LIMITED LICENSE LEGAL TECHNICIAN (LLLT) BOARD

Meeting Minutes for July 13, 2020

Remote meeting only (held via Zoom)

 1:00 p.m. to 4:00 p.m.

LLLT Board Members in Attendance:

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| [x]  Stephen Crossland, Chair  | [x]  Crystal Lambert-Schroeder  |
| [ ]  Zachary Ashby  | [x]  Carolyn McKinnon (Ex Officio) |
| [x]  Sarah Bove | [x]  Jennifer Ortega |
| [ ]  Catherine Brown  | [x]  Jennifer Petersen |
| [x]  Christy Carpenter | [x]  Judith Potter |
| [ ]  Stacy Davis | [x] Amy Riedel |
| [ ]  Stephanie Delaney  |  |
| [ ]  Charlotte Frock | WSBA Staff in Attendance: |
| [x]  Nancy Ivarinen | [x]  Renata de Carvalho Garcia |
| [ ]  Andrea Jarmon | [x]  Rachel Konkler |
|  | [ ]  Jean McElroy |
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Others in Attendance During Some or All of the Meeting:

Bobby Henry (Associate Director, RSD) and Terra Nevitt (Interim Executive Director)

**PUBLIC SESSION**

**Call to Order / Preliminary Matters**

The meeting was called to order at 1:03 p.m.

**Approval of June 8, 2020 Meeting Minutes**

The June 8, 2020 meeting minutes were approved by a vote.

**Outreach Update**

Steve shared that he is scheduled to attend a roundtable on July 22 with other states who are interested in developing programs similar to the LLLT model.

**Program Pipeline Update and Next Steps**

The Board discussed the implications of the Washington Supreme Court’s June 5, 2020 decision to sunset the LLLT program, and the Court’s requirement that all candidates in the pipeline meet their licensing requirements by July 31, 2021. Carolyn McKinnon from the State Board of Community and Technical Colleges suggested that the Board defer to the colleges with LLLT programs on the impact of this decision to their students. She shared that in the community and technical college system, there is a standard teach-out period of three full years for enrolled college students to complete a program that is being discontinued.

The Board also discussed making a request to the Court that the Paralegal Core Competency Exam (PCCE) no longer be required, as it is a barrier to entry for many LLLT candidates, especially with the Court’s new deadline. Additionally, the Board discussed requesting that the Court allow prerequisites to be taken out of sequence so that more candidates may qualify to enroll in the final Family Law cohort at Whatcom Community College this fall. The Board intends to submit this additional response to the Court soon.

Bobby Henry was designated to assist the Court in writing the rule amendments that will phase out the LLLT program.

**FY21 Budget**

Renata provided an update on the FY21 budget. The FTE staff allocation has been reduced to 1.00 based on anticipated staff time. It was also noted that there is staff time that is unrelated to particular programs, such as management duties and interdepartmental work, which should be allocated separately if approved by the Board of Governors.

**Adjournment**

The meeting adjourned at 3:00 p.m.