

MINUTES

November 2, 2018

The Law Clerk Board met at the WSBA office on November 2, 2018 for the purpose of a regular Board meeting. Participating Board members were: Ben Phillabaum, Chair, Tonya Hebert, Raphael Nwokike, John Meyers, and Emily Mowrey. **Dan Clark, BOG liaison (Remote); Christell Casey (Remote);** Katherine Skinner, Staff Liaison to the Board and Renata Garcia, Innovative Licensing Programs Manager also attended.

Public Agenda

The Board participated in a Diversity and Inclusion training with Robin Nussbaum

Confidential Agenda.

- The Board approved the August 2, 2018 meeting minutes
- The Board voted to terminate a clerks enrollment for not completing the program within the 6 year allotment
- The Board approved 9 out of 10 applicants to enroll into the program
- The Board approved an assistant tutor application for one clerk
- The Board reviewed two employment waivers
 - The Board approved 1 waiver and decided to conduct an interview with the other clerk.
- The Board approved five requests for leave
- The Board approved one request for fourth year studies

Evaluations

- The Board conducted four first-year evaluations and approved continuation in the program upon completion of all remaining first year coursework and book reports.

- The Board conducted four fourth-year evaluations and approved successful completion of the program upon submission of all remaining coursework and book reports

Respectfully submitted,

Katherine Skinner, RSD Analyst