Washington Young Lawyers Committee

Washington Young Lawyers Committee Meeting | WSBA Office, 1325 Fourth Ave., Ste. 600, Seattle Saturday, September 11, 2021 | 10:00 a.m. – until business completed Join Zoom Meeting I Meeting ID: 985 6636 758

AGENDA

10:00 a.m.	Welcome/Introductions/Minutes/Plan for the Day	Brian Neuharth (and all)
10:15 a.m.	BOG Introduction/Update	Russell Knight, Governor At-Large representing New & Young Lawyers
10:30 a.m.	WSBA Updates	Brian Neuharth Julianne Unite and Curtiss Melvin
11:00 a.m.	Rep and Project Reports	All
12:00 p.m.	Break for lunch (provided)	
12:30 p.m.	Dress Code Updates and Discussion	Jordan Couch et al
1:00 p.m.	FY22 Subcommittee Chair Appointments	Brian Neuharth (and all)
1:15 p.m.	Western States Conference	Brian Neuharth
1:20 p.m.	Adjournment	Brian Neuharth

Note: Discussion and action may be taken on any item on the agenda. The time and order of agenda items are subject to change at the discretion of the committee chair.

2020 - 2021 WYLC Meeting Schedule

November 14, 2020	Meeting: 10:00 am – 2:30 pm	Virtual
January 9, 2021	Meeting: 10:00 am – 2:30 pm	Virtual
March 13, 2021	Meeting: 10:00 am – 2:30 pm	Virtual
May 8, 2021	Meeting: 10:00 am – 2:30 pm	Virtual
July 17, 2021	Meeting: 10:00 am – 2:30 pm	Virtual/Stevenson, WA
September 11, 2021	Meeting: 10:00 am – 2:30 pm	Virtual/WSBA Office

Washington Young Lawyers Committee 2020-2021 Committee Roster

Brian Neuharth, Chair E	mily Ann Albrecht, Chair-elect
	aa@farrlawgroup.com Bar # 47299
-	200 6th Ave Ste 600
	eattle, WA 98121-1849 206.617.7249
*	urrent Term: 10/1/2020 -9/30/2021
,	ull Term: 10/1/2017 – 9/30/2023
Full Term: 10/1/2018-9/30/2022	un Term. 10/1/2017 – 3/30/2023
	aura King, At-large
	urak@jgkmw.com Bar # 48165
	037 NE 6 th St.
	eattle, WA 98115 206.395.5182
	erm: 10/1/2019 – 9/30/2022
Current Term: 10/1/2020-9/30/2021	Cim. 10/1/2013 3/30/2022
Full Term: 10/1/2017 – 9/30/2021	
	sther Hyun, Snohomish County Region
	hyun20@gmail.com Bar # 52271
	535 Factoria Blvd SE Ste 310
•	ellevue, WA 98006-1290 844.633.6254
	erm: 10/1/2019 – 9/30/2022
Current Term: 1/27/2021- 9/30/2022	2730,2022
Term: 1/26/2021 – 9/30/2022	
7,30,2022	
Brandon Holt, Southeast Region C	helsie Elliott, Southwest Region
bh@purcellfamilylaw.com Bar # 53433	elliott@navigatelawgroup.com Bar # 49865
7301 W. Deschutes Ave. Ste. E	avigate Law Group
Kennewick, WA 99336	310 Main Street
Current Term: 10/1/2020 – 9/30/2022	ancouver, WA 98660 360.216.1098 ext. 1002
Full term: 7/5/2019 – 9/30/2022 Co	urrent Term: 10/1/2019-9/30/2022
	erm: 10/1/2016 – 9/30/2022
VACANT, At-large N	Marye Rebecca Scott, Greater Spokane Region
(formerly Maha Jafarey, res. 4/21/2021) m	narye@albrechtlawfirm.com Bar # 55540
Term: 10/1/2018 – 9/30/2021 A	lbrecht Law PLLC
5:	105 E. Third Avenue, Suite 101
Sp	pokane Valley, WA 99212 509.495.1246
Te	erm: 10/1/2020-9/30/2023
VACANT, North Central Region Za	achary Bryant, Northwest Region
(formerly Andrew Van Winkle res. 2/7/2019)	nb@mainstaylaw.com Bar # 50423
	lainstay Law, LLC
33	36 36th St #706
Be	ellingham, WA 98225-6580 360.671.6565
1	erm: 10/1/2020-9/30/2023

Riley Moos, Pierce County Region	Aaron Haynes, At-large
riley.moos@teamchild.org Bar # 52780	aaron@montoyalegal.com Bar # 54134
Riley Nicole Norris Moos	4301 Tieton Dr
PO Box 1512	Yakima, WA 98908-3348
Tacoma, WA 98401-1512 253.204.2761	United States 509.895.7373
Term: 10/1/2020 – 9/30/2023	Term: 10/1/2020 – 9/30/2023
Catherine Holm, Greater Olympia Region	Zachary Davison, King County Region
catherine@wa-food-ind.org catholm@live.com	ZDavison@perkinscoie.com Bar # 47873
Bar # 52560	700 Stewart St, Ste. 15229
1415 Harrison Ave NW, Ste. 101	Seattle, WA 98101 360.303.6012
Olympia, WA 98502 360.753.5177 ext. 104	Current Term: 10/1/2018 – 9/30/2021
Term: 10/1/2018-9/30/2021	Full Term: 10/1/2017-9/30/2021
Benjamin Hodges, Peninsula Region	Alixanne Pinkerton, South Central Region
Ben.hodges@foster.com	Alixanne.Pinkerton@co.yakima.wa.us Bar #
benhodges0@gmail.com Bar # 49301	52884
Foster Pepper PLLC	Yakima Prosecuting Attorney's Office
1111 3 rd Ave, Ste. 3000	128 N. Second Street
Seattle, WA 98101 206.447.6282	Yakima, WA 98901 509.574.1229
Term: 10/1/2018 – 9/30/2021	Term: 10/1/2018 – 9/30/2021

Russell Knight, BOG Liaison	Curtiss Melvin, Staff Liaison
rknightbog@gmail.com Bar # 40614	curtissm@wsba.org
Smith Alling PS	Washington State Bar Association
1501 Dock St	Advancement Department
Tacoma, WA 98402-3209 253.627.1091	1325 4 th Ave, Ste. 600
Term: 10/1/2020- 9/30/2021	Seattle, WA 98101
WA Young Lawyers Committee List Serve	wylcommittee@list.wsba.org
WSBA New & Young Lawyers List Serve	newlawyers@list.wsba.org

