

Administrative Law Section

of the Washington State Bar Association



Minutes

Administrative Law Section Executive Committee Telephonic Meeting September 13, 2021

Executive Committee Members Present: Eileen Keiffer (Chair); Bill Pardee (Chair-Elect); Robert Krabill (Past Chair); Richelle Little (Secretary); Katy Hatfield (Treasurer); Sophie Geguchadze; Marjorie Gray; Ed Pesik; Cameron Zangenehzadeh.

Absent Executive Committee Members: Scott Boyce; Lea Dickerson; Alexis Gobeske; Selina Kang; Susan Pierini; Robert Rhodes.

Also Present: Tim O'Connell; Richard Potter (Legislative Committee Chair).

Also Absent: Brett Purtzer (Board of Governors Liaison).

Meeting called to order

1. Approval of Minutes (all)

A motion was made (Bill) and seconded (Eileen) to approve minutes from August 16, 2021 and August 27, 2021. The motion passed unanimously.

2. Approval of Agenda (all)

A motion was made (Bill) and seconded (Robert Krabill) to approve today's agenda. The motion passed unanimously.

3. Financial update (Katy Hatfield)

Katy has resubmitted the budget for the next fiscal year with the commentary requested by WSBA and no changes to budget amounts. Our current budget is on track or better than expected, due to not having retreat expenses and having more CLE income than projected.

4. Committee updates

4.1 Retreat (Margie Gray)

No update today.

4.2 Legislative (Richard Potter)

Richard provided an update.

None of the legislative committees that handle bills of interest to the Section have any relevant meetings scheduled.

The Joint Administrative Rules Review Committee has a meeting scheduled for Sept 20 to consider “committee recommendations on proposed statutory changes to JARRC procedures and review,” but those recommendations were not posted yet. Richard will check the committee’s website again in a few days.

Richard became aware of one Public Records Act related bill passed in the 2021 session that WSBA did not refer to us. HB 1108 concerns a program in which lenders notify the Dept of Commerce of residential property foreclosures. The bill added a new section to the PRA – RCW 42.56.680 -- that exempts this information from disclosure. Richard offered to write brief report on this for the next newsletter.

After the Aug 27 special meeting, per WSBA’s sections comment policy, Richard informed WSBA’s legislative affairs manager, Sanjay Walvekar, of the Section’s desire to submit written comments to the Board of Registration for Professional Engineers and Land Surveyors, including a draft of the proposed comments. Sanjay said to go ahead and submit the comments to the agency. Per the Exec Committee’s August 27 authorization, Richard and John Gray submitted the comments on the Section’s behalf. They plan to participate in the online hearing on Sept 16.

4.3 Publications & Practice Manual (Richelle Little, Selina Kang)

Richelle provided an update. We may not have an update to the Administrative Law Practice Manual this year, but will work with Lexis to do a 2022 update. The committee plans to meet this month.

4.4 CLE (Bill Pardee)

Bill will present on various tax appeal procedures for property and excise taxes in October, tentative date is 10/25/21.

4.5 Diversity and Outreach (Alexis Gobeske/Robert Rhodes)

Eileen provided an update based on information Alexis provided by email. The dates for the program have been amended, and the plan is for the program to start in January and run for the calendar year.

4.6 Homan Award (Lea Anne Dickerson)

No update today.

4.7 Newsletter (Ed Pesik)

Ed provided an update. The publication goal for the next newsletter is December 2021. Sophie volunteered to help work on the newsletter.

4.8 Committee Succession Planning (Eileen Keiffer)

CLE Committee: Lea

Diversity and Outreach Committee: deferred to a later meeting because Alexis and Robert Rhodes were not present. Cameron is interested in participating in this committee, regardless of who is chairing.

Newsletter: Ed and Sophie

Publications and Practice Manual Committee: Richelle and Selina

Legislative Committee: Richard Potter

Retreats and Receptions: Margie and Richelle

Homan Award: Eileen

5. **Good of the Order**

Eileen passed the gavel to Bill Pardee, who will assume the duties of Chair October 1.

6. **Next Meeting**

Next meeting set for October 18, 2021, 12:00 p.m.

Meeting adjourned at 12:52 p.m.