

**LIMITED LICENSE LEGAL TECHNICIAN (LLLT) BOARD**

**Meeting Minutes for October 6, 2025**

In-Person Meeting

1:00 p.m.

**LLLT Board Members in Attendance:**

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Nicholas Berning       | <input type="checkbox"/> Nancy Ivarinen, Vice Chair |
| <input checked="" type="checkbox"/> Sarah Bové             | <input checked="" type="checkbox"/> Crystal Lambert |
| <input type="checkbox"/> Margaret Bridewell                | <input checked="" type="checkbox"/> Amy Riedel      |
| <input checked="" type="checkbox"/> Jen Bull               |   |
| <input checked="" type="checkbox"/> Ted Cropley            |   |
| <input checked="" type="checkbox"/> Steve Crossland, Chair |   |
| <input type="checkbox"/> John Darling                      |   |
| <input checked="" type="checkbox"/> Miryam Gordon          |   |

**Liaisons in Attendance**

- Tom Ahearne, BOG Liaison
- Cathy Biestek, WSBA Staff Liaison

**Other WSBA Staff in Attendance:**

- Renata de Carvalho Garcia, Chief Regulatory Counsel
- Bobby Henry, RSD Associate Director
- Terra Nevitt, Executive Director
- Anne Trent, RSD Paralegal

**PUBLIC SESSION**

**Call to Order**

The meeting was called to order at 1:05 p.m. by Chair Steve Crossland.

**July 14, 2025, Meeting Minutes**

The Board approved the July 14, 2025, meeting minutes.

**Board Orientation**

Members of the Board introduced themselves.  
WSBA Staff Liaison, Cathy Biestek, presented the Board orientation.

**Press and Outreach Update**

The Board briefly discussed current press and outreach news.

**Family Law Practice Area Committee Update**

Sarah Bové reported that she spoke with the previous FLPAC Chair, Jennifer Ortega, who confirmed that the encore presentation took place in August. WSBA staff will communicate with any LLLTs who still need to complete it. The committee plans to meet to review a template Praecipec form, bench card



revisions, rack card revisions, legislative keywords for alert emails, and to discuss possible future CLE topics.

### **Limited License Review Committee**

The LLR Committee will meet on October 28<sup>th</sup> to discuss the barriers and benefits to reinstating the LLLT license. The final meeting is scheduled for November 10<sup>th</sup> to review recommendations for the Board. The committee's final report will be shared with the Board and forwarded to the Planning Subcommittee.

### **Creation of Rules Committee and Planning Subcommittee**

The Board voted to approve the formation of the Rules Committee, and the creation of the Planning Subcommittee. The goal is to have the subcommittee meet beginning in January. The subcommittee will prepare recommendations for proposed changes to rules regarding LLLTs for the LLLT Board to review and approve. The LLLT Board will then present any proposed rule changes and supporting analysis to the Board of Governors (BOG), and then to the Supreme Court (SC).

### **FY26 Committee Assignments**

The Board discussed and assigned members to the Board's committees. The Board discussed creating a policy for non-board members joining committee meetings that would identify time limits for public comment. The Rules Committee will be asked to look at drafting such a policy.

### **Review Agenda-Item Request Form**

The Board reviewed an optional form intended to help Board members submit topics for Board consideration for inclusion in a meeting agenda. The form would remain optional, and members could also contact WSBA staff liaison or the Board Chair directly to request that a topic be added to the agenda. The Board made suggestions of how the optional form could be revised. Sarah will incorporate the committee's suggestions and revise the form accordingly.

### **Public Comments**

### **Executive Session**

The Board approved the confidential May 12, 2025 meeting minutes.

### **Adjournment**

Meeting adjourned at 2:35 p.m. by Chair Steve Crossland

Respectfully submitted,

Cathy Biestek,  
WSBA Staff Liaison to LLLT Board