2020-2021 WYLC Meeting Schedule

November 14	Meeting: 10:00 a.m – 2:30 p.m.	Virtual
January 9	Meeting: 10:00 a.m – 2:30 p.m.	Virtual
March 13	Meeting: 10:00 a.m – 2:30 p.m.	Virtual
May 8	Meeting: 10:00 a.m – 2:30 p.m.	Virtual/TBD
July 17	Meeting: 10:00 a.m – 2:30 p.m.	Virtual/Portland
September 11	Meeting: 10:00 a.m – 2:30 p.m.	Virtual

Washington Young Lawyers Committee DRAFT – Fiscal Year At-A-Glance Calendar

October 1, 2020 – September 30, 2021 (FY21)

	, , , ,			
OCTOBER	2020			
	Celebrate Pro Bono Month			
1	FY2021 Begins			
22	WYLC MentorLink Mixer	4:00 – 5:30 p.m.	Virtual	
NOVEMBE				
13 - 14	BOG Meeting		Virtual	
14	WYLC Meeting	10:00 am	Virtual	
DECEMBEI				
	ABA Affiliate Quarterly Reports due			
31	ABA Midyear Delegate and Scholarship Award Applic	ration deadline?		
JANUARY				
	Celebrate national mentoring month			
9	WYLC Meeting	10:00 am	Virtual	
14 - 15	BOG Meeting		Virtual/WSBA Conference Center –	
			Seattle	
FEBRUARY				
	Identify FY2022 goals and projects for WYLC			
17 - 22	ABA Midyear Meeting		Virtual	
MARCH 20	021			
	BOG At-Large Young Lawyer Position Application Ope	ens		
	ABA Affiliate Quarterly Reports Due			
13	WYLC Meeting	10:00 am	Virtual	
16	WSBA Committee Applications Open			
18 - 19	BOG Meeting		Virtual/Hotel RL, Olympia	
APRIL 202	1			
16 - 17	BOG Meeting		Virtual/Davenport Hotel – Spokane	
18 - 24	Volunteer Appreciation Week			
20	BOG At-large Young Lawyer Position Application Closes			
MAY 2021				
	Public Service and Leadership Award Nominations Op	pen		
	WYLC CLE Scholarship Applications Open			
7	WSBA Committee Applications Deadline			
3 - 7	Well Being Week in Law			
8	WYLC Meeting	10:00 am	Virtual	
8	BOG At-Large Young Lawyer Interviews	10:30 a.m.	Virtual	
14	Budget requests from WYLC due			
17-21	WYLC Leadership Team Makes Recommendations	TBD		
	for FY22 WYLC Members and Chair-elect			
20 - 21	BOG Meeting		Virtual/Convention Center – Seattle	
JUNE 2021				
	New Committee appointments are made.			
26	WYLC CLE Scholarship Applications Open			
JULY 2021				
5	Public Service and Leadership Award Nominations Cla	ose		
15	BOG Retreat		Virtual/Hilton Portland Downtown - Portland	
16 - 17	BOG Meeting		Virtual/Hilton Portland Downtown - Portland	
16	WYLC dinner with the BOG	6:00 pm	Skamania Lodge	
17	WYLC Meeting	10:00 am	Virtual/Hilton Portland Downtown - Portland	
17	Select Public Service Leadership Award Recipients		•	
AUGUST 2				

Washington Young Lawyers Committee
DRAFT – Fiscal Year At-A-Glance Calendar

October 1, 2020 – September 30, 2021 (FY21)

TBD	Annual Report Due		
4 – 10	ABA Annual Meeting		Virtual
20 - 21	BOG Meeting		Virtual/TBD - Boise
SEPTEMBE	R 2021		
	Identify FY22 project leads		
11	WYLC Meeting	10:00 am	Virtual/WSBA
11	WYLC Year-End Social	TBD	TBD or Virtual
23 - 24	BOG Meeting		Virtual/WSBA Conference Center –
			Seattle
30	FY21 Ends/Expense Reports Due		



WSBA COMMITTEE/BOARD ANNUAL REPORT FY 2020: October 1, 2019 – September 30, 2020

The mission of the Washington State Bar Association is to serve the public and the members of the Bar, to ensure integrity of the legal profession, and to champion justice.

Name of Committee or Board:	Washington Young Lawyers Committee
Chair:	Jordan Couch
Staff Liaison:	Julianne Unite
Board of Governors Liaison:	Russell Knight
Size of Committee:	18
Direct Expenses:	\$15,000
Indirect Expenses:	\$63,620
Number of Applicants for FY21 (October 1, 2020 – September 30, 2021)	6

Purpose:

The Washington Young Lawyers Committee (WYLC) derives its authority from the WSBA Bylaws, WSBA Board of Governors (BOG) Committees and Boards Policy, and WYLC Appointment Policy.

Per Section XII.A of the WSBA Bylaws, the WYLC's purpose is to encourage the interest and participation of:

- 1) new and young lawyers and law students in the activities of the WSBA;
- developing and conducting programs of interest and value to new and young lawyers consistent with the focus areas of public service and pro bono programs, transition to practice, and member outreach and leadership; and upholding and supporting the Guiding Principles of the WSBA.

Strategy to Fulfill Purpose:

This year's focus on fulfilling the WYLC's purpose involves seven key areas:

- 1. Outreach and communication;
- 2. Debt
- 3. Public Service and Leadership;
- 4. Rural Practice Project;

- 5. Northwest Regional Summit;
- 6. ABA YLD Representation; and
- 7. PREP

The accomplishments and FY20 goals outlined in this document reflect how the work of the WYLC addresses these priorities and fulfills the purpose of the WYLC. These priorities are focused on the four key areas identified in the November 2014 new lawyer survey and July 25, 2015 Generative Discussion of the BOG with the WYLC for key issues facing new and young lawyers: Employment, Debt, Community, and Leadership.

This year, the WYLC replaced subcommittees with project teams to address discrete issues. Project team members may involve constituents who are not members of the WYLC to help accomplish the project team goals.

