

## **Pro Bono and Public Service Committee Volunteer Position Description**

The Pro Bono and Public Service Committee focuses on breaking down the barriers that members face to providing public service and pro bono work. It also promotes opportunities and encourages members to engage in public service and pro bono work. Projects vary each year. Current projects include:

- Promoting public service programs and related information
- Creating pro bono policy templates for law firms and other entities to adopt

**Position overview:** Committee members help to advance WSBA's commitment to a culture of service through planning and participating in a variety of programming and activities and representing the Pro Bono and Public Service Committee in the legal community and throughout Washington State. Members are expected to participate in committee meetings and subcommittee phone calls. In person attendance is encouraged for committee meetings, which are held at the WSBA offices in Seattle. Appointment is for a two-year term with eligibility to be reappointed for an additional two-year term.

**Time commitment:** Full committee meetings are one to two hour and held once a month. Subcommittee conference calls are scheduled every month at a convenient time for the majority of subcommittee members and last one hour. In lieu of two monthly full committee meetings, the Committee has two longer strategic planning meetings – one at the start of the fiscal year and one mid-year. Time required outside of meetings is approximately 2-3 hours a month to work on projects.

**Requirements:** Applicants must be active WSBA members in good standing. One emeritus pro bono position is available. No requirement for years of practice or practice area. Applicants should be in agreement with and interested in advancing WSBA's commitment to public service and pro bono work.

**Preferred qualifications and skills:** A commitment to the WSBA's mission of "championing justice," and interest and/or experience doing pro bono and public service work.

**Benefits:** Committee membership is an opportunity to increase pro bono engagement across WSBA membership; develop a deeper understanding of statewide pro bono and legal aid needs and services delivery; create connections and network with the pro bono and legal aid community; enhance leadership development through project management and committee work; and a way to earn pro bono publico hours (as defined by RPC 6.1).

**Reimbursement policy:** This is an unpaid volunteer position. Reasonable travel and other expenses will be reimbursed per the WSBA Expense Reimbursement Policy.

**Selection and appointment process:** Candidates are reviewed by a Nomination Team including the committee co-chairs, staff liaison and BOG liaison. Recommendations are made to the Board of Governor's Nominations Committee, which makes the appointments.

**For further information:** See <https://www.wsba.org/Legal-Community/Committees-Boards-and-Other-Groups/Pro-Bono-and-Public-Service-Committee>

**How to apply:** See instructions at [www.wsba.org/joincommittee](http://www.wsba.org/joincommittee). Questions about the application? Email [barleaders@wsba.org](mailto:barleaders@wsba.org).