

Administrative Law Section

of the Washington State Bar Association



Minutes Administrative Law Section Executive Committee Telephonic Meeting March 22, 2021

Executive Committee Members Present: Eileen Keiffer (Chair); Bill Pardee (Chair-Elect); Robert Krabill (Past Chair, Acting Secretary); Katy Hatfield (Treasurer); Robert Rhodes; Sophie Geguchadze; Marjorie Gray; Selina Kang; Lea Dickerson.

Also Present: Richard Potter (Legislative Committee Chair).

Absent Executive Committee Members: Richelle Little (Secretary); Scott Boyce; Ed Pesik; Cameron Zangenehzadeh; Alexis Gobeske; Susan Pierini.

Meeting called to order

1. Approval of Minutes (all)

Sharp-eyed editor Bill Pardee noted no errors in the February 2021 minutes. February 2021 minutes approved unanimously.

2. Approval of Agenda (all)

Agenda approved unanimously.

3. Financial update (Katy Hatfield)

Katy received financial report from the WSBA through February 28, 2021. With 40% of the fiscal year complete, the section has earned 100% of anticipated revenue; only 29% of anticipated expenses incurred. Balance is @ \$30,000, equivalent to two years' budget. WSBA requires a 6 month reserve. \$1,600 projected earnings on mini-CLEs, \$4,600 actually earned. With no retreat planned, expenses will remain low for the rest of the year.

4. Annual Meeting in Lieu of Retreat (Eileen Keiffer)

Eileen anticipated a second consecutive Annual Meeting by ZOOM. She proposed taking a full Saturday morning in June. Some of those present voiced approval for the plan. No one objected. No time or date set. Will need to decide at an upcoming meeting.

5. Committee updates

5.1 Legislative (Richard Potter)

15 bills being tracked and still alive. Bills focused on Public Records Act exemptions.

5.1.1 Recovery Task Force (Eileen Keiffer) SB 2255 about expedited administrative order appeals out of committee and on track for passage.

5.1.2 Publications & Practice Manual (Selina Kang)

Committee has made contact with Lexis/Nexis POC Heidi. Upcoming committee meeting.

5.2 CLE (Bill Pardee)

4/22/2021 Readability in Administrative Decisions with Jason Kinn hosted by Lea Dickerson

5/24/2021 Slot held

6/21/2021 Slot held

5.3 Diversity and Outreach (Robert Rhodes)

No update. Mentorship program awaiting lifting of COVID restrictions on social gatherings.

5.4 Homan Award (Lea Anne Dickerson)

No news. Soliciting nominations.

5.5 Newsletter (Ed Pesik)

No newsletter published this month. No report.

5.6 Elections Committee (Eileen Keiffer)

Elections committee has met. Sophie, Ed, and Selina will need to seek regular election to continue on XCOM. Selina and Robert Rhodes warned about privacy concerns publishing full resume. Recommendation to make fuller letter of interest and sparer resume.

6. Good of the Order

7. Next Meeting

Next meeting set for April 19, 2021.

Meeting adjourned at 12:30 p.m.