2019-2020 Accomplishments and Work in Progress:

2019-2020 Goals:

Outreach and Communication

- 1. The WYLC tasked a specific member, Past Chair Kim Sandher, with keeping social media accounts updated with content to inform the public of the WYLC's activities.
- 2. Unfortunately, COVID-19 impacted the WYLC's ability to host socials/events/mixers as originally planned. Planned socials in Pierce County and Skamania were cancelled and no further socials are being planned until Washington's phased approached progresses. Meetings have taken place virtually via Zoom.

Debt

- The debt project team presented a Loan Repayment Assistance Program (LRAP) bill to the WYLC. The WYLC voted to forward the bill to the WSBA's legislative affairs team. WYLC Chairelect Brian Neuharth is currently identifying and reaching out to stakeholders for additional impute.
- 2. The debt project team is researching alternative approaches to addressing debt, including income share agreements. The project team generally has met in alternating months to discuss findings.

Public Service and Leadership

- 1. The Public Service and Leadership Award (PSLA) exists to connect and recognize new and young lawyers that demonstrate values of public service and leadership. The WYLC received several applications and voted to honored four new or young lawyers this year with the PSLA. Current WYLC At-large member, and incoming Chair-elect Emily Ann Albrecht will write an article about the PSLA recipients for and upcoming Washington State Bar News issue.
- 2. WYLC Chair Jordan Couch was recognized as the WSBA Outstanding Young Lawyer APEX Award recipient this year.

Rural Practice Project

- 1. WYLC Access to Justice (ATJ) and Rural Recruitment and Retention (RRR) project team, led by WYLC member Alixanne Pinkerton, met with the BOG's rural practice project stakeholders and staff regarding the results of their contacts with rural practitioners in Washington State.
- 2. The WSBA requested the WYLC to assist with research gathering for the rural practice project. WYLC will assist with a specific focus on what will help new and young lawyers in underserved rural areas. WYLC can connect with other groups who are already researching or involved with rural community outreach, to gain information helpful to the issue of legal access in rural communities in Washington State. WYLC could help identify who those entities are that WSBA should be connecting with who have information helpful to the rural practice project.

Northwest Regional Summit

- 1. After researching possibilities and value, the WYLC chose not to co-host the Northwest Regional Summit in partnership with the Oregon New Lawyers Division in 2020.
- 2. Instead of a summit, the WYLC is working on establishing ongoing relationships with new and young lawyers in Oregon, Idaho, Montana, and South Dakota to collaborate on addressing the legal needs of rural areas.

ABA YLD Representation

- 1. The WYLC continued to provide the ABA YLD Meeting Scholarships for new and young lawyers attending ABA meetings as delegates. No delegate spots went unfilled, maximizing Washington's voting power. Scholarship recipients reported to the WYLC regarding their experiences and identified additional ABA opportunities of value to new and young lawyers.
- 2. Current WYLC At-large member and incoming Chair-elect Emily Albrecht served as the ABA YLD District Representative for Washington and Oregon.
- 3. Due to the WYLC's work this past year, the WYLC was acknowledged as an ABA YLD "Star Affiliate" at the ABA Annual Meeting this summer, which recognizes young lawyers who go above and beyond the YLD, the legal profession, and/or the community on a national scale.

Preadmission Education Program (PREP)

1. The WYLC successfully worked with the WSBA in developing PREP materials.

2020-2021 Goals:

- 1. Debt The WYLC will continue to coordinate with the WSBA's legislative affairs team in the hopes of having the LRAP bill considered in Olympia. Should there be delays in either presenting the bill or the bill actually being passed, the debt project team hopes present recommendations to the WYLC regarding Income Share Agreements. The project team also seeks to identify at least one new mechanism to address debt issues for research. The project team will review the need for a 2021 Financial Focus Series to help educate young lawyers. The need for a new installment will depend on identifying a new topic that has not been previously addressed.
- 2. PSLA The WYLC will award four PSLAs to new or young lawyers and write an article for the Washington State Bar News magazine highlighting the impact of the new lawyer's work in the community.
- 3. ATJ/RRR— The WYLC will work on establishing ongoing relationships with new and young lawyers in Oregon, Idaho, Montana, and South Dakota to collaborate on addressing the legal needs of rural areas. The WYLC hopes to become involved in the Western States Bar Conference next year to better connect with rural states and collaborate on solutions. The WYLC will also continue contributing to the WSBA's rural practice project with research.
- 4. Outreach and Communication—It is vital to connect new and young lawyers with WSBA programs, services, and activities. To accomplish this, the WYLC plans to:
 - a. Work on a stronger social media presence by liking, posting, and sharing relevant content and WSBA posts with their new and young lawyer social networks. The WYLC is exploring if new social media platforms are needed to better reach its intended audience as user preferences change over time.
 - b. When Covid-19 phase guidance permits, the WYLC will resuming focusing on developing in-person outreach/communications/events/mixers in partnership with WYLC regional representatives and local bar association young lawyer divisions.
 - c. Determine the best way of distributing a calendar of new lawyer regional events for the year to new admittees.
- 5. ABA YLD representation The WYLC's budget for the next fiscal year provided more funding for ABA YLD scholarships to defray the costs of attending and ensure a full delegation is sent to every meeting. As long as Covid-19 restrictions remain in place, meetings are taking place virtually and scholarships may not be necessary.

Please report how this committee/board is addressing diversity, equity and inclusion:

How have you elicited input from a variety of perspectives in your decision-making? What have you done to promote a culture of inclusion within the board or committee? What has your committee/board done to promote equitable conditions for members from historically underrepresented backgrounds to enter, stay, thrive, and eventually lead the profession? Other?

- 1) A WSBA new member survey included demographic information to help the WYLC understand its constituency.
- 2) The WYLC is currently working on a proposed amendment regarding dress codes for in court appearances. WYLC members reached out to the WSBA Diversity Committee and they are supportive. The proposal has been submitted the WSBA for formal approval and submission to the Court.
- 3) WYLC members brought up the ABA's Embracing Diversity Challenge Award. Sponsored by the ABA YLD, the Challenge recognizes and awards top young lawyer organization programs that increase diversity in the legal profession.

Please report how this committee/board is addressing professionalism:

Does the committee/board's work promote respect and civility within the legal community? Does it seek to improve relationships between and among lawyers, judges, staff and clients? Does it raise awareness about the causes and/or consequences of unprofessional behavior? Other?

