

**WASHINGTON STATE BAR ASSOCIATION
LAW CLERK BOARD**

Public Minutes
August 2, 2024

Law Clerk Board Members in Attendance

- | | |
|---|---|
| <input checked="" type="checkbox"/> Emily Rose, Chair | <input type="checkbox"/> Alexa Ritchie |
| <input checked="" type="checkbox"/> Tracy Finnegan | <input checked="" type="checkbox"/> Christell Casey |
| <input type="checkbox"/> Michelle Myers | <input type="checkbox"/> Paul Drutman |
| <input checked="" type="checkbox"/> John Meyers | <input checked="" type="checkbox"/> Annemarie Weiss |
| <input checked="" type="checkbox"/> Leone Reinbold | <input checked="" type="checkbox"/> Gary Epperley |
| <input checked="" type="checkbox"/> Benjamin Phillabaum | |

Staff and others in attendance for some or all the meeting

Mary Rathbone, Board of Governors Liaison; Cathy Biestek, Managing Regulatory Counsel; and Katherine Skinner, Law Clerk Program Lead were also in attendance.

Public Session

Approval of Meeting Minutes

The June 7, 2024, public meeting minutes were approved.

Outreach and Updates

Katherine updated the Law Clerk Board (Board) on new outreach materials for the Law Clerk Program as well as tabling at the summer bar exam to congratulate law clerks as they completed the exam.

Expansion Committee – Tutor Survey

Ben provided an update on a recent expansion committee meeting, sharing a survey that will be sent to current and past tutors in the law clerk program.

Executive Session

Approval of Meeting Minutes

The June 7, 2024, confidential meeting minutes were approved.

Applications

The Board approved thirteen applications for enrollment in the Law Clerk Program beginning when the final confirmation letter is sent.

The Board deferred one application for enrollment in the Law Clerk Program for additional documentation.



Evaluations

- The Board conducted two first-year evaluations and approved continuation in the program upon successful completion of all remaining first year coursework and book reports.
- The Board conducted one fourth-year evaluations and approved completion of the program upon successful completion of all remaining fourth-year coursework and book reports.

Respectfully Submitted,
Katherine Skinner, Law Clerk Program Lead

