

WASHINGTON STATE BAR ASSOCIATION

Washington Young Lawyers Committee

Washington Young Lawyers Committee Meeting

Via [Zoom](#) | Meeting ID: 991 4653 0256 | Call-in: 1-888-788-0099 (toll free)

Saturday, January 9, 2021 | 10:00 a.m.

AGENDA

1. Welcome/Introductions/Minutes/Plan for the Day Brian Neuharth, WYLC Chair (and all)
2. WSBA Updates Julianne Unite, Staff liaison
3. BOG Updates Russell Knight, Governor At-Large Young Lawyers
4. BOG At-Large Bylaws Amendments Paris Eriksen, Volunteer Engagement Advisor
5. WYLC and Bar News Kirsten Abel, Bar News Editor
6. Supreme Court Washington Bar Licensure Task Force Julianne Unite
7. Break for lunch
8. Law School Transparency Discussion re Debt Kyle McEntee, Executive Director of LST
9. Representative Report Updates WYLC Regional Representatives
10. Project Team Lead Assignments and Updates Project team leads et al
 - a. ABA Scholarships
 - b. Public Service Leadership Awards
11. FY21 Budget Team Brian Neuharth et al
12. FY21 Committee Applications Julianne Unite
13. Adjournment Brian Neuharth

Note: Discussion and action may be taken on any item on the agenda. The time and order of agenda items are subject to change at the discretion of the committee chair

2020 - 2021 WYLC Meeting Schedule

November 14, 2020	Meeting: 10:00 am	Virtual
January 9, 2021	Meeting: 10:00 am	Virtual
March 13, 2021	Meeting: 10:00 am	Virtual
May 8, 2021	Meeting: 10:00 am	Virtual
July 17, 2021	Meeting: 10:00 am	Virtual/Portland, Or.
September 11, 2021	Meeting: 10:00 am	Virtual

WASHINGTON STATE BAR ASSOCIATION

Washington Young Lawyers Committee DRAFT – Fiscal Year At-A-Glance Calendar

October 1, 2020 – September 30, 2021 (FY21)

OCTOBER 2020			
	<i>Celebrate Pro Bono Month</i>		
1	FY2021 Begins		
22	WYLC MentorLink Mixer	4:00 – 5:30 p.m.	Virtual
NOVEMBER 2020			
	<i>ABA Midyear Delegate and Scholarship Award Kickoff?</i>		
13 – 14	BOG Meeting		Virtual
14	WYLC Meeting	10:00 am	Virtual
DECEMBER 2020			
	<i>ABA Affiliate Quarterly Reports due</i>		
31	<i>ABA Midyear Delegate and Scholarship Award Application deadline?</i>		
JANUARY 2021			
	<i>Celebrate national mentoring month</i>		
	<i>WYLC and Chair-elect application cycle opens</i>		
9	WYLC Meeting	10:00 am	Virtual/WSBA
9	<i>Select ABA Midyear delegate and scholarship recipients?</i>		
14 - 15	BOG Meeting		Virtual/WSBA Conference Center – Seattle
FEBRUARY 2021			
	<i>2020 committee application cycle closes</i>		
	<i>Identify FY2022 goals and projects for WYLC</i>		
	<i>ABA Annual Meeting Delegate and Scholarship Applications Open?</i>		
	<i>Public Service and Leadership Award Applications Open?</i>		
17 - 22	ABA Midyear Meeting		Chicago, IL
MARCH 2021			
	<i>BOG At-Large Young Lawyer Position Application Opens</i>		
	<i>Select new WYLC members incl. Chair-elect</i>		
	<i>ABA Affiliate Quarterly Reports Due</i>		
1	<i>Budget requests from WYLC due.</i>		
13	WYLC Meeting	10:00 am	Virtual/WSBA
18 - 19	BOG Meeting		Hotel RL, Olympia
APRIL 2021			
16 - 17	BOG Meeting		Davenport Hotel – Spokane
TBD	MentorLink Mixer	TBD	Virtual
MAY 2021			
	<i>BOG At-Large Young Lawyer Election</i>		
8	WYLC Meeting	10:00 am	Virtual/WSBA
8	<i>Select Public Service Leadership Award Recipients</i>		
8	<i>Select ABA Annual Meeting Delegate and Scholarship Award Recipients</i>		
20 - 21	BOG Meeting		WSBA Conference Center – Seattle
JUNE 2021			
	<i>New Committee appointments are made.</i>		
JULY 2021			
15	BOG Retreat		Hilton Portland Downtown - Portland
16 - 17	BOG Meeting		Hilton Portland Downtown - Portland
16	WYLC dinner with the BOG		TBD - Portland
17	WYLC Meeting	10:00 am	Virtual meeting/ Hilton Portland Downtown - Portland
AUGUST 2021			
	<i>Financial Focus CLE?</i>		
	<i>Annual Report Due</i>		
4 – 10	ABA Annual Meeting		Toronto, ON

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Washington Young Lawyers Committee DRAFT – Fiscal Year At-A-Glance Calendar

October 1, 2020 – September 30, 2021 (FY21)

20 - 21	BOG Meeting		TBD - Boise
SEPTEMBER 2021			
	<i>Identify FY22 project leads</i>		
11	WYLC Meeting	10:00 am	Virtual/WSBA
11	WYLC Year-End Social	TBD	TBD or Virtual
23 - 24	BOG Meeting		WSBA Conference Center – Seattle
30	FY21 Ends/Expense Reports Due		

DRAFT

WASHINGTON STATE BAR ASSOCIATION

Washington Young Lawyers Committee

Washington Young Lawyers Committee | Via Zoom November 14, 2020 | 10:03 a.m. – 2:24 p.m. Meeting Minutes

Present In-Person or Phone: Aaron Haynes, Alixanne Pinkerton, Brian Neuharth, Chelsie Elliott, Emily Ann Albrecht (did not return from lunch), Esther Hyun, Jordan Couch (left at 1:35 p.m.), Laura King, Marye Scott, Riley Moos, Zachary Bryant (joined at 10:08 a.m.)