- 1) The WYLC regularly invites speakers to educate WYLC members and guests on various topics so that members have the information they need.
- 2) The WYLC is on-boarded to understand WSBA communication norms, values, and conflict resolution expectations. Over the course of the year, the WYLC has continued to discuss the value of following the communication norms and consequences of failing to do so. We've focused on social media and closer interaction with the BOG. Unfortunately, WYLC was unable to meet with the BOG at Skamania due to Covid-19.
- 3) As above, the WYLC is currently working on a proposed amendment regarding dress codes for in court appearances.

Please report how this committee/board is incorporating new and young lawyers and/or their perspectives into its work:

How have you brought new and young lawyers into your decision making process? Has the committee/board supported new and young lawyers by (for example) helping to find and prepare them for employment, assisting with debt management, building community, and providing leadership opportunities? Other?

- 1) The WYLC is entirely made up of new and young lawyers.
- 2) Yes, the WYLC focuses entirely on these topic areas.

Please report how this committee/board is addressing the needs of the public:

How is the public impacted by your work? Has the committee/board sought input from the public, and/or communicated its work to the public? Other?

- 1) The public has interest in having competent representation. As new and young lawyers come in, the WYLC helps those lawyers navigate through difficult issues.
- 2) We have a project team dedicated to access to justice.
- 3) We have been using our Facebook page to interact with the public and make young lawyers more accessible to young lawyers.

- 4) The WYLC continues to explore ways to include community involvement either by attending meetings or inviting them to come to events.
- 5) The WYLC encourages all new and young lawyers to participate in public service.

FY20 Demographics: To Be Completed by WSBA Staff

Gender:

Female (9) Male (5) No Response (4)

Transgender Two-spirit Multi

Non-Binary Not Listed

Ethnicity:

American Indian/Native American/Alaskan Black/African-American/African Descent (1)

Native

Asian (1) Hispanic/Latinx (1)

Middle-Eastern Descent Pacific Islander/Native Hawaiian

White/European Descent (11) Multi-Racial/Biracial (2)

Not Listed (1) No Response (2)

Sexual Orientation:

Asexual Gay, Lesbian, Bisexual, Pansexual or Queer (2)

Two-Spirit Heterosexual (5)

Multiple Orientations Not Listed

No Response (11)

Disability:

Yes **No (14)**

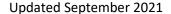
Incoming FY22 WYLC Members

Region/Position	FY21 WYLC	FY22 WYLC	Counties
	Member	Member	
Chair-elect	Emily Ann	Zachary	N/A
	Albrecht	Davison	
Greater	Catherine Holm	Cody	Lewis and Thurston
Olympia		Branstetter	
King County	Zachary	Victoria	King
	Davison	Redman	
North Central	Vacant	Vacant	Chelan, Douglas, Ferry, Grant, and Okanogan
Peninsula	Benjamin	Vacant	Clallam, Grays Harbor, Jefferson, Kitsap, and
Region	Hodges		Mason
South Central	Alixanne	Vacant	Yakima, Kittitas, and Klickitat
	Pinkerton		
At-Large	Vacant	William	N/A
	(formerly Maha	Beck	
	Jafarey)		
Alternate	Vacant	Ritu Jain	
Alternate	Vacant	Alex	
		Askerov	

Washington Young Lawyers Committee Proposed Meeting Dates and Locations

October 1, 2021 - September 30, 2022 (FY 2022)

- Saturday, November 13, 2021 (Virtual and WSBA Office* in Seattle)
- Saturday, January 8, 2022 (Virtual only)
- Saturday, March 12, 2022 (Virtual only)
- Saturday, May 14, 2022 at (Virtual only)
- Saturday, July 16, 2022 (Virtual and Tacoma* (BOG meeting location), Northwest Region*, Olympia*, Peninsula* or Spokane* Region)
- Saturday, September 10, 2022 at (Virtual and WSBA Office* in Seattle)



^{*}physical meeting locations are subject to change



Budget Overview & Process

The Budget and Audit Committee of the WSBA Board of Governors is responsible for developing the annual WSBA budget. The WSBA budget is a policy document and management tool that allocates funds to fulfill our regulatory responsibilities to protect the public, and to help members succeed in the practice of law.

Date: 7/9/2021

About the Budget

- The WSBA's fiscal year is Oct. 1–Sept. 30.
- The Budget and Audit Committee of the Board of Governors oversees the budgeting and financial matters of the WSBA.
- The WSBA's Chief Financial Officer is responsible for the WSBA's financial operations.
- WSBA oversees an annual operating budget over \$20 million dollars.
- The budgeting processes begin as early as January by WSBA staff in preparation for the following fiscal year.
- The WSBA budget uses department codes, cost centers, and line items to identify and organize WSBA programming.

About the WYLC Budget

• WYLC expenses are captured as line items in the Member Services and Engagement cost center. Below are the four line items that correspond to the work of the WYLC.

G/L Account #	Expense Name	FY20 YE	FY21 Budget	FY21 Reforecast Budget	Actual FY21 YTD*	Est. FY22
50095	WYLC CLE Comps	\$ 0	\$1,000	\$ 1,000	\$0	\$ 0
55266	WYLC Outreach Events	\$ 96.51	\$2,500	\$ 1,500	\$0	\$ 1,500
58525	WYLC Scholarships, Donations, and Grants	\$ 500	\$5,000	\$ 5,000	\$ 0	\$ 5,000
55270	WYL Committee	\$ 767.08	\$12,500	\$ 8,000	\$0	\$7,500
	Totals	\$ 1,363.59	\$21,000	\$15,500	\$ 0	\$14,000

^{*}As of March 31, 2021.

• Line item 50095 is for the CLE comps for the Public Service Leadership Award recipients. In the past few years, recipients have not been redeeming their free CLE benefit. The WYLC may want to consider whether to continue to offer this as a benefit or change what is offered. In FY21, the WYLC expanded to the CLE benefit to include Deskbooks.

