

**LIMITED LICENSE LEGAL TECHNICIAN (LLLT) BOARD**  
**Meeting Minutes for December 10, 2018**

Washington State Bar Association  
1325 Fourth Avenue – Suite 600  
Seattle, Washington 98101

**LLLT Board Members in Attendance:**

- |                                                              |                                                                |
|--------------------------------------------------------------|----------------------------------------------------------------|
| <input type="checkbox"/> Stephen Crossland, Chair            | <input checked="" type="checkbox"/> Stephanie Delaney (remote) |
| <input checked="" type="checkbox"/> Sarah Bove               | <input checked="" type="checkbox"/> Gail Hammer (remote)       |
| <input checked="" type="checkbox"/> Glen Bristow             | <input checked="" type="checkbox"/> Nancy Ivarinen             |
| <input checked="" type="checkbox"/> Catherine Brown (remote) | <input type="checkbox"/> Andrea Jarmon                         |
| <input checked="" type="checkbox"/> Christy Carpenter        | <input checked="" type="checkbox"/> Genevieve Mann             |
| <input type="checkbox"/> Brenda Cothary                      | <input checked="" type="checkbox"/> Ruth McIntyre              |
| <input checked="" type="checkbox"/> Jeanne Dawes (remote)    | <input checked="" type="checkbox"/> Jennifer Petersen          |
|                                                              | <input checked="" type="checkbox"/> Amy Riedel                 |

**Staff and Others in Attendance during some or all of the meeting:**

Renata Garcia (Innovative Licensing Programs Manager), Jaimie Patneau (LLLT Lead), Jennifer Ortega (LLLT#118), Judge Fred Corbit (Access to Justice Board liaison), P.J. Grabicki (BOG liaison)

**Call to Order / Preliminary Matters**

The meeting was called to order at 1:02 p.m.

- Outreach Update

Christy Carpenter reported that she met with Judge Rietschel (King County Superior Court Judge) and discussed the LLLT license. Judge Rietschel mentioned that King County Superior Court Judges meet once a month and would be willing to let Christy come to a meeting to discuss LLLTs. Christy will be working on a presentation for a future date. Christy also



mentioned that Judge Rietschel will be retiring January 4<sup>th</sup>, 2019 and that Judge Thrope will be the new contact person to speak with about a future presentation.

Sarah Bove talked about working with the King County Law Library to develop a class. The class would cover King County procedures and Sarah is hopeful it will be expanded.

Amy reported that she will be attending the Career and Employment Services Counsel winter meeting taking place on February 21-23, 2019. She is also attending an event in Walla Walla. Amy also talked about how helpful it would be to bring a LLLT to both events as every technical and community college will have representatives at these events.

Jaimie advised that WSBA staff will be attending a career day event on January 26, 2019 hosted by Portland Community College.

Renata advised that WSBA staff will be attending the Washington School Counselor Association conference February 27<sup>th</sup> through March 1<sup>st</sup>, 2019.

Sarah Bove also provided an update related to the Moderate Means Project. Sarah Bove, Jennifer Ortega and Renata Garcia attended the Moderate Means Program retreat to discuss LLLT integration into the program. The group developed a plan to incorporate LLLTs into the program.

- Approval of Meeting Minutes

The November 19, 2018 meeting minutes were approved.

#### **Board Development Committee Update (Jennifer Petersen)**

Jennifer advised that the Board Development Committee met in the morning and talked about board member education related to board members duties. The committee also discussed term expirations and recruitment, which should start now.

#### **New Practice Area Workgroup (Nancy Ivarinen)**

Nancy reported that the workgroup is working through some questions that have been brought up in the area of garnishments. Some members of the workgroup will attend the Department of Licensing Collection Agency Board meeting in April 2019 to discuss these questions. Nancy also advised that the workgroup will start developing the new practice area of Work and School in January.

#### **Family Law Practice Area Committee (Sarah Bove)**

Sarah reported that the committee decided to move forward with creating approved forms for LLLTs to use. In order to gauge what forms will be most useful, the committee will send a



survey to LLLTs asking for input. Sarah also advised that the University of Washington is putting all CLE development related to the enhancements on hold for the time being.

**Staff Report (Renata Garcia and Jaimie Patneau)**

Jaimie reported that all LLLT exam takers will receive scores as opposed to only applicants who have failed the exams. The decision to provide scores was related to the developed of the New Admission System which is being developed for all applicant types.

Jaimie also reported that a few new comments related to Consumer, Money, and Debt were received and included with the meeting materials.

Renata discussed the family law enhancements and the Court's order rescinding the amendments. Renata provided a short summary of the different versions of the proposed amendments as well as differences amongst the various versions (Washington Court Rules book and online version). WSBA staff will continue to work on this project. The board discussed suggesting that the court make an addition to the Regulation 3 to clearly indicate that LLLTs cannot practice within the enhanced scope until they have completed the required CLE courses. This topic will be continued to the January meeting.

**Adjournment**

The meeting adjourned at 2:16 p.m.

