

Administrative Law Section

of the Washington State Bar Association



Minutes

Administrative Law Section Executive Committee Telephonic Meeting November 15, 2021

Executive Committee Members Present: Bill Pardee (Chair); Lea Dickerson (Chair-Elect); Richelle Little (Secretary); Katy Hatfield (Treasurer); Sophie Geguchadze; Alexis Gobeske; Marjorie Gray; Selina Kang; Robert Krabill; Tim O'Connell; Ed Pesik; Seth Rosenberg.

Absent Executive Committee Members: Eileen Keiffer (Past Chair); Robert Rhodes; Cameron Zangenehzadeh.

Also Present: Richard Potter (Legislative Committee Chair); Carolyn MacGregor (Sections Program Specialist).

Also Absent: Francis Adewale (Board of Governors Liaison).

Meeting called to order

1. Approval of Minutes (all)

A motion was made (Selina) and seconded (Bill) to approve minutes from October 18, 2021. The motion passed unanimously.

2. Approval of Agenda (all)

A motion was made and seconded to approve today's agenda. The motion passed unanimously.

3. Welcome to Executive Committee Members

Tim O'Connell and Seth Rosenberg were introduced to the group. Francis Adewale was not in attendance; he is the new BOG Liaison for this section.

4. Financial update (Katy Hatfield)

Katy provided an update. Budget is on track and we are doing well financially, thanks to lower expenses from not holding a retreat this year, and having good mini-CLE revenue. The Public Records Act Deskbook revenue was only \$182. Our new budget is approved and posted on the section web page.

5. Committee updates

5.1 Retreat (Margie Gray)

We have a retreat date reserved but not under contract with Alderbrook Resort, the weekend of June 11, 2022. Considerations include whether we will need a hybrid event due to pandemic considerations, and if so, whether Alderbrook will be a feasible venue with a smaller group attending in person. Margie is transitioning off the board next year so this is the last retreat she will be organizing, and wants to partner with the person who will be taking over (Richelle) and put together a committee of 3-4.

5.2 Legislative (Richard Potter)

Richard plans to listen to an upcoming senate State Government & Elections Committee discussion of emergency orders. He and John spoke to the Board of Engineers and Land Surveyors regarding their current rulemaking, and suggested incorporating rules to implement PRA indexing requirement. They took it under advisement and research for their next rulemaking.

5.3 Publications & Practice Manual (Richelle Little, Selina Kang)

Richelle provided an update. Struggles to gain access to the Administrative Law Practice Manual continue with Lexis Nexis. WSBA is assisting us with communications to Heidi Litman on this issue. The Practice Manual will not have any changes submitted in 2021, and hopefully access issues will be resolved in time to submit an update in September 2022.

5.4 CLE (Lea Dickerson)

Bill's mini-CLE presentation on property tax and excise tax was a hit with 73 attending. Lea will organize the next CLE committee meeting. Current members are Lea, Bill, Eileen, and Robert Krabill.

5.5 Diversity and Outreach (Alexis Gobeske/Robert Rhodes)

Alexis provided an update. Registration for the mentorship program is open, and extending the deadline is being considered.

5.6 Homan Award (Lea Anne Dickerson)

Richelle and Eileen have secured Mercato Ristorante for December 13, 5:30-7:30 p.m. Logistics are still being ironed out regarding Zoom component, COVID-19 safety protocol, and possible attendance cap.

5.7 Newsletter (Ed Pesik)

No update today. Sophie and Ed are working on the next issue. Tim volunteered to draft a case summary.

6. Next Meeting

Next meeting set for January 10, 2022, 12:00 p.m. (Changed after the meeting from January 17, 2022, to avoid conflict with Martin Luther King, Jr. Day.)

Meeting adjourned at 12:58 p.m.