- Line item 55266 allocates funding for outreach events. In FY20, fiscal year the WYLC planned to
 host two outreach events in conjunction with the two meetings outside Seattle and one end of
 year outreach event in September. However, due to the COVID-19 pandemic, outreach events
 did not occur. For FY21, the pandemic continues to impact in-person events and the WYLC may
 reconsider using these funds in a different way.
- Line item 58525 was historically for the ABA Scholarship Awards. In the past, the WYLC awarded up to five \$500 scholarships for both the ABA Midyear and Annual Meetings. Starting in FY21, the WYLC increased the total amount of scholarships to \$5,000 to encourage more people to volunteer as ABA YLD delegates and/or increase the award amounts for recipients. However, in FY21, the ABA meetings were free and virtual so the WYLC voted on 3/13/2021 to use these funds for CLE scholarships for new and young lawyers. In FY22, the WYLC will determine other possible ways to disburse scholarship funds, which may include scholarships to attend ABA meetings, CLE scholarships, and other donations/grants.
- Line item 55270 allocates meeting costs, which currently includes three out of Seattle meetings. Generally, the WYLC hosts two three outside of Seattle meetings in a year. Overall, this cost went down significantly in FY20 due to the COVID-19 pandemic and transition to virtual only meetings. Starting in FY20, this also included an allocation of up to \$3,000 for the ABA District Rep/WYLC At-large member to attend the ABA YLD meetings. In FY21, due to the pandemic, the WYLC has been meeting virtually with no costs incurred to date. The reforecast FY21 number assumes the WYLC may be able to meet in person in Portland, OR with the Board of Governors in July 2021.

Timeline

WSBA staff will prepare the Member Services and Engagement Cost Center in late March. Staff's role/goal is to ensure the committee has adequate funds to carry out its work in furtherance of the WSBA mission. The committee must provide clear goals and explanation of what it needs to accomplish these goals.

Any budget change requests to the existing WYLC line items (increase, decrease or shift in how funds will be used) must be made to Julianne Unite. This request must include the following information:

1.	What is the change/request?	
2.	What is the amount? O Does this include an overall increase, or are you moving funds from anther line item?	
3.	How does this fit in the WSBA strategic priorities?	
4.	Outcomes or Return on Investment	



Washington Young Lawyers Committee

Washington Young Lawyers Committee | Via Zoom Saturday, July 17, 2021 | 10:07 a.m. –1:47 p.m.

DRAFT Meeting Minutes

<u>Present In-Person or Phone:</u> Aaron Haynes, Alyssa Nevala, Brian Neuharth, Chelsie Elliott, Emily Ann Albrecht (joined at 10:37 a.m.), Esther Hyun, Jordan Lee Couch (joined at 10:14 a.m.), Zachary Bryant, Catherine Holm, Marye Scott, Alixanne Pinkerton (left at 10:26 a.m.), Laura King

<u>Absent:</u> Benjamin Hodges (Unexcused), Brandon Holt (Unexcused), Riley Moos (Excused), Zachary Davison (Excused)

<u>WSBA Staff:</u> Julianne Unite – Member Services and Engagement Manager, Curtiss Melvin – Member Engagement Specialist

Board of Governors: Russell Knight (absent)

General Members: Matt Slovin (did not return from lunch)

Welcome/Introductions/Minutes/Plan for the Day

WYLC Chair Brian Neuharth started the meeting with an ice breaker of what was the first concert attended and an introduction of each member present.

Brian stated that Governor Russell Knight probably won't be attending due to family emergency.

Brian gave a brief overview of the meeting's agenda for the day.

On motion by Brian, and seconded by WYLC Past Chair Jordan Couch, the WYLC by unanimous vote (11-0-0) approved the March and May 2021 meeting minutes.

WSBA Updates

WSBA Member Services and Engagement Manager Julianne Unite gave several updates: WSBA is currently open to staff, and for the public/volunteers will be in the next month. WSBA will be having a CLE summer sale 6/27-8/17/2021. The CLE summer sale is for recorded products only, not live. We onboarded new law student representatives on 7/14/2021. We are currently making webpage updates with the new representatives' current information. We have a Young Lawyer Liaison to Sections Program and we have received applications for most open section positions and section leaders are currently reviewing applications and will be submit their liaison selections in early August. At this point, we did not receive application for two sections: Senior Lawyers and Civil Rights Law. WSBA created a Covid-19 task force of which Jordan and WYLC Chair-elect Emily Ann Albrecht are members and that the

task force will be wrapping up. Jordan reported that they submitted a request to the Board of Governors to sunset the task force and are waiting for their response on the task force. There will be information on the website on the task force coming shortly. Julianne wanted to give update on budget but wanted to wait for Emily to be present before sharing that information. Julianne wanted to congratulate Jordan on being elected to the Board of Governors At-Large position. Brian mentioned how the Board of Governors went through the WSBA Bylaws for over an hour before accepting Jordan to his new At-Large position that was non-contested. The Board of Governors decided not to extend the enrollment period for the At-Large position because there were not any more applicants applying, which is why the WSBA Bylaws are in place to establish rules/guidance.

Board of Governors Updates

Governor Knight wasn't present to give Board of Governors updates. Jordan advised that there's a letter going to the Committee on Professional Ethics, then to the Board of Governors regarding dress code rules and revisions. Jordan said they are waiting for approval. Jordan also reported that the Board of Governors is looking at the results of Personnel Survey. There is a proposal to create General Rule 4 to allow law students one year of school credits through internships, however it must be taught by college instructor, not with an experienced lawyer in practice. Brian said they extended the court comment period. The Board of Governors is going to ask to extend the comment period.

Public Service Leadership Award Selections and Deskbook Offering

Julianne said that we received 13 nominations for the WYLC's Public Service Leadership Award (PSLA), which was a great turn out. Julianne also reported that we can no longer offer deskbooks as part of the award. Julianne announced the nominees of the PSLA. Julianne reported that the WYLC needs to select PSLA recipients and that redacted materials are in the meeting packet. Brian asked if they wanted to select participants today. Julianne responded in order to invite the winners to the September meeting they would need to be selected today. Brian asked if the WYLC can select candidates after lunch so they have enough time to review applications. Julianne responded yes.

Representative Report Updates

Aaron Haynes: WYLC member Aaron Haynes said nothing to report at this time.

Chelsie Elliott: WYLC member Chelsie Elliott said things are the same in Clark County and they are not moving into socializing currently. She said eight of the people she invited to the social will be attending. Chelsie said she is taking over as President to the Family Law section of the bar. In that position she will continue to try and bring in young lawyers into our gatherings in the future.

Marye Scott: WYLC member Marye Scott said she was newly appointed to the Trustee Members of the Spokane New Lawyers with three other members. They had their first in-person meeting a couple of weeks ago and they discussed how to use some of the extra Covid funds from last year to fund mentorship/networking gatherings.