Absent: Benjamin Hodges (unexcused), Brandon Holt (unexcused), Maha Jafarey (unexcused), Zachary Davison (unexcused)

WSBA Staff: Julianne Unite – Member Services and Engagement Manager, Chelle Gegax – Member Services and Engagement Administrative Assistant, Lisa Amatangel – Associate Director of Office of General Counsel (left at 10:30 a.m.)

Board of Governors (BOG): Governor Russell Knight (joined at 10:34 a.m., left at 10:41 a.m.)

Public: Carol Li, Alyssa Nevala

Welcome

Washington Young Lawyers Committee (WYLC) Chair Brian Neuharth called the meeting to order at 10:03 a.m.

OPMA/Public Records

Lisa Amatangel, Associate Director of Office of General Counsel (OGC), provided an update on Open Public Meetings Act (OPMA) and public records. WSBA has a General Rule 12.4 for Public Records that is not Public Records Act or FOIA. It presumes public access, applies to WSBA and subgroups. Records are subject to disclosure, including email. All written communication with WSBA staff and records you give or store with WSBA may be subject to disclosure. Lisa also provided in depth detail on what is and what is not a public record, and how to get more information on this topic from the WSBA.

Lisa also presented on the Open Public Meetings Act, explaining that all WYLC meetings are subject to OPMA and must allow public attendance. Any time any action is taken, it must be done public in the form of a meeting. She provided an overview including definitions that can be found in RCW 42.30.020 for more detail.

Approval of September 2020 Meeting Minutes

On motion by WYLC Immediate Past Chair Jordan Couch, seconded by WYLC Member Alixanne Pinkerton and abstentions by WYLC Members Laura King, Mayre Scott, and Aaron Haynes, the WYLC by majority vote (6-0-3) approved the September 2020 Meeting Minutes.

BOG Introduction & Updates

Governor Russell Knight introduced himself as the Board of Governors (BOG) liaison to the WYLC. Governor Knight provided an update as to what was going on with the BOG currently. He advised that the spring bar exam is scheduled to be in person and requested feedback be shared if the WYLC had any. Governor Knight encouraged the WYLC to review candidates for the BOG At-large diversity seat, since the membership will be voting for this position, which is a change from years past. Governor Knight provided an overview of the voting process and recommended that all WYLC members vote. Governor Knight asked if there was anything that the WYLC members wanted him to relay to the BOG, and Brian asked WYLC members if there were any questions or concerns they'd wish to discuss with Governor Knight. There were no responses.

Introductions:

Brian advised that this is the first meeting of the fiscal year, and began introductions for WYLC committee and others in attendance. WYLC members and other in attendance provided introductions and their reasoning for joining the WYLC.

Reasons for joining: meet fellow young lawyers, network with remote communities, giving back to the community, frustrations surrounding lack of network opportunities as a young lawyer, COVID era difficulties, support for event planning and resources, initially began as a YLL and progressed into joining the WYLC for more involvement, ability to connect and facilitate connections to small areas where members grew up, student debt issues and other issues faced when starting a new practice, mental health for new lawyers.

Orientation Begins

WSBA WYLC staff liaison Julianne Unite provided an update about the WSBA cyber security incident on myWSBA. As soon as more information is available, the WSBA will communicate that to WSBA members.

Julianne congratulated Jordan Couch on being an APEX Award recipient and encouraged the WYLC members to view the virtual award ceremony coming up on December 4.

Julianne began the Orientation Video.

Break for Lunch at 11:50 a.m.

Brian called the meeting back to order at 12:20 p.m.

Orientation Continues /Structure Discussions

Julianne provided a presentation on what the WSBA is, does and how they assist the WYLC. Julianne explained important resources for new WYLC members to review and be familiar with, such as General Rule 12, WSBA Values, WSBA Diversity and Inclusion Plan, WSBA Functional Organizational Chart, WSBA Entities Chart and Bar Records for Committees and Boards. All of the resources can be found on the WSBA website in the Volunteer Toolbox. Julianne also provided an overview of the BOG, process for bringing an item to the BOG's attention, and encouraged members to get to know their congressional district BOG representative. A definition of a "young lawyer" was provided, as determined by WSBA Bylaws. This definition does not pertain to some WSBA new member benefit, such as New Member Education (NME). NME "new member" applies to an active member of the bar that has been admitted to practice in WA State, regardless of admission in another jurisdiction. In addition to lawyers, the "new

member” definition includes limited license legal technicians (LLTs) and limited practice officers (LPOs). Brian encouraged members to become familiar with both definitions, as they will be important in explaining eligibility and recruitment for future members. Julianne also discussed WSBA New Member Programs and resources, such as the WYLC, New Member Education, Young Lawyer Liaison to Sections, new lawyers list serve, career Resources, and mentorship resources. Brian commented that these resources are great for representative reports and suggested that WYLC regional representatives become familiar with these resources and promote them when networking.

