NEW GOVERNOR ORIENTATION
WELCOME!
The Washington State Bar Association’s mission is to serve the public and the members of the Bar, to ensure the integrity of the legal profession, and to champion justice.
WSBA GUIDING PRINCIPLES

The WSBA will operate a well-managed association that supports its members and advances and promotes:

- **Access to the justice system;**
  
  Focus: Provide training and leverage community partnerships in order to enhance a culture of service for legal professionals to give back to their communities, with a particular focus on services to underserved low and moderate income people.

- **Diversity, equality, and cultural understanding throughout the legal community;**
  
  Focus: Work to understand the lay of the land of our legal community and provide tools to members and employers in order to enhance the retention of minority legal professionals in our community.

- **The public’s understanding of the rule of law and its confidence in the legal system;**
  
  Focus: Educate youth and adult audiences about the importance of the three branches of government and how they work together.

- **A fair and impartial judiciary; and**

- **The ethics, civility, professionalism, and competency of the Bar.**
MISSION FOCUS AREAS

Ensuring Competent and Qualified Legal Professionals
  o Cradle to Grave
  o Regulation and Assistance

Promoting the Role of Legal Professionals in Society
  o Service
  o Professionalism
THE WASHINGTON STATE BAR IS…

40,221 Active WSBA Members (Lawyers, LLLTs, LPOs)

- 831 Members of standing committees, councils, boards, panels, task forces, & section leaders
- 16,590 Section memberships
- 6,367 New & Young Lawyers
WASHINGTON SUPREME COURT

REGULATORY FUNCTIONS (administered by WSBA)

Court-Created Boards (Court-appointed)
- Access to Justice
- Disciplinary
- Limited License Legal Technician
- Limited Practice
- Mandatory Continuing Legal Education
- Practice of Law

Court-Created Boards (Board of Governors-appointed)
- Bar Examiners
- Character and Fitness
- Law Clerk
- Client Protection Fund

Other Discipline-Related Entities
- Hearing Officer List (Court-appointed)
- Disciplinary Selection Panel (Court-appointed)
- Adjunct Disciplinary Counsel Panel (Board of Governors-appointed)
- Discipline Advisory Round Table (joint venture of the WSBA and the Supreme Court)

BOARD OF GOVERNORS

BOG Committees
- Awards
- Budget & Audit
- Executive
- Legislative
- Nominations
- Personnel
- WSBA Mission Performance & Review

WSBA Committees
- Continuing Legal Education
- Court Rules and Procedures
- Diversity*
- Editorial Advisory
- Judicial Recommendation
- Legislative Review
- Pro Bono and Public Service
- Professional Ethics
- Washington Young Lawyers

Other
- Sections (29)
- Council on Public Defense
- Civil Litigation Rules Drafting Task Force
- Mandatory Malpractice Insurance Task Force

WSBA Foundation 501(c)(3)

Entity Chart
WSBA operates under the delegated authority of the Washington Supreme Court to license the state’s nearly 40,000 legal professionals
REGULATORY SERVICES
REGULATORY SERVICES DEPARTMENT

All Member Admissions, Licensing, MCLE, Membership Database, Innovative Licensing Programs
MY WSBA PROFILE

ACCOUNT INFORMATION
- Password Reset
- Edit Addresses
- Edit Contact Information
- Communication Preferences

MEMBERSHIP DETAILS
- Renew Membership License
- Update MCLE
- Committees
- Sections
- Professional Liability Insurance
- Practice Information

CONNECT & SERVE
- Call to Duty - Day of Service Application
- Call to Duty - Pledge
- CLE Speaker Application
- Moderate Means Application
- Join a Section

MANAGEMENT LINKS
- Review Committee

MY CONTACT INFORMATION
PUBLIC/MAILING ADDRESS
Jean Kelley McElroy
Washington State Bar Association
1325 4th Ave Sta 600
Seattle, WA 98101-2539
Congressional District: 7N
Public Phone: (206) 727-8277
Email: jeanm@wsba.org

MEMBERSHIP SUMMARY
License Number: 13533
License Status: Active
Eligible to Practice: Yes
License Type: Lawyer
WSBA Admit Date: 10/27/1983

Sign up for Paperless License Renewal for 2019
- Yes, I agree to renew online in 2019, including MCLE and Sections, and do not require a licensing packet mailed to me. I will receive a licensing reminder by email only.
## LICENSING DASHBOARD

**2018 Licensing Status: Incomplete**

*Why is my licensing renewal incomplete? [* required]*

### License Information
- **License Status**: Active Attorney
- **Trust Account Information**: *
- **Professional Liability Insurance Disclosure**: *
- **MCLE**: [Go To MCLE]

**Certification Status: Incomplete**

### Public Service Information
- **Report Pro Bono Hours**: *
- **QLSP Volunteering**: *

### Contact Information
- **Public/Mailing Address**
  - EvergreenHealth
  - 12040 NE 139th St
  - Kirkland, WA 98034-3013
- **Home Address**
  - 17245 NE 144th St
  - Redmond, WA 98052-1178
- **Primary Email**
  - wbasiba@wsba.org
- **Phone Numbers**
  - **Primary**: (425) 889-2638
  - **Home**: *
  - **Fax**: *

### Demographic Information
- **Confidential Demographics**
  - Individual gender, race/ethnicity, disability, and sexual orientation information is kept strictly confidential and is used only in the aggregate for demographic analysis.

