

**PRO BONO AND PUBLIC SERVICE COMMITTEE**  
**Meeting Agenda**  
**November 9, 2021 1 – 2 p.m.**

**Remote Participant Information:**

Link to access the Zoom meeting:

<https://wsba.zoom.us/j/85282066460?pwd=cVRLbWdoNEsxVXJrL251YTRkQkdHdz09>

Zoom Conference Call Lines: **LOCAL OPTION:** (253) 215-8782 || **TOLL-FREE OPTION:** (888) 788-0099

Meeting ID: 852 8206 6460 || Passcode: 200331

*The Pro Bono and Public Service Committee serves WSBA members by communicating opportunities and eliminating barriers to providing pro bono services to communities that experience poverty and injustice.*

5 minutes	Welcome & Opening	Bonnie Rosinbum Michael Addams		
2 minutes	<b>October Meeting Minutes</b>	<b>Bonnie Rosinbum</b>	<b>Action</b>	<b>Pg 2-4</b>
10 minutes	Goals for 2021-2022 from FY 21 Annual Report	Michael Addams Bonnie Rosinbum	Discussion	Pg 5
15 minutes	Subcommittee Updates <ul style="list-style-type: none"><li>• Communications</li><li>• Technology</li><li>• CLE</li><li>• Rules &amp; Policy</li><li>• Strategic Planning</li></ul>	All	Discussion	
15 minutes	Community liaison position discussion	Michael Addams	Discussion	
3 minutes	Additional news/updates	All	Discussion	

**PRO BONO AND PUBLIC SERVICE COMMITTEE**  
**October 5, 2021 Meeting Minutes**

**Attendees:** Michael Addams, Bonnie Rosinbum, Deborah Perluss, Christine Kuglin, Thuy Nguyen, David Weafer, Matthew Dresden, Yuan Ting, Ritu Jain, Sandy Garcia, Natalie Reber, Jacqui Martin, Lu Jiang (guest). BOG Liaison: Matthew Dresden. WSBA Staff: Saleena Salango, Diana Singleton.

Meeting called to order 1:04 p.m.

**Introductions**

**September Meeting Minutes**

Christine Kuglin proposes amendment to following: students will be working with Spokane courts. Motion to approve as amended Michael; seconded by Sandy. Approved.

**Finalize Full Committee Meeting Schedule**

Committee unanimously approved recurring full committee meetings on the 2<sup>nd</sup> Tuesdays of each month 1 – 2 p.m. Saleena will send an updated invitation.

Natalie proposed finalizing adjusted dates for holidays – such as Veteran’s Day, Memorial Day, Labor Day soon.

**Subcommittee Assignments**

(\*Indicates leadership role)

**CLE Workgroup:** Members: Erin Fortney\*, Sandy Garcia. CLE subcommittee was unable to establish a meeting schedule.

**Rules/Policy Workgroup:** Members: Yuan Ting\*, Deborah Perluss, Thuy Nguyen. Workgroup will meet every 4<sup>th</sup> Monday of each month 1 – 2 p.m. Continuing work on humanitarian exception to RPC 1.8e and extending QLSP definition under APR 1e8 (Yuan).

**Communications Workgroup:** Christine Kuglin\*, Michael Addams, David Weafer. Communications WG will meet the 1<sup>st</sup> Tuesday of every month, and Christine Kuglin will send the invitation.

**Technology Workgroup:** Jacqui Merrill Martin\*, Ritu Jain, Natalie Reber. Meetings will occur every 4<sup>th</sup> Thursday of the month at 1 p.m. The goals for this fiscal year are increased engagement and outreach for the Pro Bono WA portal. They hope to keep content fresh,

revamp site, and include updated content. They hope to connect with statewide organizations and legal professionals to understand needs/how the site can help.

**Strategic Planning Workgroup:** Members: Bonnie Rosinbum\*, Michael Addams\*, Jacqui Merrill Martin, Ritu Jain. Discussed next steps for Mission, Vision, & Values that were adopted at September meeting; Matthew Dresden will notify BOG of changes and point to our website for the changes. Michael suggested thinking about how public service fits into Mission, Vision, and Values.

### **WSBA Volunteer COVID-19 Vaccine Policies**

Saleena reported that the WSBA will require proof of full vaccination from volunteers that are doing any in-person volunteer activities, on-site or off-site. Volunteers can contact Saleena Salango (PBPSC Staff Liaison, [saleenas@wsba.org](mailto:saleenas@wsba.org)) or Paris Eriksen, Volunteer Engagement Advisor at [parise@wsba.org](mailto:parise@wsba.org), if they are planning to attend any in-person event as a WSBA volunteer, on-site or off-site immediately. However, the committee does not have plans for in-person meetings or events for the foreseeable future.

Matthew Dresden shared that the COVID-19 vaccination policy is found [here](#) and that volunteers can submit proof of vaccination on the WSBA site [here](#).

Lu Jiang (guest) noted that LCYC was also considering a vaccination policy for staff and volunteers, and noted that other organizations may be considering this as well. Lu asked whether there were recommendations for reasonable guidelines for COVID-19 vaccine policies and exemptions. Saleena will follow up with Lu with more information about WSBA COVID-19 policies, exemption policies and current public health guidance.

### **Communications and Collaborations Platforms**

Listserv issues. Looking into options for collaboration and communications platforms.

Christine suggested that Teams creates technology issues.

### **Community Liaison Updates**

Michael suggested that community liaison work be housed under “communications” and the creation of an email list. We will discuss more about the community liaison positions at a future meeting.

### **Additional News/Updates**

- Lu Jiang from Legal Counsel for Youth and Children announced a new pro bono program.

- Christine shared the October 26<sup>th</sup> Legal Lunchbox 12 – 1:30 p.m. centered on guardianship law.

Meeting adjourned 2:04 p.m.

DRAFT

**PRO BONO AND PUBLIC SERVICE COMMITTEE**  
**2021 – 2022 Top Goals & Priorities List**

<b>Looking Ahead: 2021-2022 Top Goals &amp; Priorities:</b>	
<b>1</b>	Continue the Strategic Planning subcommittee's work by implementing the new mission, vision, and values into the day-to-day work of the committee.
<b>2</b>	Improve communication between the committee and justice-partner organizations, WSBA membership, and other interested stakeholders.
<b>3</b>	Increase use of probonowa.org by both WSBA members looking for pro bono opportunities and the organizations that provide them.
<b>4</b>	Identify the committee's role in supporting "public service" organizations, in contrast to the clear role of the committee in supporting "pro bono" service.
<b>5</b>	Recruit new committee members and ensure current members are supported and engaged in the work of the committee.