Brian discussed WYLC accomplishments such as Mentorlink Mixers, which was recently done virtually for the first time, Financial Focus CLE library, Young Lawyer Liaison to Sections, lobbying for loan repayment assistance programs (LRAPs), which is ongoing, awarded/revamped American Bar Association (ABA) scholarships, Public Service Leadership Awards (PSLAs), as well as reviewed and drafted potential WSBA Bylaws recommendation.

Julianne discussed current WYLC Members and positions. Vacant positions for regional members were explained, as well as requirements for applying for those positions. Key staff members at the WSBA were also pointed out.

Brian explained the Quarterly Contacts Report and expectations surrounding. Brian encouraged members to send content for social media to Jordan to have it posted, promoting the WYLC. The importance of meeting and attendance requirements were stressed. If quorum is not reached, or lost during a meeting, then the WYLC cannot meet. It was explained that two unexplained absences can be grounds for removal from WYLC. If members are unable to attend, it must be communicated to Brian and Julianne ahead of time.

Program Leader Presentation and Recruitment

Brian discussed the WYLC goals for 2020. First, law student involvement and goals to invite students to WYLC meetings, involvement on projects and including Law Student Representatives that serve as liaisons between the law schools and WSBA. Julianne offered to make further connections when needed between WYLC and the law student reps. Brian would also like to reach out to the schools for more in person involvement, COVID permitting. Secondly, student loan debt relief, and lobbying for a bill and outside task force, which was sent to the Legislative Review (LR) Committee for consideration. The LR Committee would like to see additional work done, before approval on this. In the future, Brian would like to see a report on income share agreements (ISAs) as an additional measure for student loan debt. Third, Alixanne discussed the WSBA rural practice project. It is currently in the ideation phase and is brainstorming ways that WSBA can support rural practice in Washington state. Alixanne encouraged members to join upcoming meetings regarding rural practice project, as an invitation was sent to all WYLC members via the list serve. Brian also discussed the Bylaws and Charter Update, which WYLC Member Zachary Davison (Zach D.) is leading. Brian provided an overview of annual projects: financial planning resources, annual financial CLE for new members, which is currently on hiatus, awards such as the PSLA and ABA scholarships; and writing for Washington State Bar News or NWSidebar. Brian explained that each WYLC member must join at least one project team. Brian also provided an overview of what each project team was working on. Project teams are: Access to Justice/Recruiting, Retention, and Retirement (Alixanne), Awards (WYLC Member Emily Ann Albrecht), Bylaws and Governance (Zach D.), Debt and New Lawyer Benefits (Brian), Social Media (Jordan). Brian asked if anyone was interested in leading the Debt and New Lawyer Benefits project team; Aaron expressed interest, pending a

conversation with Emily about the Awards project team. Julianne advised WYLC members that project teams are subject to approval of the WYLC committee, in full, and would need approval of the committee to act on projects and ultimate approval.

On motion by Brian, seconded by WYLC Member Zachary Bryant (Zac B.), by unanimous vote (10-0) the WYLC approved to appoint WYLC Member Catherine Holm as the Debt and New Lawyer Benefits Interim project team lead.

WYLC Members volunteered to assist on additional project teams as follows:

- Laura will be working with Jordan on Social Media project team.
- Zac B. will be working on Debt and New Lawyer Benefits.
- WYLC Member Chelsie Elliott will be working on Debt and New Lawyer Benefits Project Team and is also interested in the Bylaws and Governance Project Team.
- WYLC Member Riley Moos will be working on the Awards Project Team.
- Mayre Scott will be working on the Bylaws and Governance Project Team.
- WYLC Member Esther Hyun will be working on the Debt and New Lawyer Benefits Project Team.

Brian explained important dates and deadlines, which can be found in the meeting materials.

BOG At Large Proposed Bylaws Amendments

Julianne discussed an amendment to the WSBA Bylaws to have open At-large BOG seats elected instead of appointed. Currently, there are three At-large seats consisting of two diversity seats and one young lawyer. The BOG is discussing an additional amendment to the Bylaws surrounding the timeline in which seats are elected.

On motion by Brian, seconded by Zac B., by unanimous vote, the WYLC approved to table the discussion on the BOG At-large proposed Bylaws amendments until the next WYLC meeting.

Brian asked if there was anything that WYLC members wanted to be included on the agenda for the next meeting. Brian advised he would revisit project teams/involvement, proposed Bylaws amendments, Trello and document storage. Julianne commented that she would communicate with Emily regarding scholarship for ABA Midyear, as this would need to be voted on at the next meeting, and will also CC Aaron in that communication. No other input for next meeting's agenda.

Adjournment

On motion by Brian and seconded by Laura, the WYLC by unanimous vote (10-0) adjourned the meeting at 2:24 p.m.

