

MINUTES

WASHINGTON STATE BOARD OF MANDATORY CONTINUING LEGAL EDUCATION

October 7, 2016

The meeting of the Washington State Board of Mandatory Continuing Legal Education was called to order by Chair Andrew Lee Benjamin at 10:00 a.m. on Friday, October 7, 2016. Board members in attendance were:

Andrew Lee Benjamin, Chair
Scott Bergstedt
Melissa Skelton
Aaron Okrent
John Bender, incoming MCLE Board member (advisory only)

Liaisons and Staff attending were:

Robert Henry	Associate Director, Regulatory Services Dpt.
Renata de Carvalho Garcia	MCLE Manager/MCLE Board Staff Liaison
Nina Winder	MCLE Analyst
James Doane, via phone	Board of Governors Liaison

APPROVAL OF THE MINUTES:

The minutes of the August 19, 2016 meeting were approved by motion.

VICE CHAIR SELECTION:

The Board voted all in favor to nominate Melissa Skelton as the MCLE Board Vice Chair for the 2016-2017 MCLE Board term.

2017-2018 MCLE BOARD MEETING SCHEDULE:

The Board approved a proposed schedule for the 2017-2018 term MCLE Board meeting dates.

WSBA CLE SPONSOR REQUEST:

The Board heard a request from WSBA CLE to reaffirm its previous decision to allow accreditation of recorded courses with self-study components in accordance with the 2016 APR 11. The Board decided to reaffirm its decision using accreditation methodology described in the materials.

MEMBER PETITIONS/APPEALS:

The Board reviewed and decided by motion on two member petitions. The Board reviewed one member appeal. The appeal was decided by the Board and so moved.

No listing of these motions is attached to these minutes to protect the confidentiality of the members.

COURSE AUDIT REPORTS:

The Board heard a report from Renata Garcia on her audit of the Seattle City Attorneys' Office course, "Institutional Racism and Legal System Responsibilities".

The Board heard two reports from Andrew Benjamin on his audits of the WSBA CLE course, "2016 Family Law Mid-Year CLE" and the KCBA course, "2016 Guardianship Guardian ad Litem Re-certification Training".

MCLE LATE FEE DISCUSSION:

The Board discussed increasing the frequency of MCLE deadline reminders in an effort to reduce the incidence of MCLE late fees being assessed. The new MCLE system is being designed to send several emails on strategic dates/events. The Board concluded that proposed email notifications and website messages constitute sufficient notice to the membership regarding important deadlines. Considering the frequent communication and opportunity to meet deadline, the Board decided to maintain the current MCLE fee structure. The issue will be revisited next year, if needed.

ADJOURNMENT:

There being no further business at hand, the MCLE Board meeting was adjourned at 1:00 p.m. The next regularly scheduled Board meeting will be at 10:00 a.m. on Friday, January 22, 2017.

Respectfully submitted,



Renata de Carvalho Garcia
MCLE Board Staff Liaison