<b>Disability</b>	No	86%
	Chose Not to Respond	14%
<b>District*</b>	10	14%



	2	14%
	7N	29%
	7S	29%
	9	14%
<b>Ethnicity</b>	American Indian, Native American, Alaskan Native	14%
	White or European Descent	71%
	Multi Racial or Bi Racial	14%
	Chose Not to Respond	0%
<b>Gender</b>	Female	14%
	Male	71%
	Chose Not to Respond	14%
<b>Sexual Orientation</b>	Gay, Lesbian, Bisexual, Pansexual, or Queer	43%
	Heterosexual	14%
	No	14%
	Chose Not to Respond	29%

The Yes/No response for the Sexual Orientation category is data from a previous demographic question 'Do you openly identify as a sexual minority to include the following: gay, lesbian, bisexual, transgender?' This question was on the volunteer application when some of the current members submitted their application and therefore, is still included.

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<sup>1</sup> Supreme Court Boards (Access to Justice Board, Disciplinary Board, LLLT Board, Limited Practice Board, MCLE Board and Practice of Law Board) provide annual reports to WSBA to support its responsibility under [GR 12.3](#) to provide oversight and monitor compliance with applicable rules and orders. Boards have the option to use the WSBA template or to share their annual reports to the Washington Supreme Court.