TO: Washington Young Lawyers Committee
FROM: Paris A. Eriksen, WSBA Volunteer Engagement Advisor
DATE: January 4, 2021
RE: Amendments to WSBA Bylaws (Article VI) regarding Board Elections

Summary

The current WSBA Bylaws provide a timeline for the election of the congressional district positions. The timeline for the election of the at large positions is not prescribed with the same level of detail (see chart below). When outlining an elections process, the Bylaws currently state:

	Application Deadline	Voter Data	Voting Begins	Voting Ends
BOG Elections Congressional	February 15 <i>Art. VI.B.1</i>	March 1 <i>Art. VI.C.2a</i>	March 15 <i>Art. VI.C.2b</i>	April 1 <i>Art. VI.C.2c(1&2)</i>
BOG Elections At Large	April 20 <i>Art. VI.B.2</i>			

At the November Board of Governors meeting, proposed amendments to Article VI were discussed as first reading. Since the meeting, four members of the Board of Governors have been reviewing the draft amendments. A revised draft of the amendments may be discussed at the January Board meeting.

Questions for the Committee:

1. Are there concerns with aligning the election for both the congressional and at large positions?
2. Are there compelling reasons to provide for separate elections?
3. How much time is desired for the Committee to fulfill its commitments within the Bylaws?
4. Other

Reference Materials:

- [Click here](#) to view or download the current WSBA Bylaws.
- [November Board Meeting Materials](#), pp. 390 – 402.
- [November Board Meeting Recording](#), ‘First Read: WSBA Bylaw Amendments, Article VI. Re. Governor Elections. The discussion is the first 44 minutes (appx.)

Background:

- Amendments to the Bylaws regarding Article IV & VI (Governance & Elections respectively) were approved during Public Session of the January 16-17, 2020 Board meeting.
- In April 2020, the Court approved the amendments to the WSBA Bylaws¹. Some of the amendments set forth in the WSBA Bylaws are:

- Move the appointment of the At Large positions from the Board of Governors to an election by the general membership.
- The Diversity Committee shall forward at least three candidates to the Board. The Board places all candidates forwarded by the Diversity Committee on the ballot. If the Diversity Committee forwards less than three candidates, the BOG may, at its option, select additional qualifying candidates. (A similar process was already in place for the Washington Young Lawyer Committee and the Young Lawyer At-Large seat).

ⁱ Per the Court's October 2019 letter to the WSBA, all changes to the WSBA's bylaws are subject to approval by the Supreme Court of Washington.

BAR NEWS & WYLC



EXAMPLES OF REGULAR COLUMNS IN BAR NEWS

Court Report

FROM THE SPINDLE

Recent significant cases decided by the Washington Supreme Court

BY BRYAN HARNETIAUX

Ethics & the Law

In-House Counsel: Things Look Different Here

BY MARK J. FUCILE

Innovation in Law

Are We Solving the Right Problems?

'REFRAMING' IN THE LEGAL INDUSTRY

BY JORDAN L. COUCH

Write to Counsel

TERRIFIC THIRD DRAFTS

Taking your writing from bad to good to great

BY LAUREN E. SANCKEN

“WHAT NEW & YOUNG LAWYERS WANT TO KNOW”

- Potentially a new regular or semi-regular column in *Bar News*
- Frequently asked questions from new and young lawyers
 - Solicited from social media, Take Note, and/or WYLC list serve
 - Practice-oriented questions, procedural tips, etc.
- Answers from experienced practitioners, solicited by WYLC members or through the list serve
- Printed as Q&As in Bar News (each column could be one question and one answer, or multiple shorter questions and answers)

DISCUSSION

- **Thoughts? Level of interest?**
- **We are also very open to other ideas!**
- **My contact information: Kirsten Abel, kirstena@wsba.org**

THE SUPREME COURT OF WASHINGTON

IN THE MATTER OF THE)
ESTABLISHMENT OF THE WASHINGTON)
BAR LICENSURE TASK FORCE)
)
)
)
_____)

ORDER
NO. 25700-B-649

WHEREAS, the Washington State Supreme Court has determined to implement a strategic initiative to evaluate and assess the efficacy of the Washington state bar licensure requirement for licensing lawyers, to consider alternatives to the current licensure requirements, and to analyze potential alternatives;

NOW, THEREFORE, IT IS HEREBY ORDERED:

The Washington Bar Licensure Task Force is hereby created to assess the efficacy of the Washington state bar exam and related requirements for licensing competent lawyers. The Task Force shall examine current and past bar examination methods, passage rates, and alternative licensure methods, assess disproportionate impacts on examinees of color and first generation examinees, consider the need for alternatives to the current bar exam, and analyze those potential alternatives.

The Task Force shall have broad membership as indicated in the attached strategic initiative charter, who will be appointed by the Supreme Court in consultation with the co-chairs and represented groups.

The Task Force shall also consult or coordinate with the organizations listed in the attached strategic initiative charter.

The Task Force shall be chartered through December 31, 2022.

DATED at Olympia, Washington this 20th day of November, 2020.


CHIEF JUSTICE



Washington State Supreme Court

Strategic Initiative Charter

WASHINGTON BAR LICENSURE TASK FORCE

- I. **Title:** Washington Bar Licensure Task Force
- II. **Authority:** Washington State Supreme Court (WSSC) Order, November 20, 2020

- III. **Goal:**

The goal of this strategic initiative is to evaluate & assess the efficacy of the Washington state bar licensure requirements for licensing lawyers and whether the WSSC should consider alternatives to the current licensure requirements, and to analyze those potential alternatives.

