

**Minutes**

May 9, 2025

The meeting of the Mandatory Continuing Legal Education Board was called to order by Board Chair Katie Denmark at 10:02 A.M. on Friday, May 9, 2025. The meeting was via videoconference. Board members in attendance were:

Katie Denmark (Chair)

Darryl Colman

Merri Hartse

Efrem Krisher

Henry Phillips

Brendon Taga- joined 10:12 a.m.

Liaisons and Staff in attendance:

Adelaine Shay	MCLE Board Staff Liaison
Ransom Smith	MCLE Analyst

**Review of Minutes**

The MCLE Board reviewed the minutes from the April 11, 2025, meeting. The Board approved the minutes unanimously with minor grammatical edits.

**Decision Matrix**

MCLE Board provided feedback on the initial draft changes to the decision matrix and directed MCLE staff to bring an updated draft to the August meeting. The feedback included changes within the financial hardship section of the fee waiver matrix which would factor in the number of credits completed by an individual at the time of petition submission before referring to the MCLE Board for review. Additionally, within the fee waiver matrix, the MCLE Board would like to consider including a definition of “disaster” in the draft natural disaster section. An updated draft will be reviewed at the next regularly scheduled MCLE Board meeting.

**MCLE Board Goals**

The Recruitment subcommittee drafted emails to affinity and local bar associations as well as to law clerks. The MCLE Board discussed inviting the YMCA Director to present with the MCLE Board, at the next annual meeting with the Court, on the possibility of suggesting an

amendment to APR 11 that would allow for MCLE Credit to those judging mock trials at a high school or undergraduate competition.

### MCLE Board Chair Nomination

Darryl Colman was nominated by MCLE Board to be the next MCLE Board Chair. Nominations for the Vice-Chair position were tabled to future meeting.

### Proposed Meeting Schedule

The MCLE Board discussed and unanimously passed (with one abstention) the meeting schedule for fiscal year 2026.

<b>Meeting #</b>	<b>MCLE Board Meeting Date</b>
<b>1</b>	October 17, 2025 (in-person)
<b>2</b>	January 9, 2026
<b>3</b>	April 17, 2026 (in-person)
<b>4</b>	June 5, 2026
<b>5</b>	August 14, 2026 (in-person)

### MCLE Updates

- MCLE Certification

MCLE staff reported that as of May 6, 2025, 99.36% (10,802) of licensed legal professionals were compliant for the 2022-2024 reporting period. At the time of the presuspension deadline 47 Licensed Legal Professionals were not compliant for their 2022-2024 reporting period, and an additional 23 had extensions (including one payment extension) until 6/2/2025. Seven reminder emails were sent to those due to report MCLE including a presuspension notice.

- Newly Admitted Materials

Three draft documents, 1) The Newly Licensed Legal Professional’s Guide to Getting Started with Mandatory Continuing Legal Education (MCLE), 2) MCLE Quick Reference Guide, and 3) The CLE Planning Template were created in order to have resources available for newly admitted licensed legal professionals and for those looking to plan their CLE in advance. The drafts were shared with the MCLE Board for review before the MCLE Board Staff Liaison submits them to the communications department for review and design.

- WSBA Licensure Pathways Implementation Steering Committee Update

The committee which is tasked with implementing the alternative pathways to licensure adopted by the Court is forming subcommittees including a Core Competencies Subcommittee tasked with defining the core competencies to be included in each pathway to ensure competence to practice law. The MCLE Board invited a representative to join and weigh in on this important work. MCLE Board member Efreem Krisher is representing the MCLE Board on the subcommittee and provided a brief update.

- Budget

The MCLE Board Staff Liaison provided a brief overview of the current MCLE Budget Summary.

#### Petitions

The MCLE Board reviewed and decided by motion 7 staff liaison undue hardship petition decisions. The MCLE Board reviewed and decided by motion on the 1 petition. No listing of these motions is included to protect member confidentiality.

#### Adjournment

There being no further business at hand, the meeting was adjourned at 12:00 PM. The next regularly scheduled MCLE Board meeting will be held on August 8<sup>th</sup> via videoconference format.

Respectfully submitted,  
Adelaine Shay  
MCLE Board Staff Liaison