

**WASHINGTON STATE BAR ASSOCIATION
LAW CLERK BOARD**

MINUTES
November 6, 2020

Law Clerk Board Members in Attendance

- | | |
|--|---|
| <input checked="" type="checkbox"/> Michelle Myers | <input checked="" type="checkbox"/> Alexa Ritchie |
| <input checked="" type="checkbox"/> Tracy Finnegan | <input checked="" type="checkbox"/> Christell Casey |
| <input checked="" type="checkbox"/> Benjamin Phillabaum, Chair | <input checked="" type="checkbox"/> Amy Perlman |
| <input checked="" type="checkbox"/> Joyce Heritage | <input checked="" type="checkbox"/> Emily Mowrey |
| <input checked="" type="checkbox"/> John Meyers | <input checked="" type="checkbox"/> Leone Reinbold |
| <input checked="" type="checkbox"/> Jim Reinhart | |

Staff and Others in Attendance

Bobby Henry, Associate Director of Regulatory Services and Katherine Skinner, Innovative Licensing Specialist and staff liaison to the Board also attended.

BOARD BUSINESS

Public Agenda

The Law Clerk Board (Board) approved the minutes from the August 6th and 7th Board meeting.

Bobby discussed the need for rural outreach and asked for a volunteer from the Board to work with the rural outreach group to assist in providing legal services to rural areas. Tracy volunteered to work with the rural outreach team.

Christell provided updates from the APR 6 Rules and Regulations workgroup. The workgroup plans to have a final draft for the February Board meeting for approval from the Board.

Katherine brought up the potential need for more Board meetings to be able to bring in Law Clerks in for their first and fourth year evaluations on time. The Board is open to meeting for short periods between the regular Board meetings to conduct evaluations as needed.



Katherine informed the Board that the Yahoo listserv will be no longer available after December. The Board agreed that Katherine should move forward with researching new platforms to host the listserv.

Confidential Agenda

Actions/Petitions/Requests

- Five applicants were approved to enroll in the Law Clerk Program beginning December 1, 2020
- One fourth year proposals was approved
- One fourth year proposal was deferred to the February meeting for more information
- One requests to add books to the Jurisprudence reading list were approved

Evaluations

- The Board conducted five first-year evaluations and approved continuation in the program upon completion of all remaining first year coursework and book reports.
- The Board conducted five fourth-year evaluations and approved successful completion of the program upon submission of all remaining coursework and book reports.

Respectfully Submitted,

Katherine Skinner, Innovative Licensing Specialist

