

Board of Bar Examiners

Volunteer Position Description

The Board of Bar Examiners grade the Multistate Essay Examination (MEE) and the Multistate Performance Test (MPT) answers for the Uniform Bar Examination (UBE), and produce the content for the Washington Law Component test under the direction of the Board of Governors, in accordance with the Admission and Practice Rules as approved by the Washington Supreme Court.

The UBE is administered over two days, consisting of six Multistate Essay Exam questions (MEE) and two Multistate Performance Test questions (MPT) on the first day, and the Multistate Bar Exam (MBE) on the second day. The MEE and MPT scores are scaled to the MBE, with the MBE weighted 50%, the MEE 30%, and the MPT 20%. The MBE is scored by the National Conference of Bar Examiners and the MEE and MPT are graded by the Board of Bar Examiners. The grading is completed over the course of one long weekend in March and August in Seattle.

The winter exam requires a total of 10 examiners to grade the MEE and MPT and the summer exam requires a total of 18 examiners. Each examiner must attend the mandatory scheduled National Conference of Bar Examiners grading workshop in person, by teleconference, or by review of the conference video prior to grading the exams.

Position overview:

- Attend four-day (Thurs.-Sun.) grading conference held in March and August.
- Attend one-day mandatory grading workshop prior to grading conference.
- Review outlines and multiple choice questions for the Washington Law Component.

Members are required to attend meetings in-person. Training may require travel out-of-state. Appointment is for a 4-year term.

Time commitment:

- Attend one-day mandatory grading workshop prior to each grading conference.
- Attend in-person four-day grading conference at least once a year.
- Independently review Washington Law Component (WLC) outlines and multiple choice questions every other year.

Requirements:

- Active WSBA membership.
- A commitment to grade an exam once a year.

Preferred qualifications and skills:

- Ability to work independently and as a team during the grading conferences.
- Ability to sit and review exam essay answers for long periods of time.

Benefits: Stipends are awarded to examiners who complete their grading assignment and/or review the WLC outlines and questions.

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Reimbursement policy: This is an unpaid volunteer position. Reasonable travel expenses may be reimbursed per the WSBA Expense Reimbursement Policy.

Selection and appointment process: Candidates are vetted by a Nomination Team including the BBE chair and vice-chair, staff liaison and BOG liaison. Recommendations are made to the Board of Governors Nominations Committee, which makes the appointments.

For further information: See <http://www.wsba.org/Legal-Community/Committees-Boards-and-Other-Groups/Board-of-Bar-Examiners>.

How to apply: See instructions at www.wsba.org/joincommittee. Questions about the application? Email barleaders@wsba.org. Questions about the application? Email barleaders@wsba.org.