- IV. **Charge, Deliverables and End Date:**

The Washington Bar Licensure Task Force is formed to assess the efficacy of the Washington state bar exam and related requirements for licensing competent lawyers. This Task Force will examine current and past bar examination methods, passage rates, and alternative licensure methods, assess disproportionate impacts on examinees of color and first generation examinees, consider the need for alternatives to the current bar exam, and analyze those potential alternatives.

Among its tasks, the Task Force shall:

- a. Review past studies conducted on the efficacy of bar exams.
- b. Study and report on the history of the bar exam, both nationally and within the state of Washington, particularly with regard to the purpose of the bar exam at its inception.
- c. Analyze whether the bar exam as currently given serves the purpose of licensing competent lawyers.

- d. Compare Washington bar exam passage rates with other states, and if such data exists, compare rates of bar passage for examinees of color and first generation examinees.
- e. Research whether there is data demonstrating competency or lack thereof when lawyers are licensed through means other than a bar exam.
- f. If possible, seek input from those who were admitted via 2020 diploma privilege regarding their preparedness for practice, as well as input from attorneys supervising them.
- g. Make recommendations to the WSSC regarding the bar exam and licensing new attorneys in Washington state.

This charter shall expire on December 31, 2022.

V. Membership:

The Task Force shall have broad membership, to include:

Chairs:

WA Supreme Court Justice:

Co-Chair (Dean from one of the Washington law schools):

Membership:

- Deans (or their designees) of each of the Washington law schools (including Co-chair)
- Two admissions committee members from any Washington law school
- One member from the WSBA Board of Governors
- One member from the National Conference of Bar Examiners
- WSBA General Counsel or Chief Regulatory Counsel
- One student member from each of the Washington law schools
- One member from the Young Lawyers Section of the WSBA
- Two licensed lawyer members of the Washington State Bar Association, including a member with experience as an employer
- Two public members, who are not licensed legal professionals
- One member from the Minority and Justice Commission
- One member from the Gender and Justice Commission
- Additional ex officio members as determined by the Co-Chairs

VI. Entities to Consult or Coordinate with include:

- Washington State Center for Court Research
- Supreme Court Commissions and Boards
- Washington State Bar Association
- Washington lawyer organizations, including but not limited to: Washington Association of Prosecuting Attorneys, Washington Association of Criminal Defense Lawyers, Washington Association for Justice, Washington Defense Trial Lawyers Association, Washington minority bar associations
- Law School Admissions Council
- National Center for State Courts
- National Conference of Bar Examiners

VII. Staff Support and Budget:

The Supreme Court shall be responsible for adequately supporting the Task Force.

The Supreme Court
State of Washington

DEBRA L. STEPHENS
CHIEF JUSTICE
TEMPLE OF JUSTICE
POST OFFICE BOX 40929
OLYMPIA, WASHINGTON
98504-0929



(360) 357-2050
E-MAIL Debra.Stephens@COURTS.WA.GOV

MEMORANDUM

Date: December 14, 2020
To: Kyle Sciuchetti, WSBA President
Terra Nevitt, WSBA Executive Director
From: Chief Justice Debra L. Stephens
Re: Bar Licensure Task Force

On November 20, 2020, Washington State Supreme Court approved the creation of the Washington Bar Licensure Task Force (WBLTF). A copy of the order and Strategic Initiative Charter is attached.

The WBLTF is formed to assess the efficacy of the Washington state bar exam and related requirements for licensing competent lawyers. This task force will examine current and past bar examination methods, passage rates, and alternative licensure methods, assess disproportionate impacts on examinees of color and first generation examinees, consider the need for alternatives to the current bar exam, and analyze those potential alternatives.

I am reaching out to invite you to designate a representative to serve as a member of the WBLTF. The task force shall have broad membership, to include:

Co-Chair: WA Supreme Court Justice, Raquel Montoya-Lewis
Co-Chair: Gonzaga Dean, Jacob Rooksby

- Deans (or their designees) of each of the Washington law schools (including Co-chair)
- Two admissions committee members from any Washington law school
- **One member from the WSBA Board of Governors**
- One member from the National Conference of Bar Examiners
- **WSBA General Counsel or Chief Regulatory Counsel**
- One student member from each of the Washington law schools
- **One member from the Young Lawyers Section of the WSBA**
- Two licensed lawyer members of the Washington State Bar Association, including a member with experience as an employer

- Two public members, who are not licensed legal professionals
- One member from the Minority and Justice Commission
- One member from the Gender and Justice Commission
- Additional ex officio members as determined by the Co-Chairs

Identifying representatives who bring diverse backgrounds and viewpoints is essential to the work of the task force. Questions and the representative's contact information should be sent to Justice Montoya-Lewis as Co-Chair of the WBLTF via her Judicial Administrative Assistant, Cassia Hershenow at cassia.hershenow@courts.wa.gov. The Co-Chairs will follow up to confirm task force membership and establish a schedule for meetings.

I appreciate your assistance in helping the Supreme Court with this important task force and look forward to working together.

Very truly yours,



Debra L. Stephens, Chief Justice
Washington State Supreme Court

cc: Justice Raquel Montoya-Lewis
Chief Justice-Elect Steven C. González
Ashley Lipford, JAA to Chief Justice-Elect González
Cassia Hershenow, JAA to Justice Raquel Montoya-Lewis
Dean Jacob Rooksby, Gonzaga University School of Law

WASHINGTON STATE BAR ASSOCIATION

Washington Young Lawyers Committee

WYLC Representative Report

DUE: 1 week prior to committee meeting

Please submit report electronically to the
WYLC Chair Brian Neuharth (brian.neuharth@hotmail.com) and
Julianne Unite (julianneu@wsba.org).

