

**Meeting Minutes**

January 9, 2024

9:00 a.m. Virtual Meeting

**Members Present**

- Angela Balconi
- Kim Chose
- Carla Higginson
- Gail Kelsie
- Jeff Leghorn
- Derek Matthews
- Tom Peterson, Chair
- Nate Scott
- Lori Smith

**Liaisons and Staff Present**

- Cathy Biestek, WSBA Staff Liaison
- Renata de Carvalho Garcia, RSD Director
- Bobby Henry, RSD Associate Director
- Serena Sayani, BOG Liaison
- Katherine Skinner, RSD Lead
- Anne Trent, RSD Paralegal

**PUBLIC SESSION**

**Call to Order**

The meeting was called to order at 9:08 a.m. The Chair confirmed that a quorum was present.

**Meeting Minutes**

The Board approved the draft October 10, 2023, meeting minutes.

**Personal Representative Deed LPB 74-16(r)**

The Board reviewed the Personal Representative Deed LPB 74-16(r) and voted to replace “estate” with “real estate”. The WSBA staff will update the form, upload it to the website, and notify the LPOs of the change made.

**First Reading of Blackline Draft of LPO Exam Study-Topic List**

Kim Chose, the Chair of the LPO Exam Committee, informed the Board that the committee completed a first draft of a revised study-topic list. The revised draft will be discussed at the Executive Session of the LPB meeting.

**Board Member and Public Comments**

Tom Peterson informed the Board of the updated TAXICAB proposal circulated to the Board Chairs. WSBA staff will send an email with the new proposal and ask for feedback from the Board members.

**Adjournment**

The public session of the meeting was adjourned at 9:36 a.m. by Chair Tom Peterson.



**EXECUTIVE SESSION**

**Blackline Draft of LPO Exam Study-Topic List**

The Board discussed the blackline draft of the LPO Exam Study-Topic list, which will continue to be worked on and be re-submitted to the Board at a future date.

**Review and Approve Winter 2024 LPO Exam**

The Board reviewed and approved the Winter 2024 LPO Exam.

**Adjournment**

Executive session was adjourned at 11:30 a.m. by Chair Tom Peterson.

Respectfully submitted,

Cathy Biestek  
WSBA Staff Liaison to the LPB

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