

WASHINGTON STATE BAR ASSOCIATION

Budget & Audit Committee - Meeting Agenda

June 29, 2022 | 1:00PM – 5:00PM

Remote Participant Information:

Zoom Link: <https://wsba.zoom.us/j/84968382270?pwd=RW1ac1RvK2xOR1lwd1lvWGhK2dYZz09>

Zoom Conference Call Lines: LOCAL OPTION: (253) 215-8782 || TOLL-FREE OPTION: (888) 788-0099

Meeting ID: 849 6838 2270 || Passcode: 501238

Quorum Bylaw	Quorum” means the presence of a majority of the voting membership (i.e., more than half the voting members). A quorum must be present when votes are taken. Quorum: 5 members
Governing Document	1. The President appoints a BOG Budget and Audit Committee, which consists of a minimum of two Governors from each class, not to exceed eight Governors, one of whom must be the Treasurer. The President, President-Elect, Executive Director and Chief Financial Officer serve as ex officio, non-voting members, and the Treasurer serves as Chair of the Committee and has a vote on the committee. 2. The Treasurer, together with the Budget and Audit Committee, will present a proposed Annual Budget to the BOG for approval prior to each fiscal year. 3. Decisions regarding non-budgeted appropriations must be made in accordance with the BOG- approved fiscal policies and procedures.
Memberships	Bryn Peterson, Francis Adewale; Matthew Dresden; Dan Clark; Carla Higginson; Brett Purtzer; Tom McBride; Alec Stephens

DISCUSSION/ACTION

1. Treasurer's Message
2. Approval of Minutes from May 25, 2022 Meeting
3. IT Department Presentation
4. April, 2022 Financial Statements Review
5. Budgeting for ABA Delegates
6. Review of Draft FY23 Budget

6. Remaining Streams Updates
 - a. Fiscal Policy Revisions Second Read and Action to Approve - Bryn/Kevin/Francis Adewale
 - b. Investment Committee Update - Investment Recommendations
 - c. Budget Timeline - Alec/Kevin