



## Meeting Minutes

February 19, 2025

Members Present: Chair Lesli Ashley, Professor Drew Simshaw, Craig Shank, Ellen Reed, Aaron VanderPol, Rory Hardy, Ronald Satterthwaite, John Dirgo Deweese, Murugeswari Subramanian, Janelle Peterson

Members Excused: Sharon Hytnen, Michael Terasaki, Melissa Kover

Also Attending: Thea Jennings (WSBA Assistant General Counsel), Emily Crane (WSBA Paralegal), Governor Kristina Larry (BOG Liaison), Leah Snyder, Jordan Couch

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Chair Ashley called the meeting to order once a quorum was established at 01:01pm.

### PUBLIC SESSION:

- Introductions
  - Public Comment Session (limited to 3 minutes per speaker): no comments made.
  - Prior Meeting Minutes (January 15, 2025): a motion was made and seconded to approve the minutes from the January 15, 2025, meeting. The motion passed unanimously.
1. Action Items:
    - Annual Report: a motion was made and seconded to approve the Annual Report with any editorial changes to be submitted by Wednesday, February 26. The motion passed unanimously.
  2. Updates:
    - Administration:
      - In-person Retreat: update on the scheduling of the Board's in-person retreat. The scheduling poll will close February 20, 2025. The suggested meeting time is 10:00am-04:00pm.
      - Staffing Update: Thea Jennings announced that she will be moving to a different department within the WSBA and will no longer be the POLB staff liaison, effective March 14, 2025.
    - Innovation:
      - Entity Regulation Pilot Project Update: Thea Jennings gave an update regarding the continued work within WSBA on a project plan outline and an achievable timeline for the entity regulation project. Considerations surrounding data selection, efficient application review processes, and other related topics are still being discussed, with the hope of having a plan outline to present to the Board in a future meeting. POLB member Craig Shank gave additional input regarding additional considerations including capacity building within the Board and identifying certain skillsets.
    - Education:
      - Legal Technology Task Force Update: Craig Shank gave an update regarding the Task Force's current stage of development planning. The Task Force is currently solidifying the report, with the next step being recommendations. Craig Shank noted that some of these future
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recommendations may align with the pilot project and is therefore something for the Board to be aware of. This will also be a topic at the retreat.

- Coordination:
  - No update

**EXECUTIVE SESSION:**

The meeting adjourned at 02:25pm

DRAFT