Zach Bryant: WYLC member Zach Bryant said there's not a whole lot to report, but he has been making calls to recruit new lawyers. Some people have been sponsoring golf tournament as fundraisers and getting decent participation, which has helped in soliciting for new recruitment.

Catherine Holm: WYLC member Catherine Holm said there was nothing to report due to Covid low participation.

Laura King: WYLC member Laura King didn't have any updates just struggling with having a new born.

FY22 Budget Updates

Julianne stated that back in May the WYLC approved proposed budget for FY22, however since approval, WSBA leadership asked all entities to reevaluate the proposed FY22 budget and identify areas where additional savings could be made. Julianne then referred members to the meeting materials packet to review the proposed changes to the FY22 budget. The outreach budget was reduced from \$2500 to \$1500. Which mean \$1000 for end of year social and \$500 for other mid-year social events. For the WYLC, three out of six meetings will be virtual only to save some costs. The Board of Governors is moving towards having hybrid meeting to help save costs as well. Emily said there are also other ways to help save money. For example, they could schedule WYLC meetings to start at 12:00 p.m. and not provide lunch to save money and maximize the time we have together. Emily proposed meeting for 3 hours. Brian said he would be open if they could complete everything within that time frame and the WYLC at least could have some snacks. Julianne said the catering funds for meetings are included in the WYLC budget (\$150-\$300) and would be provided if held at WSBA office. Emily added that if they could eliminate hotel/mileage cost that would help. Emily wants to try her new model and see how it works. Emily stated if they started the meeting at 12:00 p.m. that would give people time to come to the meeting if they wanted to. Emily also felt if there was a way to do away with their Representative Reports, that may help with participation due to the time required to complete them. Brian chimed in and said that the reports are good reporting tools for the Board of Governors and other entities, and it also keeps members on top of their obligations/progressions for the WYLC. WYLC member Esther Hyun pointed out an error on budget sheet that it stated that the FY22 budget total shows \$22,000, but it should be \$14,000. Julianne said she will fix that error.

WYLC CLE Scholarship Updates

Julianne stated that 23 people applied for the scholarships and the \$5000 was completely exhausted except for \$24 which we don't have any CLE for that amount.

FY22 Meeting Dates and Locations

FY22 meeting locations: Next year BOG meeting will be at Tacoma Convention Center, but don't know the date yet. Julianne said the default is the WSBA office which is free to use, and any other venue that is selected should be free to help cut cost. If they are consistent with past years, the WYLC is usually the second Saturday of the month. Julianne felt July and September are probably preferred if they want to continue the relationships with BOG meetings/members. Emily said she would prefer for meetings to travel to other places particularly since covid, since there have not been any gatherings. Brian asked if Emily wanted to change the meeting day instead of Saturday. She said she was open to Saturday but if they could change the start time until maybe 12:00-3:00 that may be more accommodating for those who need to travel to the meeting. Most were in agreement if they changed to a weekday participation would decrease because everyone schedule is all over the place. Emily stated its reassuring that we can have the meeting at WSBA but let's consider other locations as well. Brian suggested we could use his house once he finished remodeling. Curtiss offered his roof deck as another option. Jordan also said his backyard could be an option also. The meetings have to be public. Julianne said we should lock the place down for incoming members so they can get it on their calendars, it would be best to have that figured out by end of month. Also if anyone has concerns about new locations etc. they should voice that to Emily.

Project Team Lead Assignments and Updates

Debt: Brian stated as far as debt is concern. LRAP had presented to the Budget Legislative Affairs Committee (LAC) and they called it half done and Brian disagreed with them. But they said he should come back when it's more complete. They wanted more WSBA control over the LAC who they selected

and they were uncomfortable with delegating the Statutory Creative Committee that disperse funds for loan repayment systems for those who are in public service, government, or nonprofits. Essentially Brian felt they wanted more control. One of the concerns that exist in other states they constantly struggle with funding, Brian wanted to speak with the Oregon group because they have one of those available. However, it gives him pause because addressing debt at the state level is very difficult but will consider mentioning it to them next year. Jordan suggested we should have a task force created from WYLC with multiple stakeholders because Diane Singleton have expressed interest and Brian would like to see that get off the ground. He spoke with President Sciuchetti and he appears open to it but it's a funding issue and how would he get WSBA to fund it if we are looking to get a million-dollar trust and the interest on that money pay for it. Will it come from WSBA, legislature, etc. or will we need to ask for donations? Jordan has a proposal that could potentially reduce student debt by 50%. ADA has a good debt survey nationally. The Financial Focus Series is in limbo because they did not want to repeat the same thing about how to pay off debt but there has been a lot of action in mainstream media about student loan debt cancelation forgiveness. Brian suggested if it would be possible for WSBA to pay \$250 for a shared cloud drive for members would that fall under the WSBA public access policy.

Dress Code: Jordan gave updates on the proposed dressed code. He said the proposal had been submitted and was waiting on the approval from the Committee of Special Ethics and the meeting is August 27. The dress code is going gender neutral going forward. Julianne said they submitted to the General Counsel bylaws for review for the name change of young lawyer and they are looking for clarity on the proposal and how the IT department will change the system/language on website etc. per the WYLC proposal. But they have not started the vote until they get more clarity.

Bylaws: Julianne needs to circle back with Zach D. re. request for additional information. Brian said we might represent more people if expanding definition. Zac thought about trying to accelerate for recruitment. Brian responded there's no real time limit right now.

ABA and Awards: Aaron reported that PSLA and CLE scholarships. Surprised how CLE scholarships went.

Access to Justice (ATJ)/Rural Recruitment Retention and Retirement (RRR): WYLC member Alixanne Pinkerton stated in her update that she had been so busy with work that she doesn't have anything to offer but Julianne may have more information. Zach Bryant said the committee was voted on and approved by the BOG for the STAR committee. The committee will facilitate getting legal practices in rural areas by creating jobs etc. They are going to do some outreach to stakeholders who will create incentives for people to practice in rural areas. Julianne encourage committee to share with network about the 13 spots available before recommendation is made at the end of month.

Bar News: Alyssa talked to Kirsten Abel. Theme for each month/issue. For small and solo practice question = October issue. Contracts = November issue. Divide questions by month to have continuing content. Challenge to get ball rolling and backlog so we can publish without gaps. Received a lot of good questions.