WYLC Focus Areas:

- support new/young lawyers as they transition to practice;
- connect new/young lawyers with the WSBA programs, services, and activities including pro bono and public service; and
- serve as a resource for new/young lawyers through outreach and leadership.

Member: Aaron Haynes

Region Represented: ABA At-Large Rep

1. Are there any ABA YLD initiatives we should know about?

The ABA YLD Mid-Year Conference is set for February 17 - 22, 2021. Registration is free for ABA members and non-ABA members. The conference will be held virtually.

2. Are there any opportunities for collaboration with the ABA YLD or expanding our projects through the ABA YLD?

3. Is there anything you need from the WYLC?

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WYLC Representative Report

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Julianne Unite (julianneu@wsba.org).

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- support new/young lawyers as they transition to practice;
- connect new/young lawyers with the WSBA programs, services, and activities including pro bono and public service; and
- serve as a resource for new/young lawyers through outreach and leadership.

Member: Catherine Holm

Region Represented: Greater Olympia

1. Are there any initiatives with the local young lawyers we should know about?

N/a

2. Any recruitment actions were taken in the last 2 months? Were they successful?

N/a

3. Any feedback from constituents on WYLC activities?

N/a

4. Is there anything you need from the WYLC?

No, thank you!

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Julianne Unite (julianneu@wsba.org).

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- support new/young lawyers as they transition to practice;
- connect new/young lawyers with the WSBA programs, services, and activities including pro bono and public service; and
- serve as a resource for new/young lawyers through outreach and leadership.

Member: Laura King

Region Represented: Other Constituents At-Large Rep (Law students, out-of-state members, LLLT & LPO)

1. Are there any other constituent related initiatives, programs, or tools we should know about?

Nothing to report

2. What has been or should be done to further recruit and include other constituents in our work?

Nothing to report

3. Is there anything you need from the WYLC?

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- connect new/young lawyers with the WSBA programs, services, and activities including pro bono and public service; and
- serve as a resource for new/young lawyers through outreach and leadership.

Member: Marye Scott

Region Represented: Greater Spokane

1. Are there any initiatives with the local young lawyers we should know about?

Not at this time.

2. Any recruitment actions were taken in the last 2 months? Were they successful?

No recruitment actions were taken.

3. Any feedback from constituents on WYLC activities?

Not that I am aware.

4. Is there anything you need from the WYLC?

Not at this time.

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WYLC Focus Areas:

- support new/young lawyers as they transition to practice;
- connect new/young lawyers with the WSBA programs, services, and activities including pro bono and public service; and
- serve as a resource for new/young lawyers through outreach and leadership.

Member: Zachary Bryant

Region Represented: Northwest

1. Are there any initiatives with the local young lawyers we should know about?

Not at this time. Covid-19 continues to have significant impacts. At the virtual local bar meeting it was discussed having more virtual events locally that new/young lawyers would be encouraged to attend.

LAW Advocates anticipates having significant need of volunteer attorneys for future eviction efforts by landlords. May be worthwhile seeing if this is something that young, newly graduated and not working yet, lawyers would be interest in volunteering for. Because of Covid-19, most hearings will be virtual.

2. Any recruitment actions were taken in the last 2 months? Were they successful?

N/a

3. Any feedback from constituents on WYLC activities?

No

4. Is there anything you need from the WYLC?

Continue to believe that the bar should come up with solutions and ensure new lawyers get the support they need in the midst of a pandemic (financial, emotional, mental, etc.).

Think a mentor/mentee situation with phone calls would be really helpful.

WASHINGTON STATE BAR ASSOCIATION

Washington Young Lawyers Committee

WYLC Representative Report

DUE: 1 week prior to committee meeting

Please submit report electronically to the
WYLC Chair Brian Neuharth (brian.neuharth@hotmail.com) and
Julianne Unite (julianneu@wsba.org).

WYLC Focus Areas:

- support new/young lawyers as they transition to practice;
- connect new/young lawyers with the WSBA programs, services, and activities including pro bono and public service; and
- serve as a resource for new/young lawyers through outreach and leadership.

Member: Zachary E. Davison

Region Represented: King County

1. Are there any initiatives with the local young lawyers we should know about?

The KCBA is currently exploring opportunities for lawyers to volunteer for various programs in a remote setting. Some of these opportunities will provide excellent “stand up” experience and client interaction. Any interested constituents are encouraged to reach out.

2. Any recruitment actions were taken in the last 2 months? Were they successful?

Virtual coffees with new and young lawyers, as well as law students.

3. Any feedback from constituents on WYLC activities?

People are still interested in networking and volunteer opportunities, but are starting to feel “Zoom fatigue.”

4. Is there anything you need from the WYLC?

Nope.

WASHINGTON STATE BAR ASSOCIATION

Washington Young Lawyers Committee

WYLC Representative Report

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WYLC Focus Areas:

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- serve as a resource for new/young lawyers through outreach and leadership.

Member: Zachary E. Davison

Project: Governance and Bylaws

1. What did the project team do in the last 2 months?

Compiled additional feedback on potential name/definition change.

