

Please use the following guidelines for a petition for Advanced Standing. The petition must accompany an application for enrollment in the Law Clerk Program. The petition will only be considered for those who appear qualified for enrollment in the Law Clerk Program.

Reg 3-2 Advanced Standing. A petition to request consideration for advanced standing for law school courses completed or previous enrollment in the law clerk program must be submitted with an application for enrollment.

A. Petition for Advanced Standing. All law clerks must pass the prescribed courses established in these regulations. No courses may be waived. Applicants seeking advanced standing must establish, to the satisfaction of the Board, that the courses for which they seek credit are equivalent to specified prescribed courses in these regulations.

The petition shall include:

- (1) A list of courses in the law clerk program for which advanced standing is sought. No advanced standing may be sought for Basic Legal Skills;
- (2) A list of the law school courses and course descriptions from the law school course catalogue with an explanation of how each course is equivalent to the law clerk program courses;
- (3) Official transcripts for the law school courses. Courses in which the applicant earned a grade less than a B- or 2.7 and/or completed more than five years prior to the Law Clerk Program application date will not be considered. For applicants admitted to the practice of law in a foreign jurisdiction, grades older than five years may be considered in combination with proof of current good standing and active practice of law for three out of the last five years; and
- (4) Any additional information the applicant believes will be helpful or which the Board has requested.

B. Determination. In granting advanced standing, the Board will specify:

- (1) Any prescribed courses or portions thereof that the law clerk applicant has been deemed to have completed;
- (2) Any prescribed courses or portions thereof that the law clerk applicant will be required to pass; and
- (3) Any law school courses that the law clerk applicant will be allowed to use to satisfy the fourth-year curriculum.

Complete the following worksheet and include it with your application for enrollment.

Name _____

Appropriate documentation must be attached.

		Completed by Applicant	Completed by Law Clerk Board	
Course	Course Length	Months Requested	Months Deemed Completed	Months Required
First Year				
Basic Legal Skills	2	-	-	2
Civil Procedure	2			
Torts	2			
Contracts	2			
Agency & Partnership	2			
Property	2			
Second Year				
Community Property	1			
Criminal Law	2			
Constitutional Law I	2			
Corporations	2			
Evidence	2			
Uniform Commercial Code	3			
Third Year				
Constitutional Law II	2			
Professional Responsibility	1			
Domestic Relations	2			
Wills, Estates, Trusts, Probate	3			
Conflict of Laws	2			
Criminal Procedure	2			
Fourth Year				
	2			
	2			
	2			
	2			
	2			
	2			
TOTALS	48			

Jurisprudence Reading Course	Course Length	Requested	Reports Deemed Completed	Reports Required
First Year	3 Reports			
Second Year	3 Reports			
Third Year	3 Reports			
Fourth Year	3 Reports			
TOTALS	12			