Break for Lunch at 12:16 p.m.

Brian called the meeting back to order at 1:20 p.m.

Public Service Leadership Award Selections (cont.)

The WYLC reviewed the redacted nomination materials On motion by Emily, and seconded by Jordan, the WYLC approved by unanimous vote (12-0-0) nominees numbered 2, 4, 5, 6. Julianne reported that staff will email nominators and recipients (CC Brian, Emily, Aaron, Kirsten) soon and invite them to September meeting/social.

FY22 WYLC Members and Vacant Positions

Brian stated there are vacancies in the North Central, South Central, and Peninsula regions that need to be filled. He will speak with Board of Governors in those area for their assistance on how to fill those positions or propose making them At-Large positions, but he wanted to speak with the Board of Governors before taking action.

Future of Financial Focus CLEs

Julianne said there will be only one Financial Focus CLE, which focused on Hanging Your Shingle on the WSBA CLE store. Access to the videos are free to new members. Brian mentioned the webpage needs to be updated. Julianne replied that she will have Chelle make updates on CLE financial webpage.

September WYLC Meeting and Social

Brian reported that he believes the September WYLC meeting and social will be in person. Emily stated it's reassuring that we can have the meeting at WSBA, but let's consider other locations as well. Brian suggested we could use his house once he finished remodeling. WYLC Staff Liaison Curtiss Melvin offered his roof deck as another option. Jordan also said his backyard could be an option. Julianne reiterated that the meetings have to be public. Julianne said we need to lock the place down for incoming members so they can get it on their calendars and that it would be best to have that figured out by end of month. Also if anyone has concerns/issues about new locations etc. they should voice that to Emily. Brian asked if there are any other agenda items that needs to be addressed. Julianne, Emily, and Brian will touch base regarding awards after the meeting.

Brian said he is going to review the WSBA Bylaws for WYLC members regarding unexcused absences. It's become increasingly frustrating wondering if we will make quorum each month.

<u>Adjournment</u>

On motion by Emily, and seconded by Zach, the WYLC by majority vote (11-0-0) to adjourn the meeting at 1:47 p.m.

WSBA ENTITY ANNUAL REPORT

FY 2021: October 1, 2020 - September 30, 2021

The mission of the Washington State Bar Association is to serve the public and the members of the Bar, to ensure integrity of the legal profession, and to champion justice.

Instructions: In accordance with the WSBA Bylaws, Committees, Other Bar Entities (excluding Regulatory Boardsⁱ), Councils, and Sections must submit an annual report to the Executive Director. The information below should reflect the activities and outcomes from the fiscal year October 1, 2020 – September 30, 2021. Information in the annual report will be provided to the Executive Director and Board of Governors, and may be published for other purposes, such as *Bar News*, volunteer recruitment messaging, and other WSBA activity-based reporting.

It is recommended that completion of the annual report be a collaborative effort with members of your entity, the BOG liaison, and staff liaison.

Submission Deadline is Friday, October 15: please submit by emailing <u>barleaders@wsba.org</u> or requesting that your staff liaison submit the report internally.

Name of Entity: Click or tap here to enter text.					
Chair or Co-Chairs:	Co-Chairs: Click or tap here to enter text.				
Staff Liaison: (include name, job title, and department if known)	Click or tap here to enter text.				
Board of Governors Liaison: Click or tap here to enter text.					
Purpose of Entity: May be stated in Bylaws, Charter, Court Rule, etc.					
Click or tap here to enter text.					
Strategy to Fulfill Purpose:					
Click or tap here to enter text.					
How does the entity's purpose help further the mission of the WSBA "to serve the public and the members of the Bar, to ensure integrity of the legal profession, and to champion justice"?					
Click or tap here to enter text.					
2020-2021 Entity Accomplishments:					
Click or tap here to enter text.					

Looking Ahead: 2021-2022 Top Goals & Priorities:		
1	Click or tap here to enter text.	
2	Click or tap here to enter text.	
3	Click or tap here to enter text.	
4	Click or tap here to enter text.	
5	Click or tap here to enter text.	

Please report how this entity is addressing diversity, equity, and inclusion:

How have you elicited input from a variety of perspectives in your decision-making? What have you done to promote a culture of inclusion within the board or committee? What has your committee/board done to promote equitable conditions for members from historically underrepresented backgrounds to enter, stay, thrive, and eventually lead the profession? Other?

Click or tap here to enter text.

Please describe the relationship with WSBA staff and the Board of Governors.

For example:

- Quality of WSBA staff support/services
- Involvement with Board of Governors, including assigned BOG liaison
- Ideas you have on ways WSBA can continue to strengthen/support your entity.

Click or tap here to enter text.

SECTIONS ONLY: Please quantify your section's 2020-2021 member benefits:	Click or tap here to enter text.	Newsletters/publications produced
For example: • \$3000 Scholarships, donations, grants awarded;	Click or tap here to enter text.	Mini-CLEs produced
• 4 mini-CLEs produced	Click or tap here to enter text.	Co-sponsored half-day, full-day and/or multi-day CLE seminars with WSBA
	Click or tap here to enter text.	Co-sponsored half-day, full-day and/or multi-day CLE seminars with <i>non</i> -WSBA entity
	Click or tap here to enter text.	Receptions/forums hosted or co-hosted
	Click or tap here to enter text.	Recognitions/Awards given
	Click or tap here to enter text.	New Lawyer Outreach events/benefits

		Click or tap here to enter text.	Other (please describe):				
Entity Detail & Demographics Report: To Be Completed by WSBA Staff							
Size of Entity:	Click or tap here to enter text.						
Membership Size: (for Sections Only) (As of September 30, 2021)	Click or tap here to enter text.						
Number of Applicants for FY22 (October 1, 2021 – September 30, 2022)	Click or tap here to enter text.						
How many current volunteer position vacancies for this entity?	Click or tap here to enter text.						
FY21 Revenue (\$): For Sections Only: As of September 30, 2021	Click or tap here to enter text.						
Direct Expenses: As of September 30, 2021. For Sections, this does not include the Per-Member-Charge.	Click or tap here to enter text.						

FY21 Demographics:

Indirect Expenses:

The WSBA promotes diversity, equality, and cultural competence in the courts, legal profession, and the bar, and is committed to ensuring that its committees, boards, and panels reflect the diversity of its membership.