2. What does the project team plan to do in the next 2 months?

I believe we still need to vote on the name/definition change and then discuss next steps.

3. Do you need anything from the broader WYLC to accomplish your next 2 month goal?

No.

4. Anything additional you would like to share?

No.

WASHINGTON STATE BAR ASSOCIATION

Scholarship to Attend ABA Young Lawyer Division Meetings

The Washington State Bar Association (WSBA) and the Washington Young Lawyers Committee (WYLC) have prioritized the use of funds to send new and young lawyers to attend American Bar Association Young Lawyer Division (ABA YLD) meetings and/or conferences. This scholarship is designed to:

1. encourage attendance and participation at the ABA YLD meetings;
2. ensure that Washington is represented by Delegates to YLD Assembly at ABA Annual and Midyear; and
3. to create the opportunity for scholarship recipients to bring ideas back to the WYLC about how to engage and serve new lawyers in Washington.

The ABA YLD is a network of over 130,000 members and 300-plus affiliated young lawyer organizations from around the world. Twice a year, at the ABA Midyear and Annual Meetings, the ABA YLD Assembly meets to debate and vote on issues of importance to young lawyers that if passed are recommended to the ABA House of Delegates to become official policies of the American Bar Association.

As a scholarship recipient, you will be given the opportunity to represent the interests of new and young lawyers in Washington State at a national level by participating in the ABA YLD Assembly. Attending the ABA meeting will also give you the opportunity to network with other lawyers, attend CLEs, and learn what other states are doing to tackle important young lawyer issues. You will also review and consider ideas and programs to bring back to WSBA and its WYLC. Scholarship recipients are strongly encouraged to attend plenary and closing sessions and at least one block of programming each day. If you are unsure of what to attend, please reach out to your current ABA YLD District Representative (Emily Albrecht: emilyalbrechtattorney@gmail.com) or current WYLC Chair (Jordan Couch: jordan@palacelaw.com).

The scholarship is designed to partially offset your expenses to attend the meetings. You are encouraged to seek additional funding through the ABA or other resources available to you.

Scholarship for Midyear: There will be five \$250 scholarship awarded to a new and young lawyer to attend the ABA midyear meeting in Austin, TX on February 14-16, 2020. The scholarship will come in the form of a reimbursement.

Scholarship for Annual: There will be four \$500 scholarships awarded to two new and young lawyers to attend the ABA annual meeting in Chicago, IL on July 30 to August 1, 2020. The scholarship will come in the form of a reimbursement.

Responsibilities

Each scholarship recipient is **required** to serve as Washington Delegate to the YLD Assembly at one of the above ABA meetings and attend the following WYLC meeting (either in person or over the phone) to share what they learned that may be applicable to new and young lawyers in Washington State. Scholarship recipients may also be asked to provide a written summary for new and young lawyers via the WSBA new lawyers list serve and/or the WSBA blog, NWSidebar.

Requirements to Apply

1. Applicants must be current members or become members of the ABA YLD.
2. Applicants must be considered "Young Lawyer" as defined in section XII of the WSBA Bylaws at the time of the selection. The WSBA considers an active member a Young Lawyer if at least one of the two criteria below is met:
 - the member has been admitted to practice for fewer than five years (in any state); or
 - the member is under 36 years of age.

Selection Process

The WYLC will select the scholarship recipients for the Annual Meeting at the May 9, 2020 WYLC meeting. All application materials will be included in the WYLC meeting materials packet and posted online. Confidential information will be redacted from publication. For more information, contact newmembers@wsba.org.

WASHINGTON STATE BAR ASSOCIATION

Application for Scholarship to Attend ABA Young Lawyer Division Meetings

Name: _____

Email: _____

Bar No. _____

Employer: _____

Address: _____

Which meeting are you applying for scholarship funding to attend? Please note application deadlines:

<u>Meeting</u>	<u>Dates</u>	<u>Location</u>	<u>Application Deadline</u>
___ Midyear	February 14-16, 2020	Austin, TX	Tuesday, Dec. 31, 2019
___ Annual	July 30 to August 1, 2020	Chicago, IL	Thursday, April 30, 2020

Why are you interested in attending this ABA meeting?

Are you actively involved in any Bar Association programs or projects? If so, please name them and briefly describe your involvement, including any positions held:

Please list any *pro bono* participation and/or activities:

Have you ever attended an ABA YLD Meeting? _____ Yes _____ No

Have you ever attended any other ABA Meetings, and how many?

Scholarship recipients will receive the reimbursement after each meeting by completing a WSBA Expense Report form and including all applicable receipts up to the limit specified in the scholarship they receive. In addition to receipts, scholarship recipients must submit a schedule of ABA YLD events attended. Reimbursement will only be made for expenses for airfare, hotel, registration, or meals (excluding alcoholic beverages) incurred in connection with the meeting.

If you are unable to attend a meeting for which you have been selected as a scholarship recipient, please email NewMembers@wsba.org as soon as possible. This will allow us to award another applicant the scholarship.

Signature _____

Date _____

Please return your completed application by mail or email to: New Member Programs c/o Washington State Bar Association, 1325 4th Ave., Ste. 600, Seattle, WA 98101; Phone: 206.727.8258; Email: NewMembers@wsba.org

Washington Young Lawyers Committee Public Service and Leadership Award

The Washington Young Lawyers Committee (WYLC) will honor four young lawyers with the 2019-2020 Public Service and Leadership Award. Each award recipient will be eligible to attend one free (or no-cost) WSBA-CLE program of up to six credits total to be used within one year of receiving the award. The award recipient's name and photo may be posted on the WSBA website, publications, and/or social media.

