

Washington Young Lawyers Committee Volunteer Position Description

Leadership within the Washington Young Lawyers Committee (WYLC) affords new and young lawyers the opportunity to build connections across the state and throughout the legal community. New and young lawyers partner with WSBA staff and programs to plan initiatives to support others new to the profession. As a result, the Bar is enhanced by the perspective and energy of its new members.

Position overview:

Responsibilities include:

- Attending WYLC meetings and shaping the priorities of the WYLC.
- Advancing the work of the WYLC by working on at least one WYLC project each year.
- Learning about WSBA programs and doing outreach on behalf of the WYLC to connect new and young lawyers with WSBA resources.

At-Large and District/Regional representative specific responsibilities include:

- Sending WYLC quarterly contact emails (drafted by staff) to respective groups.
- Drafting representative reports to be included in each WYLC meeting's materials.
- Answering questions from new and young lawyers about WSBA and the work of the WYLC.

Members are strongly encouraged to attend full WYLC meetings in-person. Appointment is for a three-year term, unless otherwise specified.

Time commitment:

- Attend full WYLC meetings: Six 5-hour Saturday meetings per year and one hour prep before each meeting.
- Work on one or more WYLC projects: Three to twelve 1-hour meetings and one to three additional hours of work per month.
- One to three hours of outreach activities per month.

Requirements:

- (1) Applicants for a position on the Washington Young Lawyers Committee must meet the WSBA Bylaws "Young Lawyer" definition on the start date of their term. Active members of the Bar shall be considered Young Lawyers until whichever occurs later:
 - the last day of December of the year in which the member attains the age of 36, years, or
 - the last day of December of the fifth year after the year in which such member was first admitted to practice in any state.
- (2) In order to assure geographic diversity for purposes of outreach, twelve of the committee members are appointed on the basis of residing or working in specific geographic regions. Committee member terms are staggered so that one-third end each year.

Preferred qualifications and skills: Qualifications and skills include but are not limited to:

- Past volunteer experience

(cont.)

- Dependability
- Collaboration and team work
- Creativity
- Problem-solving ability
- Experience developing new lawyer programs or benefits
- Connection to local YLD or other new lawyer networks

Benefits:

- Networking
- Helping shape new lawyer programming at WSBA
- Leadership development
- Increased knowledge of and access to WSBA resources for new lawyers

Reimbursement policy: This is an unpaid volunteer position. Expenses for meeting attendance will be reimbursed according to WSBA fiscal policies within WYLC budget parameters.

Selection and appointment process: Applications are reviewed by the WYLC leadership team, which sends recommendations to the Board of Governors Nominations Committee, which makes the appointments.

For further information: See <https://www.wsba.org/Legal-Community/Committees-Boards-and-Other-Groups/WYLC>.

How to apply: See instructions at www.wsba.org/joincommittee. Questions about the application? Email barleaders@wsba.org.