

## LIMITED LICENSE LEGAL TECHNICIAN (LLLT) BOARD

### Meeting Minutes for June 14, 2021

Remote meeting only (held via Zoom)

1:00 p.m.

#### LLLT Board Members in Attendance:

- |   |   |
|---|---|
| <input type="checkbox"/> Stephen Crossland, Chair     | <input checked="" type="checkbox"/> Crystal Lambert-Schroeder |
| <input checked="" type="checkbox"/> Sarah Bove        | <input type="checkbox"/> Carolyn McKinnon (Ex Officio)        |
| <input type="checkbox"/> Margaret Bridewell           | <input checked="" type="checkbox"/> Jennifer Ortega           |
| <input checked="" type="checkbox"/> Christy Carpenter | <input checked="" type="checkbox"/> Jennifer Petersen         |
|   | <input type="checkbox"/> Judith Potter                        |
|   | <input checked="" type="checkbox"/> Geoffrey Revelle          |
|   | <input checked="" type="checkbox"/> Amy Riedel                |

#### Liaisons in Attendance

- Bobby Henry, WSBA Staff Liaison
- PJ Grabicki, BOG Liaison
- Hon. Fred Corbit, ATJ Liaison

#### Other WSBA Staff in Attendance:

- Renata de Carvalho Garcia, Chief Regulatory Counsel
- Terra Nevitt, Executive Director
- Katherine Skinner, RSD Specialist
- Shay Adhikari, RSD Paralegal

#### Others in Attendance During Some or All of the Meeting:

Nancy Ivarinen

### PUBLIC SESSION

#### Call to Order / Preliminary Matters

The meeting was called to order at 1:00 p.m.

#### Approval of Meeting Minutes

The Board approved the minutes for the May 10 & 19, 2021 meetings.

#### Outreach and Press Update

Board members provided updates about any past or upcoming outreach events they attended or will be attending.



**Family Law Practice Area Committee Update**

Sarah Bove presented this update to the Board for discussion. The committee is proposing three LLLT Board Approved forms to investigate and draft. The Board reviewed the Request for Special Notice to LLLT template for discussion. The Board discussed the Praeceptum for Subpoena template. Nancy I presented the Homestead Exemption and the need for further education for it. The board discussed various ideas on how to proceed to make the education a priority while being both accessible and affordable.

**Setting Calendar Meetings for Upcoming Fiscal Year**

Bobby Henry presented the proposed schedule. The board discussed whether the meetings will be in person or via zoom. The Board also discussed that the preference is to have the first Board meeting in October should be in person and on a Monday. The budget was adjusted for 6 primary meetings along with supplemental meetings as well. The board expressed their opinion and preferences on meetings and workgroups. The schedule was voted and approved on by the Board for the first Mondays presented and the supplemental dates provided on the proposed schedule.

**Public Comments**

None

**CLOSED SESSION**

**Family Law Exam Committee Update**

During a closed session, the Board discussed the potential meeting days, LLLT Exam and applicants as well as grading exams.

**Professional Responsibility Exam Committee Update**

During the executive session, the Board had a brief discussion regarding the professional responsibility exam committee.

**Adjournment**

The meeting adjourned at 2:55 p.m.

