

LIMITED LICENSE LEGAL TECHNICIAN (LLLT) BOARD

Meeting Minutes for March 11, 2019

Washington State Bar Association
1325 Fourth Avenue – Suite 600
Seattle, Washington 98101

LLLT Board Members in Attendance:

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| <input checked="" type="checkbox"/> Stephen Crossland, Chair | <input checked="" type="checkbox"/> Stephanie Delaney |
| <input checked="" type="checkbox"/> Sarah Bove | <input type="checkbox"/> Gail Hammer |
| <input checked="" type="checkbox"/> Glen Bristow (remote) | <input type="checkbox"/> Nancy Ivarinen |
| <input checked="" type="checkbox"/> Catherine Brown | <input checked="" type="checkbox"/> Andrea Jarmon |
| <input checked="" type="checkbox"/> Christy Carpenter | <input checked="" type="checkbox"/> Genevieve Mann (remote) |
| <input checked="" type="checkbox"/> Brenda Cothary | <input checked="" type="checkbox"/> Ruth McIntyre |
| <input checked="" type="checkbox"/> Jeanne Dawes | <input checked="" type="checkbox"/> Jennifer Petersen |
| | <input checked="" type="checkbox"/> Amy Riedel |

Staff and Others in Attendance during some or all of the meeting:

Renata Garcia (Innovative Licensing Programs Manager), Jaimie Patneau (LLLT Lead), Katherine Skinner (RSD Analyst), Jennifer Ortega (LLLT#118), Kellie Dightman (LLLT#116; remote), Kathy Goebel (remote), Tina Palazzo, Tamara Garrison (LLLT#120, remote)

Call to Order / Preliminary Matters

The meeting was called to order at 1:03 p.m.

- Outreach Update

Sarah Bove and Jennifer Ortega reported on the Showalter Career Panel held on March 6, 2019. The event was held for middle school students. Jennifer and Sarah mentioned that the students had in depth questions about how to prepare to become a LLLT.



Amy Riedel shared that she attended the Career and Employment Services Counsel meeting in February and made one on one connection with counselors regarding the LLLT license. Amy also discussed a presentation she and Ann Vetter Hanson gave to the Whatcom County Bar Association.

Jennifer Petersen updated the Board on the Law Advocate's proposal to present at the Access to Justice Conference taking place June 14-16. Law Advocate's proposal was denied and they will not have a table at the convention.

Renata Garcia provided information regarding the Washington School Counselor Conference. WSBA attended the convention and connected with school counselors about innovative licenses.

Jennifer Ortega shared that the annual NALS of Washington meeting is scheduled for April 5-7 at Quinault Beach Resort and Casino.

Steve Crossland spoke about a meeting with British Columbia representatives regarding the LLLT license. Minnesota Supreme Court has also entered an Order for the Legal Professional Pilot Project to implement a pilot project for the delivery of civil legal services by legal professionals.

- Approval of Meeting Minutes

The January 14, 2019 meeting minutes were approved.

Yakima Core Curriculum Course

Stephanie Delaney provided an update on the Yakima core curriculum course. Amy, Stephanie and Nancy are meeting to move forward with a system for Yakima to offer a core curriculum course. The State Board is currently transitioning from the old system to a new platform called Washington Online so the group is working through these details to move forward with Yakima offering a course.

LLLT Board Member Training

Renata provided a board member training to the Board. The Board discussed utilizing Zoom to its full capacity to make attending meetings remotely more engaging. Staff will arrange this for the next meeting.

Supreme Court Annual Report and Meeting

Renata reminded the Board about the annual meeting with the Supreme Court scheduled for May 15 from 10:00 a.m. to 12:00 p.m. The Board also discussed the annual report, including ideas for including client testimonials.



Enhancement Workgroup

Steve explained to the Board that he would like to have an enhancement workgroup consisting of judges, LLLTs and LLLT Board members to discuss the enhancements, if the enhancements are approved. Andrea shared that it would be a good idea to include judicial assistants in this workgroup as they help run the courtroom.

Committee Reports

Steve explained that “committee reports” will be added as an ongoing agenda item for all future meetings. The agenda item is intended to ensure committee chairs have an opportunity to share what is happening with their committee on a regular basis.

Sarah Bove shared that the Family Law Workgroup committee met to discuss LLLT forms. Sarah also asked for confirmation that the committee is within its powers to make a recommendation to the LLLT Board about LLLT forms. Steve suggested that the committee make a written recommendation to the LLLT Board. Catherine Brown also suggested connecting with NJP about forms as they have done a lot of work in this area.

Jeanne advised that she will schedule a State of the Profession committee meeting before the next Board meeting.

Trust Account Committee Update

Jeanne Dawes provided an update on the Trust Account Committee recommendation, which was approved at the February board meeting. Jeanne explained that after the February meeting, it was noticed that the CPE’s original recommendation included removing the words “licensed to practice law” which is not consistent with the recent LLLT Board approved language. However, since making its original recommendation to the LLLT Board, CPE decided to maintain “licensed to practice law”. Consequently, the recommendation approved at the February Board meeting is in alignment with CPE’s latest decision on this issue. The Board approved a memo to be sent to CPE for consideration at their next meeting on April 5, 2019.

Adjournment

The meeting adjourned at 3:34 p.m.

