

WASHINGTON STATE BAR ASSOCIATION

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WSBA Legal Technology Task Force Agenda

Monday, July 21, 2025

4:30 to 5:30pm

Zoom - Remote Meeting

Link to access the Zoom meeting:

<https://wsba.zoom.us/j/87552258474?pwd=z5RRKxZ3zEl6tH2mAjYroepaxdjUFz.1>

Zoom Conference Call Lines: **LOCAL OPTION:** (253) 215-8782 || **TOLL-FREE OPTION:** (888) 788-0099

Meeting ID: 875 5225 8474 || Passcode: 570739

Quorum Bylaw "Quorum" means the presence of a majority of the voting membership (i.e., more than half the voting members). A quorum must be present when votes are taken.

Quorum: 4 members

Governing Document

1. The WSBA Legal Technology Task Force [Charter](#), approved by the Board of Governors on March 7, 2024.
2. Task Force members are appointed by the WSBA President and confirmed by the Board of Governors.

Membership:

Voting: Jenny Durkan, Michele Carney, Laura Lemire, Nicholas Pleasants, Kenneth Zigler, Patrick Palace, Kirk Arthur, Drew Simshaw, Judge Sean O'Donnell, Judge Christon Skinner, Margaret Chon

Non-Voting: Kari Petrasek (BOG Liaison), Professor LeighAnne Thompson (Ex Officio), Craig Shank (POLB Liaison), Kevin Plachy (Staff Co-Liaison), Margeaux Green (Staff Co-Liaison), Ad Hoc: Faisal Akhter, Jacob Wall, Dan Lear, Carol Mullins-Hayes, Leslie Volez, Joshua Hawkins, Leslie English, Joshua Field, Rebecca Garland, Jacqueline Schaefer, Denise Farr, Matt Dyor, Jonathan Franklin

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1. **Approve May 7 Meeting Minutes (All, 1 min)**
 2. **Calendar and Deadlines (Jenny Durkan, 2 min)**

Task Force Present Final Report to BOG at September BOG Meeting (WSBA Offices)	September 26, 2025 (Materials Due August 26, 2025)
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3. **Final Report (Jenny/All, 20 min)**

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- a. Review
 - b. Vote to Approve
 - c. Available on Sharepoint [here](#)
- 4. Next Steps (*Jenny/Kevin, 10 min*)**
- 5. Adjourn**

Attachments:

- 1. May Meeting Minutes Draft**
- 2. Final Report and Recommendations**