

## SARAH GARROD

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### EDUCATION

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#### **New York Law School**, New York, NY

*Juris Doctor*, June 1, 2012

**Honors:** *New York Law School Law Review*, Executive Editor.

Moot Court: Best Advocate, National Team MCA, Order of the Barristers, Oral Argument Semi-Finalist, Best Brief.

#### **University of South Carolina**, Columbia, SC

*Master of Arts*, Public History/Museum Studies Track and Certificate in Museum Management, December 2003

**Activities:** Study Abroad, Kiplin Hall Archival Project, North Yorkshire, England, June – July 2002.

#### **Eastern Kentucky University**, Richmond, KY

*Bachelor of Arts*, History, Minor in Art History, Honors Program, *magna cum laude*, May 2001

**Honors:** Kerney Adams Award for Outstanding Senior in History.

### BAR ADMISSIONS

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Admitted, State of Washington, July 7, 2022.

Admitted, State of South Carolina, November 7, 2016.

Admitted, State of Illinois, November 1, 2012.

### PUBLICATIONS

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Brief for DePaul University College of Law National Cultural Heritage Moot Court Competition, Chicago, IL, February 2012: publication in the *DePaul Journal of Art, Technology, and Intellectual Property Law* (Theft of Major Artwork Act, 18 U.S.C. § 668).

Law Review Executive Editor in charge of Issue 56:2: *Clinical Theory Workshop 25th Anniversary Conference*, 56 N.Y. L. SCH. L. REV. 171 (2011–2012) (citation to first article included here; available on LEXIS and Westlaw).

### EXPERIENCE

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#### **State of Washington Office of Administrative Hearings**, Tacoma, WA, September 2021 – Present

*Senior Administrative Law Judge (ALJ)*, *Employment Services Caseload*; *Medicaid Modified Adjusted Gross Income Caseload*, October 1, 2024 - Present

*Lead ALJ*, April 1, 2023 – September 30, 2024

*Line ALJ*, September 16, 2021 – March 31, 2023

- Manages, supervises, trains, provides feedback, and evaluates the performance of ALJs assigned to my team.
- Conducts hearings and issues decisions under Chapter 34.05 RCW and other laws consistent with the requirements of due process.
- Analyzes complex legal problems and applies legal principles and precedents with a commitment to making unbiased decisions.
- Serves as a subject matter expert on assigned caseloads.

#### **Capitol Bridge, LLC/Q2 Administrators**, Columbia, SC, March 2016 – July 2021

*Staff Attorney*, *Medicare Appeals*

- Legal research and writing appeal referrals on behalf of the Centers for Medicare & Medicaid Services to Medicare Appeals Council.
- Stayed abreast of CFR rulemaking activities and Medicare policy developments.

#### **South Carolina Department of Consumer Affairs**, Columbia, SC, January 2016 – March 2016

*Legal Division*, *Licensing Supervisor*

- Supervised licensing of fifteen regulatory programs.
- Coordinated the development of policies and procedures to streamline licensing processes.

#### **Health Care Services Corporation/Blue Cross Blue Shield of IL, MT, NM, OK, TX**, Chicago, IL, November 2014 – December 2015

*Government Reporting Specialist*, *Legislative and Regulatory Implementation Office*, *Legal Department*

- Coordinated filings with federal agencies re: compliance with the Affordable Care Act (ACA) and its implementing regulations.
- Supported regulatory oversight re: corporate implementation of the ACA.

#### **City of Chicago Law Department**, Chicago, IL, December 2012 – November 2014

*(Attorney) Law Clerk/Mentor*, *Collections, Ownership, and Administrative Litigation Division*

- Prepared documents for litigation and determined service re: violations of the Chicago Municipal Code.
- Represented City at pretrial negotiations and administrative hearings at the Department of Administrative Hearings.

**Chicago History Museum**, Chicago, IL, September 2012 – December 2012

*Law Clerk Intern to President's Office*

- Researched FLSA, ADA, USERRA, and Department of Labor guidelines re: interns.
- Drafted licensing and distribution agreement and researched collections and privacy issues.

**Justice Paul G. Feinman, NY State Supreme Court, Civil Branch, New York County**, New York, NY, January – April 2012

*Judicial Extern to the Honorable Justice Feinman*

- Drafted decisions for motions for default judgments.
- Observed calendar days and trial proceedings.

## **TECHNOLOGICAL PROFICIENCIES**

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Microsoft Word, Excel, PowerPoint, Lotus Notes, Outlook, Compliance 360, Accurint, SharePoint, WestlawNext, LexisNexis