



# WSBA

## LIMITED LICENSE LEGAL TECHNICIAN (LLLT) BOARD

### MEETING MINUTES for February 16, 2017

Washington State Bar Association  
1325 Fourth Avenue – Suite 600  
Seattle, Washington 98101  
1:30 p.m. to 4:30 p.m.

Members present were Steve Crossland, Greg Dallaire, William Covington, Amy Riedel, Nancy Ivarinen, Genevieve Mann, and Ruth Walsh McIntyre.

Members attending remotely were Jeanne Dawes, Gail Hammer and Lynn Fleischbein.

Also present were Bobby Henry, Associate Director of the Regulatory Service Department, Ellen Reed, Limited License Legal Technician Program Lead, Christy Carpenter, LLLT #113, and Meg Bridewell, a WSBA member. Paula Littlewood, Executive Director of WSBA and Jean McElroy, General Counsel and Chief Regulatory Counsel attended a portion of the meeting.

#### **Call to Order/Preliminary Matters**

The meeting called to order at 1:31 p.m.

- Outreach Update

Ellen Reed and Professor Terry Price presented to the Eastside Chapter of the Washington State Paralegal Association in late January. Ellen Reed, Jennifer Ortega and Sarah Bove gave a presentation to a class at Tacoma Community College in early February. Also in February, Steve Crossland presented at the Association of Professional Responsibility Counsel conference. The Superior Court Judges Association has requested that a speaker from the LLLT Board attend their meeting on March 4, which Chair Crossland will attend.

- Approval of Meeting Minutes

The meeting minutes from January 19, 2017 were approved.

- Town Hall

The members of the LLLT Board who attended and presented at the Town Hall on February 15 provided feedback on the event. The Board discussed the comments received thus far from various sections and individuals in regards to the Estate and Healthcare Law proposal. The timing and process of creating the curriculum for new practice areas was also discussed. Professor Patricia Kuszler will attend the meeting with the Supreme Court on March 8 to assist in answering any questions from the Justices on this topic.

- Board Appointments

Board member Jessica Neilson has resigned due to time constraints. Alternate Professor Gail Hammer will take her place effective immediately.

### **New Practice Area Committee Report**

Chair Greg Dallaire gave a report on the morning meeting of the New Practice Area Committee. Several immigration law practitioners, including a paralegal, an immigration attorney in private practice, and an attorney from the US Immigration & Customs Office attended and provided feedback. The practitioners identified areas of immigration practice which they thought could be appropriate for LLLTs. Several areas were identified as largely forms-based and therefore potentially appropriate. The committee also discussed whether or not there would be a problem with federal preemption when it came to categorizing the LLLTs into a specific class of authorized immigration provider. The committee thought that the definition of “attorney” in the rules and regulations might be broad enough to encompass the LLLTs as well; this idea will be investigated further in subsequent meetings.

### **Education Committee Report**

The Education Committee discussed the Whatcom Community College Site Report and voted to recommend that the Board approve Whatcom Community College’s application to offer the LLLT core curriculum.

### **Vote on Whatcom Community College Application to Offer LLLT Core Curriculum**

The recommendation from the Site Team and the Admissions, Education and Licensing Committee to approve Whatcom Community College’s core curriculum program retroactive to Fall 2016 passed unanimously. LLLT Board members Amy Riedel and Nancy Ivarinen left the meeting for the LLLT Board’s vote on the Whatcom Community College Core Curriculum approval recommendation; the Board unanimously voted to approve Whatcom Community College’s application. The LLLT Board also unanimously approved a change to the language of the policies and procedures clarifying that program approval can be retroactive if the applying school so requests and the Board approves.

### **Discussion of Presentation to Supreme Court**

The LLLT Board discussed the upcoming meeting with the Supreme Court on March 8. The Board discussed what messages should be transmitted to court, especially in regards to the continuing process of developing new practice areas. Steve Crossland, Nancy Ivarinen, and Greg Dallaire will lead the presentation to the Court in regards to the development of the program, the work of the New Practice Area, and the work of the Family Law Advisory Committee.

### **Adjournment and Next Meeting**

The meeting was adjourned at 3:53pm. The next meeting will be held at the WSBA headquarters on March 23, 2017.