

WASHINGTON STATE BAR ASSOCIATION
LAW CLERK BOARD

PUBLIC MINUTES
October 6, 2023

Law Clerk Board Members in Attendance

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|---|---|
| <input type="checkbox"/> Emily Mowrey, Chair | <input checked="" type="checkbox"/> Alexa Ritchie |
| <input checked="" type="checkbox"/> Tracy Finnegan | <input checked="" type="checkbox"/> Christell Casey |
| <input type="checkbox"/> Michelle Myers | <input checked="" type="checkbox"/> Paul Drutman |
| <input type="checkbox"/> John Meyers | <input checked="" type="checkbox"/> Annemarie Weiss |
| <input checked="" type="checkbox"/> Leone Reinbold | <input checked="" type="checkbox"/> Gary Epperley |
| <input checked="" type="checkbox"/> Benjamin Phillabaum | |

Staff and others in attendance for some or all the meeting

Cathy Biestek, Managing Regulatory Counsel; Anne Trent, RSD Paralegal; and Katherine Skinner, Law Clerk Program Lead

Public Session

Introductions

The Law Clerk Board (Board) began the meeting with introductions to welcome Annemarie Weiss to the Board.

Approval of Meeting Minutes

The August 4, 2023, public meeting minutes were approved.

Jurisprudence Review

Katherine presented the individual Board member reviews of their assigned books from the current jurisprudence reading list. Katherine will continue working on assigning books to Board members for review.

Outreach and Updates

Christell updated the Board on the Board of Governors meeting with the law school deans. Christell had the opportunity to report on the Law Clerk Program (Program) and answer questions.

The Board was asked to write a piece for the November bar news issue and Christell volunteered to write the article.



Katherine provided an overview of the fiscal year 2024 Program outreach goals. The goals for outreach are to reach those interested in practicing law that have barriers to attend a law school, reach attorneys to educate them on the Program, and increase enrollment in rural counties.

Katherine brought to the Board's attention the need to create a committee to focus on reviewing various proposals from other entities, and discussing Program expansion. Gary, Annemarie, and Ben volunteered to be members on the committee. Katherine will reach out to schedule a meeting prior to the next Board meeting.

Executive Session

Approval of Meeting Minutes

The August 4, 2023, confidential meeting minutes were approved.

Requests

The Board approved three leave requests.

The Board denied one request to add a book to the jurisprudence reading list.

Applications

The Board approved three applications for enrollment in the Law Clerk Program beginning when the final confirmation letter is sent.

Evaluations

- The Board conducted six first-year evaluations and approved continuation in the program upon successful completion of all remaining first year coursework and book reports.
- The Board conducted five fourth-year evaluations and approved completion of the program upon successful completion of all remaining fourth-year coursework and book reports.

Respectfully Submitted,

Katherine Skinner, Law Clerk Program Lead