Click or tap here to enter text.

Aside from the factors marked (*), demographic information was provided voluntarily and individuals had the option to not respond to any or all of the factors below.

Disability:	Yes:	No:	No Response:	
Ethnicity:	American Indian/Native American/Alaskan Native:	Asian:	Black/African- American/African Descent:	Hispanic/Latinx:
	Middle-Eastern Descent:	Multi- Racial/Biracial:	Pacific Islander/Native Hawaiian:	White/European Descent:
	Not Listed:	No response:		
Gender:	Female:	Male:	Non-Binary:	Transgender:
	Two-spirit:	Not Listed:	No Response:	

Geographic*: District 1: District 2: District 3: District 4:

District 8: District 9: District 10: Other:

District 7S:

District 7N:

New/Young Yes: No:

District 5:

Lawyer*:

Sexual Asexual: Gay, Lesbian, Heterosexual: Two-spirit:

District 6:

Orientation:Bisexual,
Pansexual, or

Queer:

Not Listed: No Response:

¹ The Access to Justice Board (not regulatory, but applicable to the distinction herein) and Regulatory Boards (Disciplinary Board, LLLT Board, Limited Practice Board, MCLE Board and Practice of Law Board) are not required by Bylaws or Court Rule submit an annual report to WSBA. However, as part of the administration of monitoring of Regulatory Boards, the Boards listed herein typically provide an annual report to the Court and WSBA should be provided this same report an annual basis.

Washington Young Lawyers Committee

WYLC Representative Report

DUE: 1 week prior to committee meeting

Please submit report electronically to the WYLC Chair Brian Neuharth (<u>brian.neuharth@hotmail.com</u>) and Julianne Unite (<u>julianneu@wsba.org</u>).

WYLC Focus Areas:

- support new/young lawyers as they transition to practice;
- connect new/young lawyers with the WSBA programs, services, and activities including pro bono and public service; and
- serve as a resource for new/young lawyers through outreach and leadership.

Member: Aaron Haynes

Region Represented: ABA At-Large Rep

1. Are there any ABA YLD initiatives we should know about?

Not at this time.

2. Are there any opportunities for collaboration with the ABA YLD or expanding our projects through the ABA YLD?

Not at this time.

3. Is there anything you need from the WYLC?

Not at this time.

Washington Young Lawyers Committee

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- serve as a resource for new/young lawyers through outreach and leadership.

Member: Catherine Holm

Region Represented: Greater Olympia Region

1. Are there any initiatives with the local young lawyers we should know about?

No

2. Any recruitment actions were taken in the last 2 months? Were they successful?

Email sent to see if anyone would apply for the position since my term is up.

3. Any feedback from constituents on WYLC activities?

None

4. Is there anything you need from the WYLC?

None! Thank you for the last couple years. I wish the last two years could have been spent more in person, but I am glad to have met everyone.

Washington Young Lawyers Committee

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- serve as a resource for new/young lawyers through outreach and leadership.

Member: Chelsie Elliott

Region Represented: Southwest

1. Are there any initiatives with the local young lawyers we should know about?

The Clark County Superior Court has revived the pro se docket volunteer program. We need volunteers that are available Wednesday afternoons to sit in on the pro se family law dockets and help the Commissioners fill out orders. We are specifically targeting young lawyers that might need additional experience.

2. Any recruitment actions were taken in the last 2 months? Were they successful?

The WYLC social in Clark County was the most successful outreach since COVID started. I have met with a couple new lawyers since then.

Still no events planned for YLS. I continue meeting with the YLS social chair. I am now the CCBA FLS President-Elect and anticipate being in a better place for recruitment once I officially take over.

3. Any feedback from constituents on WYLC activities?

Everyone who attended the WYLC social thought it was amazing.

4. Is there anything you need from the WYLC?

Washington Young Lawyers Committee

WYLC Representative Report

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- serve as a resource for new/young lawyers through outreach and leadership.

Member: Marye Scott

Region Represented: Greater Spokane

1. Are there any initiatives with the local young lawyers we should know about?

Not at this time. The SYLD takes a break during summer. Thus, no meetings, events, etc. have occurred since July 2021.

2. Any recruitment actions were taken in the last 2 months? Were they successful?

No. See response to question 1.

3. Any feedback from constituents on WYLC activities?

Not that I am aware.

4. Is there anything you need from the WYLC?

Not at this time.

Washington Young Lawyers Committee

WYLC Representative Report

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- serve as a resource for new/young lawyers through outreach and leadership.

Member: Riley Moos

Region Represented: Pierce County

1. Are there any initiatives with the local young lawyers we should know about?

None at this time.

2. Any recruitment actions were taken in the last 2 months? Were they successful?

Discussions with recent law school graduates about the benefits of the WYLC. They are not yet able to join, so success cannot be measured by membership.

3. Any feedback from constituents on WYLC activities?

None at this time.

4. Is there anything you need from the WYLC?

Not at this time.

Washington Young Lawyers Committee

WYLC Representative Report

DUE: 1 week prior to committee meeting

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- serve as a resource for new/young lawyers through outreach and leadership.

Member: Zac Bryant

Region Represented: Northwest

1. Are there any initiatives with the local young lawyers we should know about?

n/a – local bar pretty much takes July/august off from doing anything

2. Any recruitment actions were taken in the last 2 months? Were they successful?

No. I realize that I don't think Whatcom/Skagit county has a new/young lawyer group, so thinking about approaching the local bar president to take their temperature on getting this established.

3. Any feedback from constituents on WYLC activities?

None

4. Is there anything you need from the WYLC?

Events

Washington Young Lawyers Committee

WYLC Representative Report

DUE: 1 week prior to committee meeting

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- serve as a resource for new/young lawyers through outreach and leadership.

Member: Aaron Haynes

Project: Awards

1. What did the project team do in the last 2 months?

Notified PSLA Award recipients of their selection. Contacted recipients to discuss the article that will be run in the November issue of the Washington State Bar News Magazine. Drafted and submitted article.

2. What does the project team plan to do in the next 2 months?

Publish the article recognizing the PSLA winners in the November issue of the Bar News.

3. Do you need anything from the broader WYLC to accomplish your next 2 month goal?

Not at this time.

4. Anything additional you would like to share?

Not at this time.