

Law Clerk Board

Volunteer Position Description

The Law Clerk Board supervises the Law Clerk Program governed by Rule 6 of the Washington Supreme Court's Admission and Practice Rules (APR). The Law Clerk Program is an alternative to law school designed to provide educational and practical experience through a combination of work and study with an experienced lawyer or judge.

Position overview: Law Clerk Board members have the unique opportunity to oversee this unique program. Law Clerk Board members serve as a liaison to numerous clerk/tutor pairs. Board members attend quarterly meetings, review monthly exam submissions from clerks, interview applicants for enrollment and course of study, provide input for clerk/tutor first and fourth year evaluations, and certify clerks upon completion of the program for their eligibility to take the Washington State lawyer bar exam.

In person attendance at meetings is strongly encouraged. Conference call and remote video through shared desktop options are available. Some local travel is also required to meet with applicants and participants.

Three positions will be open starting October, 2018. Appointment is for a three-year term with eligibility to be reappointed to one additional term.

Time commitment: The Law Clerk Board meets as a whole four times a year for approximately six to eight hours. In addition to reviewing meeting materials, and monthly exams from approximately ten clerks, board members will interview one or two applicants to the law clerk program per quarter.

Requirements:

- Active WSBA membership.
- Members are appointed with consideration for the geographic distribution of law clerks in the program, a balance of those who completed the law clerk program and law school graduates, and other diversity factors. Geographic areas needed are Thurston and Chelan Counties.

Benefits: Provide a valuable public service role in helping oversee the Law Clerk Program.

Reimbursement policy: This is an unpaid volunteer position. Reasonable expenses incurred in relation to the Board's work including travel to and from meetings will be reimbursed according to the WSBA Expense Policy.

Selection and appointment process: Candidates are vetted by the Law Clerk Board Nomination Committee which makes recommendations to the Board of Governors Nominations Committee, which makes the appointments.

For further information: See <http://www.wsba.org/Legal-Community/Committees-Boards-and-Other-Groups/Law-Clerk-Board>.

How to apply: See instructions at www.wsba.org/joincommittee. Questions about the application? Email barleaders@wsba.org.