

**WASHINGTON STATE BAR ASSOCIATION
LAW CLERK BOARD**

PUBLIC MINUTES
August 4, 2023

Law Clerk Board Members in Attendance

- | | |
|---|---|
| <input checked="" type="checkbox"/> Emily Mowrey, Chair | <input checked="" type="checkbox"/> Alexa Ritchie |
| <input type="checkbox"/> Tracy Finnegan | <input checked="" type="checkbox"/> Christell Casey |
| <input checked="" type="checkbox"/> Michelle Myers | <input checked="" type="checkbox"/> Paul Drutman |
| <input checked="" type="checkbox"/> John Meyers | <input type="checkbox"/> Jim Reinhart |
| <input checked="" type="checkbox"/> Leone Reinbold | <input checked="" type="checkbox"/> Gary Epperley |
| <input checked="" type="checkbox"/> Benjamin Phillabaum | |

Staff and others in attendance for some or all the meeting

Cathy Biestek, Managing Regulatory Counsel; Anne Trent, RSD Paralegal; Kevin Fay, BOG liaison

Public Session

Approval of Meeting Minutes

The June 2, 2023, Law Clerk Board (Board) public meeting minutes were approved.

Remote Office Guidelines

The Board voted to approve the remote office guidelines that state if all rules are being applied, it is possible to admit an applicant that is working remotely or virtually. Since remote work is becoming more common, these guidelines will be kept in place.

Suggested Amendments to APR 6 Regulations

The Supreme Court approved the amendment to allow law law clerk tutors MCLE credit for their time. This will be effective September 1, 2023.

Outreach and Updates

Katherine Skinner informed the Board that our efforts with the DEI council have stalled but we will continue efforts to work with them.

Executive Session

Approval of Meeting Minutes

The June 2, 2023, Law Clerk Board (Board) confidential meeting minutes were approved.



Requests

- The Board approved four leave requests out of five received. One request requires the form be submitted.

Applications

- The Board approved sixteen applications for enrollment in the Law Clerk Program beginning when the final confirmation letter is sent.

Evaluations

- The Board conducted two first-year evaluations and approved continuation in the program upon completion of all remaining first year coursework and book reports.

Respectfully Submitted,

Katherine Skinner, Law Clerk Program Lead

