

LIMITED LICENSE LEGAL TECHNICIAN (LLLT) BOARD

Meeting Minutes for June 10, 2019

Washington State Bar Association
1325 Fourth Avenue – Suite 600
Seattle, Washington 98101
1:00 p.m. to 4:00 p.m.

LLLT Board Members in Attendance:

- | | |
|--------------------------------------------------------------|----------------------------------------------------------|
| <input checked="" type="checkbox"/> Stephen Crossland, Chair | <input type="checkbox"/> Stephanie Delaney |
| <input checked="" type="checkbox"/> Sarah Bove | <input checked="" type="checkbox"/> Gail Hammer (remote) |
| <input type="checkbox"/> Glen Bristow | <input checked="" type="checkbox"/> Nancy Ivarinen |
| <input checked="" type="checkbox"/> Catherine Brown | <input checked="" type="checkbox"/> Andrea Jarmon |
| <input checked="" type="checkbox"/> Christy Carpenter | <input type="checkbox"/> Genevieve Mann |
| <input checked="" type="checkbox"/> Brenda Cothary | <input checked="" type="checkbox"/> Ruth McIntyre |
| <input checked="" type="checkbox"/> Jeanne Dawes (remote) | <input checked="" type="checkbox"/> Jennifer Petersen |
| | <input checked="" type="checkbox"/> Amy Riedel (remote) |

Staff and Others in Attendance during some or all of the meeting:

Barbara Esselstrom (LLLT, remote), Bobby Henry (Associate Director, Regulatory Services Department), Jennifer Ortega (LLLT), Lesli Ashley (remote), P.J. Grabicki (BOG Liaison), Rachel Konkler (Innovative Licensing Analyst), and Tamara Garrison (LLLT, remote).

Call to Order / Preliminary Matters

The meeting was called to order at 1:00 p.m.

Outreach Update

Catherine Brown gave an update on a recent pro bono/legal aid event and discussed ideas for an article about pro bono services to possibly be featured in the October issue of *NWLawyer*.



Sarah reported on the May 28, 2019 Legal Lunchbox CLE titled “LLLTs and Lawyers: Gaining Marketshare Side-by-Side.”

Steve reported that he will be on a panel about delivery of legal services and LLLTs in Minnesota.

Approval of Meeting Minutes

The May 13, 2019 and May 28, 2019 meeting minutes were approved.

Updates on Supplemental Education Requirement

Sarah gave an update on the Family Law Practice Area Workgroup’s plans for enhancement education training. The Board also reviewed the draft enhancement training chart which outlines the schedule and content for the training.

Recap of Meeting with Supreme Court

The Board members who attended the May 15, 2019 annual meeting with the Supreme Court gave a recap of the meeting and discussed various ways to build support for the LLLT license and program.

Review LLLT Board meeting dates for FY2020

The Board approved the meeting schedule for FY2020.

Approve Rule Citation Amendments to LLLT Educational Program Approval Standards

The Board approved amendments to the LLLT educational program approval standards. There were no substantive changes; the amendments updated rule citations due to amendments to the APR.

NFPA’s Core Registered Paralegal Certification

The Board discussed a recent inquiry from the National Federation of Paralegal Associations (NFPA) about whether LLLTs are required to maintain their NFPA credentials after becoming licensed. LLLTs who seek approval for a limited-time waiver must maintain the credential in order to receive the waiver, however, are not required to maintain the credential after they are licensed. Steve Crossland responded to the inquiry. The Board did not take any further action on this matter.

Committee Reports

The New Practice Area Committee reported on their meeting with guest speaker Barbara Engstrom, Executive Director of the King County Law Library about the areas in which there may be a need for LLLTs.

Utah has added unlawful detainer as a practice area for their Licensed Paralegal Practitioners and the New Practice Area Committee is considering the same.



The Exam Committee reported that review of the multiple choice exam is complete and the essays and performance section are in progress.

Adjournment

The meeting adjourned at 2:27 p.m.