### Practice Information
- **Practice Setting**
  - In House Counsel
- **Languages**
  - *
- **Areas of Practice**
  - Health
  - Municipal

### Payment
- **License Fees**: 
  - Active Lawyer License: $415.00
  - Client Protection Fund Assessment: $30.00
- **Keller Deduction**
- **Join or Renew Sections**
  - Real Property Probate and Trust: $25.00
  - Health Law: $20.00
- **Donations**
  - Campaign for Equal Justice Donation: $50.00
  - Washington State Bar Foundation Donation: $50.00
- **Balance Due**: $624.00

**Deadline: Thursday, February 1, 2018**
WSBA Regulatory Boards

- Board of Bar Examiners
- Character and Fitness Board
- APR 6 Law Clerk Board

Supreme Court Regulatory Boards Administered by WSBA

- Limited Practice Board (LPOs)
- Limited License Legal Technicians Board (LLLTs)
- Mandatory Continuing Legal Education Board (MCLE)
DISCIPLINE
12.2(a)(7): “[T]he Washington State Bar Association strives to ... [a]dminister ... discipline of its members in a manner that protects the public and respects the rights of the ... member.”

Members are:

- Limited Practice Officers
- Lawyers
- Limited License Legal Technicians
WSBA OFFICE OF DISCIPLINARY COUNSEL

- Answers public inquiries and informally resolves disputes
- Receives, reviews, and may investigate grievances
- Recommends disciplinary action or dismissal
- Diverts grievances involving less serious misconduct
- Recommends disability proceedings
- Presents cases to discipline-system adjudicators
CONFIDENTIALITY

**Confidential**
- Grievances (until hearing or admonition ordered)
- Disability proceedings

**Public**
- Pending disciplinary proceedings
- Sanctions
- Admonitions issued after January 1, 2014
- Interim suspensions
STRUCTURE OF THE THREE DISCIPLINE SYSTEMS

INITIAL APPEAL & OTHER REVIEW: Contested appeals, uncontested recommendations, and stipulations
- LLLT Board (13 members)
- Disciplinary Board (14 members)
- LP Board (9 members)

STIPULATIONS: Agreed disbarments, suspensions, and revocations must be reviewed by Board and Supreme Court
- Stipulations
- Hearing Officers

HEARINGS: Conduct hearings for all licensees; approve stipulations to reprimand or below
- ODC Investigation
- LPO Discipline Committee

INVESTIGATION: Analysis of grievances against all licensees, leading to dismissal, diversion, or recommendation for disciplinary action
- Intake: Review grievances for dismissal or referral for investigation
  - LLLT Discipline Committee Chair
  - RSD LLLT Program Lead Intake
  - ODC Intake
  - RSD LPO Program Lead Intake

FINAL APPEAL & OTHER REVIEW: Appeals for all licensees; orders of disbarment, suspension, & revocation; interim suspensions; reciprocal discipline
- Supreme Court
COORDINATED DISCIPLINE AND REGULATORY PROCEEDINGS SYSTEM

ACRONYM KEY
C&F - Character and fitness
LLLT - Limited licensed legal technician
LPO - Limited practice officer
ORA - Office of the Regulatory Adjudicator
ODC - Office of Disciplinary Counsel
RSD - Regulatory Services Department
V - Volunteer involvement

WASHINGTON STATE BAR ASSOCIATION
OFFICE OF GENERAL COUNSEL

Advice and Representation

- Organization
- ED
- Staff (as needed in course of employment)
- BOG
- Volunteers (as needed from activities in service to WSBA)

Adjudicative Process of the Discipline System

- Adjudication (Hearing Officers, Chief Hearing Officer)
- Appeals and Reviews (Disciplinary Board, records to Supreme Court)
- Conflicts (Conflict Review Officers)
- Assigned Counsel (Counsel for Respondents in Disability Proceedings)
OFFICE OF GENERAL COUNSEL
SUPREME COURT BOARDS (2 OF 6)

Disciplinary Board

- Review Committees review hearing recommendations and other matters from Office of Disciplinary Counsel
- Review Stipulations between Respondents and Disciplinary Counsel
- Review and Hear Appeals from Hearing Officer Decisions

Practice of Law Board

- Consider and recommend to the Supreme Court ways in which people who are not lawyers can engage in activities that otherwise constitute the practice of law
- Receive and review unauthorized practice of law (UPL) complaints for referral to law enforcement
OFFICE OF GENERAL COUNSEL

Services for Members and Public

- Professional Responsibility Program, including ethics line and presentations
- Practice of Law Board
- Public Records (general and public discipline records)
- Client Protection Fund

Support for Sections, Committees and Task Forces

- Advice and Counsel
  - BOG Legislative Committee, Committee on Professional Ethics, Court Rules Committee, etc.
- Compliance
- Drafting (Bylaws, Rules, Regulations, GR 9 Statements)
ADVANCEMENT
Advancing the profession through education, community, and service toward a more accessible and equitable justice system
COMMUNICATIONS AND OUTREACH
• WSBA Connects- Statewide wellness benefit for all WSBA members.
• Work + Wellness Webcasts and educational programs.
• Group Offerings and consultations- individual and group (in-person and on-line) job seeking and career transition assistance.
• Phone consultation and referral service.
• Peer advisor support services.
FINANCE AND ADMINISTRATION
HOW THE FY19 **GENERAL FUND** EXPENSE BUDGET SUPPORTS WSBA PROGRAMS AND SERVICES

Total FY19 expense budget: $23.6 M

Breakdown by Fund:
1. General Fund: $20.3 M
2. Client Protection Fund: $668,210
3. Sections Fund: $841,737
4. CLE Fund: $1.8 M

Chart does not include $4.2M offset to expenses in non-license fee revenue
QUESTIONS?