



# WSBA

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## **PRO BONO AND PUBLIC SERVICE COMMITTEE**

Conference Call: 1.866.577.9294 | Participant Code: 52111#

Thursday, January 12, 2016 12:00 – 1:30 p.m.

WSBA Office, 1325 4<sup>th</sup> Ave., Suite 600, Seattle, WA

### **DRAFT MINUTES**

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**In Attendance:** Kevin McGuire,

**Staff:** Jennifer Small, Kelly Nee, Joy Williams, Terra Nevitt

**Attend by Phone:** Emily Nelson, Elizabeth Leonard, Paul Okner, Brendan Vandor, Judy Lin, Angeline Thomas, Lindy Laurence, Na Crabtree, Hilary Hibbeln, Adam Yeaton, Jordann Hallstrom

**Unable to Attend:** Sara MacDuff, Priya Cloutier, Leslie Blankman, Chiedza Nziramasanga, Bruce Conklin, Kristina Ralls, Amanda Williamson, Governor Bill Pickett

**PURPOSE STATEMENT:** *The Pro Bono and Public Service Committee works to enhance a culture of service by promoting opportunities and best practices that encourage WSBA members to engage in pro bono and public service with a particular focus on services to underserved low and moderate income people.*

### **AGENDA**

- 1. Welcome and approval of Minutes (November)** Committee Co-Chair, Kevin McGuire, Committee Co-Chair, Emily Nelson
  - Kevin moves to approve minutes, Paul seconds
  
- 2. Advancement Department Overview**  
Director of Advancement & Chief Development Officer, Terra Nevitt
  - Mission: The Advancement Department advances the profession through education, community, and service toward a more accessible and equitable justice system.
  - Diversity and Pro Bono and Public Service have similar goals as far as creating a culture of service within the profession
  - ATJ, Sections, Law Office Management, Mentorship, New Lawyer Programming, and the Washington State Bar Foundation are all program areas under the Advancement Department
  
- 3. Public Service/Pro Bono and Diversity Programming**  
Diversity and Public Service Programs Manager, Joy Williams
  - How diversity and inclusion applies to the PBPSC
  - FY18: collaboration between public service and diversity through Diversity's Community Networking Events and using it to recruit/highlight/raise awareness about public service and pro bono opportunities (Day of Service, etc.)
  - We will be creating a partnership with the two committees, the nature of the work of each committee won't change, but collaboration can be formed where applicable
  - We are working on an "orientation" for the chairs to become informed about partnerships and relay that information to their respective committees
    - Inform your chairs about collaboration ideas you might have

- Diversity Plan, Objective 2: discusses public service and pro bono activities as opportunities to promote diversity and inclusion
- Long Distance Lawyering Initiative: promoting access and services to clients in outlying regions
  - What might this initiative look like for the WSBA (framework, goals, etc.)

#### 4. 2018 Recruitment Process

Public Service/Pro Bono Specialist, Jennifer Small

- Jennifer will send emails to let committee members know if they are eligible to re-apply, or need to re-apply for 2018 (standard term is 2 years)
- Committee members can also check their status via “mywsba”
- Application deadline: end of February/beginning of March
- BOG Committee selects and approves recommendations from the applications
- Full BOG then approves selections by June/July 2018
- Co-Chairs then selected, and Committee begins again in October 2018
- Spread the word, and/or contact Jennifer for questions

#### 5. Subcommittee Updates

- Two subcommittee calls have been scheduled, please respond to the Doodle poll if you haven’t done so yet
- a. **Promotion** – Emily Nelson
  - Subcommittee responsibilities have been delegated
  - Looking at what work has been done on the Long Distance Lawyer project
  - Different initiatives to be promoted:
    - MCLE Pro Bono Credit
    - Continuing to liaise with Moderate Means Program and Emeritus status
  - WA Web Lawyer Committee participation needed from PBPSA
    - 90 minute commitment, once per quarter
- b. **Policies** – Angeline Thomas
  - Looked into what Pro Bono policies currently exist that can be used as a potential policy templates for government attorneys, small firms, and solos
- c. **Barriers** – Paul Okner
  - Discussed barriers to document review attorneys in Seattle
  - Bruce Conklin looking into reducing Emeritus status dues
    - Data from ABA Survey provides information about how members feel about the Emeritus status fee
  - What are other programs that are available in other states? Are they appropriate to implement in Washington?
- d. **ABA Survey** – Beth Leonard
  - Will be distributed this month
  - Link to the survey on the [WSBA website](#)

#### 6. Announcements

- ATJ Lobby Day: February 16
- Goldmark Lunch: February 17
- Hawaii is interested in bringing Moderate Means to their state

Kevin moves to adjourn 12:37, Angeline seconds

#### 2016-17 Meeting Dates | All meetings @ WSBA, 12:00 – 1:30 p.m.

November 10th	March 9th	July 13th
January 12th	May 11th	September 14th