

WASHINGTON STATE BAR ASSOCIATION

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WSBA Legal Technology Task Force Agenda

Wednesday, May 7, 2025

4:30 to 5:30pm

Zoom - Remote Meeting

Link to access the Zoom meeting:

<https://wsba.zoom.us/j/87552258474?pwd=z5RRKxZ3zEl6tH2mAjYroepaxdjUFz.1>

Zoom Conference Call Lines: **LOCAL OPTION:** (253) 215-8782 || **TOLL-FREE OPTION:** (888) 788-0099

Meeting ID: 875 5225 8474 || Passcode: 570739

Quorum Bylaw "Quorum" means the presence of a majority of the voting membership (i.e., more than half the voting members). A quorum must be present when votes are taken.

Quorum: 4 members

Governing Document

1. The WSBA Legal Technology Task Force [Charter](#), approved by the Board of Governors on March 7, 2024.
2. Task Force members are appointed by the WSBA President and confirmed by the Board of Governors.

Membership:

Voting: Jenny Durkan, Michele Carney, Laura Lemire, Nicholas Pleasants, Kenneth Zigler, Patrick Palace, Kirk Arthur, Drew Simshaw, Judge Sean O'Donnell, Judge Christon Skinner, Margaret Chon

Non-Voting: Kari Petrasek (BOG Liaison), Professor LeighAnne Thompson (Ex Officio), Craig Shank (POLB Liaison), Kevin Plachy (Staff Co-Liaison), Margeaux Green (Staff Co-Liaison), Ad Hoc: Faisal Akhter, Jacob Wall, Dan Lear, Carol Mullins-Hayes, Leslie Volez, Joshua Hawkins, Leslie English, Joshua Field, Rebecca Garland, Jacqueline Schaefer, Denise Farr, Matt Dyor, Jonathan Franklin

1. Approve April 10 Meeting Minutes (All, 1 min)

2. Calendar and Deadlines (Jenny Durkan, 5 min)

Feedback on Draft Report 2 Due to RWW (All)	May 12, 2025
Final Report Due to Chair (RWW)	June 1, 2025
Feedback on Final Report Due to RWW (All)	June 1, 2025
June Task Force Meeting	June 12, 2025

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<i>Report Finalized After June Meeting</i>	
Feedback on Branded Final Report Due to Chair (All)	July 2025
July Task Force Meeting	July 10, 2025 (may change)
August Task Force Meeting	August 14, 2025 (may change)

3. Draft 2 of the Report and Recommendations (Drew/All, 40 min)

- a. Discuss Draft 2 – [Current Draft - Provide Feedback in Comments](#)
- b. Big Swings – [Big Swings Available Here](#)

4. Discussion Questions For Draft 2 and Big Swings (Jenny/All, 15 min)

- a. Discussion Questions – [Submit Responses to Discussion Questions Via This Feedback Form - Due From All TF May 12, 2025](#)
 - 1) In reviewing the current draft of the report (which doesn't yet account for the big swings), do you see any material, substantive issues with the document (recognizing that potential "big swing" implementation, additional references, and major formatting edits are forthcoming)?
 - 2) What are your initial impressions of the proposed "big swings"? Do any of them stand out as particularly impactful or concerning?
 - 3) How do you think the "big swings" align with our overall goals and objectives? Are there any that you believe should be prioritized or reconsidered?
 - 4) What potential challenges or obstacles do you foresee in implementing the "big swings"? How might we address these challenges to ensure successful integration?
 - 5) How can we best communicate the importance and potential impact of the "big swings" to all stakeholders? Are there any specific strategies or approaches that you would recommend?

5. Adjourn

Attachments:

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B A R A S S O C I A T I O N

- 1. April Meeting Minutes Draft**
- 2. Discussion Questions Feedback Form**
- 3. Report and Recommendations Draft 2**
- 4. Big Swings Summary**