



WSBA

PRO BONO AND PUBLIC SERVICE COMMITTEE
Thursday, October 13, 2016 12:00 – 2:00 p.m.
WSBA Office, 1325 4th Ave., Suite 600, Seattle, WA
MINUTES

In Attendance: Lindy Laurence, Judy Lin, Kevin McGuire, Priya Cloutier, Paul Okner, Chiedza Nziramasanga

Staff Liaisons: Jennifer Small, Joy Williams, Kelly Nee

Attend by Phone: Emily Nelson, Leslie Blankman, Brendan Vandor, Hilary Hibbeln, Governor Bill Pickett, Sara MacDuff, Angeline Thomas, Kristina Ralls

Unable to Attend: Bruce Conklin, Na Crabtree, Jordann Hallstrom, Elizabeth Leonard, Amanda Williamson, Adam Yeaton

ORIENTATION

1. Welcome, Committee Norms, Expectations and Approval of Minutes (July and September)

Committee Co-Chairs, Kevin McGuire and Emily Nelson

- Kevin reviews norms and expectations of committee (Attend, Contribute, Communicate)
- Kevin moves to approve July minutes, Judy seconds, no oppositions
- Kevin moves to approve September minutes, Judy seconds, no oppositions

2. Overview: WSBA's Mission, Strategic Goals & Entities

Staff Liaison, Jennifer Small

- Mission focuses: Promoting the Role of Lawyers in Society & explore and pursue regulatory innovation and advocate to enhance the public's access to legal services (orientation packet pg. 14)
- WSBA Entities (orientation packet pg. 15) demonstrates how committees fit into WSBA as a whole

3. Pro Bono & Public Service Committee Overview – Purpose, Past Initiatives, Annual Report

Committee Co-Chairs, Kevin McGuire and Emily Nelson

- Annual report for fiscal year 2016 (orientation packet pg. 11-13)
- Emily reviews purpose of the committee
 - 2016's work and accomplishments reflects this purpose
 - She encourages members to look at 2017 goals and reflect on interests and subcommittees they'd want to join
- Jennifer reviews the description of Emeritus status: inactive attorneys that are still able to practice with pro bono clients
- Jennifer reviews RPC 6.1 and QLSP's, additionally if members report more than 50 hours of pro bono work they get recognized on the Supreme Court Honor Roll

4. Alliance Community & The State of Pro Bono

Access to Justice Board Manager, Diana Singleton

Legal Foundation of Washington, Jay Doran

- Jay Doran gave a presentation on the Alliance network

5. Goals for 2016-2017 & What Success Looks Like at the End of the Year subcommittee accomplishments

Committee Co-Chairs, Kevin McGuire and Emily Nelson

Staff Liaison, Jennifer Small

- Kevin reviews 2017 subcommittee report: goals and subcommittees align with one another (orientation packet pg. 10)
- Outreach and communication promotion subcommittee
 - How to communicate and promote the programs to increase attorney participation
 - Accomplishments include: documents that have been created, such as marketing materials
 - The goal is to expand on this fairly new committee
- Pro Bono WA subcommittee
 - Website utility, content, and system development with ProBono.net
 - Accomplishments include: work with probono.net in order to work on resources and creating comprehensive and useful site
 - The goal is to wrap up the website and launch it this year
- Barriers Research subcommittee
 - Pro Bono Survey
 - Survey attempts to figure out what level of pro bono work is happening in Washington state, what barriers there are, increasing access to justice, and what these mean in developing pro bono models
 - What questions should be added to survey?
 - How to promote the survey?
 - Accomplishments include: research and development group that looks into what are the barriers stopping attorneys from doing/doing more pro bono work and how to overcome those barriers
- Kevin reviews subcommittee chair roles and responsibilities
- Jennifer goes over resources for the committee (orientation packet pg. 20)

6. Subcommittees, Chair Role and Expectations

Committee Co-Chairs, Kevin McGuire and Emily Nelson

Staff Liaison, Jennifer Small

- Majority of the work gets done through the various subcommittees
- Subcommittees allow for more flexible scheduling, recommended to meet once a month

Kevin moves to adjourn 1:29, Priya seconds, no oppositions.

2016-17 Meeting Dates | All meetings @ WSBA, 12:00 – 1:30 p.m.

November 10th

March 9th

July 13th

January 12th

May 11th

September 14th