

**WASHINGTON STATE BAR ASSOCIATION**  
**LAW CLERK BOARD**

**PUBLIC MINUTES**  
**February 2, 2024**

**Law Clerk Board Members in Attendance**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Emily Mowrey, Chair | <input type="checkbox"/> Alexa Ritchie              |
| <input checked="" type="checkbox"/> Tracy Finnegan      | <input checked="" type="checkbox"/> Christell Casey |
| <input type="checkbox"/> Michelle Myers                 | <input checked="" type="checkbox"/> Paul Drutman    |
| <input checked="" type="checkbox"/> John Meyers         | <input checked="" type="checkbox"/> Annemarie Weiss |
| <input checked="" type="checkbox"/> Leone Reinbold      | <input checked="" type="checkbox"/> Gary Epperley   |
| <input type="checkbox"/> Benjamin Phillabaum            |   |

**Staff and others in attendance for some or all the meeting**

Cathy Biestek, Managing Regulatory Counsel; Anne Trent, RSD Paralegal; and Katherine Skinner, Law Clerk Program Lead were also in attendance.

**Public Session**

**Approval of Meeting Minutes**

The December 1, 2024, public meeting minutes were approved with the exception of removing the attendance of Leone Reinbold.

**Outreach and Updates**

Katherine updated the Law Clerk Board (Board) regarding the Pathways to the Legal Profession Summit, lead by the Access to Justice Board. Tracy volunteered to attend the kickoff meeting to represent the Law Clerk Program.

Gary provided updates from the expansion committee's meeting with Zaida Rivera. The committee and Zaida discussed proposals coming from the Undocumented Communities Sub-Committee (sub-committee). One of the sub-committee's ideas was to add a legal writing component. The Board agreed that writing is very important and would like to look into re-working the jurisprudence requirements to include memos and briefs.

Leone has volunteered to work with Zaida to create a CLE to engage attorneys to learn more about the Law Clerk Program. Christell noted that the MCLE credit is a big draw for tutors, and it should be shared more.



### **Alternatives to Bar Exam – Graduate Pathway**

Gary provided an update from the Board of Governor’s meeting where they voted to approve the Board’s comment to the Washington Bar Licensure Task Force.

### **Delegation Chart**

The Board approved an update to the delegation chart, which would allow WSBA staff to review and approve employment waivers. This change will reduce the wait time a law clerk will have if they change employers.

## **Executive Session**

### **Approval of Meeting Minutes**

The December 1, 2024, confidential meeting minutes were approved with the exception of removing the attendance of Leone Reinbold.

### **Requests**

The Board approved two leave requests.

The Board approved one request to add two books to the jurisprudence reading list.

### **Applications**

The Board approved nine applications for enrollment in the Law Clerk Program beginning when the final confirmation letter is sent.

### **Evaluations**

- The Board conducted five first-year evaluations and approved continuation in the program upon successful completion of all remaining first year coursework and book reports.
- The Board conducted five fourth-year evaluations and approved completion of the program upon successful completion of all remaining fourth-year coursework and book reports.

Respectfully Submitted,

Katherine Skinner, Law Clerk Program Lead