Eligibility requirements

Award recipients must meet the "young lawyer" definition in the Washington State Bar Association (WSBA) Bylaws. Under the Bylaws, an active member is considered a young lawyer if at least one of two criteria is met: 1) the member has been admitted to practice for fewer than five years (in any state), or 2) the member is under 36 years of age.

Nomination process

Candidates for the award must be nominated by another individual. To complete a nomination, submit the application below and nominee's resume to newmembers@wsba.org.

Selection process

During the selection process, the WYLC will consider the nominee's leadership in their community and involvement in public service activities as described in [RPC 6.1](#). Long-term service or an extraordinary contribution to the community will be considered, including:

- a) leadership and service in the local community or within a bar association;
- b) WSBA, ABA, or local bar association activities;
- c) Volunteering with pro bono or public service programs; or
- d) Writing a blog post for [NWSidebar](#) and/or writing an article for [WSBA magazine](#).

The WYLC will select the award recipients at the July 25, 2020 WYLC meeting. All application materials will be included in the WYLC meeting materials packet and posted online. Confidential information will be redacted from publication. Recipients may only receive the award once during the WSBA fiscal year (October 1 –September 30). A congratulatory email will be sent directly from WSBA to the award recipient notifying them of their selection. For more information, contact newmembers@wsba.org.

Date:		
Nominee Name:		
Firm/Employer:		
Mailing Address:		
City:	State:	Zip Code:
Phone:	Fax:	E-Mail:
WSBA No.		Year Admitted to Practice In Washington:
Nominator's Name:		Relationship to Nominee:

Please complete the questions found on page 2

WASHINGTON STATE B A R A S S O C I A T I O N

Describe the nominee’s leadership in his or her local community:

How has the nominee promoted and/or contributed to the legal profession and community?

Describe a situation in which the nominee has “gone above and beyond”?

Additional information:

Submit nomination and nominee’s resume to newmembers@wsba.org

Budget Overview & Process

The Budget and Audit Committee of the WSBA Board of Governors is responsible for developing the annual WSBA budget. The WSBA budget is a policy document and management tool that allocates funds to fulfill our regulatory responsibilities to protect the public, and to help members succeed in the practice of law.

About the Budget

- The WSBA's fiscal year is Oct. 1–Sept. 30.
- The Budget and Audit Committee of the Board of Governors oversees the budgeting and financial matters of the WSBA.
- The WSBA's Chief Financial Officer is responsible for the WSBA's financial operations.
- WSBA oversees an annual operating budget over \$20 million dollars.
- The budgeting processes begin as early as January by WSBA staff in preparation for the following fiscal year.
- The WSBA budget uses department codes, cost centers, and line items to identify and organize WSBA programming.

About the WYLC Budget

- WYLC expenses are captured as line items in the Member Services and Engagement cost center. Below are the three line items that correspond to the work of the WYLC.

G/L Account #	Expense Name	FY20 Budget	FY20 Actual YE	FY21 Budget	FY21 Actual YTD*	Est. FY22 Budget
55266	WYLC Outreach Events	\$2,500	\$96.51	\$ 2,500.00	\$ 0	\$ 2,500.00
58525	WYLC ABA Scholarship	\$5,000	\$500	\$ 5,000	\$ 0	\$ 5,000.00
55270	WYL Committee	\$ 12,500	\$898.51	\$ 15,000.00	\$ 0	\$12,500.00
Totals		\$20,000	\$1,495.02	\$20,000.00	\$0	\$20,000.00

*As of October 31, 2020.

- Line item 55266 allocates funding for outreach events. In FY19, fiscal year the WYLC organized two outreach events in conjunction with the two meetings outside Seattle.
- Line item 58525 allocates the ABA Scholarship Awards. In the past, the WYLC awarded up to five \$500 scholarships for both the ABA Midyear and Annual Meetings. Starting in FY21, the WYLC increased the total amount of scholarships to \$5,000 to encourage more people to volunteer as ABA YLD delegates, how.

- Line item 55270 allocates meeting costs, which currently includes three out of Seattle meetings. Generally, the WYLC hosts two out of Seattle meetings in a year. Overall, this cost went down significantly in FY20 due to the COVID-19 pandemic and transition to virtual only meetings. Starting in FY20, this also included an allocation of up to \$3,000 for the ABA District Rep/WYLC At-large member to attend the ABA YLD meetings.

Timeline

WSBA staff will prepare the Member Services and Engagement Cost Center in late March. Staff's role/goal is to ensure the committee has adequate funds to carry out its work in furtherance of the WSBA mission. The committee must provide clear goals and explanation of what it needs to accomplish these goals.

Any budget change requests to the existing WYLC line items (increase, decrease or shift in how funds will be used) must be made to Julianne Unite by **March 13, 2021**. This request must include the following information:

1. What is the change/request?	
2. What is the amount? <ul style="list-style-type: none"> ○ Does this include an overall increase, or are you moving funds from another line item? 	
3. How does this fit in the WSBA strategic priorities?	
4. Outcomes or Return on Investment	